



MEETING OF THE NORTH VANCOUVER RECREATION & CULTURE COMMISSION

Thursday, March 30, 2023, 5:30 pm

Oak Room, Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver

MEETING AGENDA

- I. Call to Order – Indigenous Acknowledgement**
- II. Approval of the Agenda**
- III. Adoption of the Minutes of the Last Meeting** Attachment
- IV. Director’s Report** Attachments
- V. Items for Discussion/Decision**
 - a) 2023 Arts & Culture Operating Assistance Grants Attachments
 - b) Sport & Recreation Travel Grant Application Attachment
- VI. Item for Information**
 - a) Final 2023 Committee Appointments Attachment
- VII. Other Business**
 - a) Report from School District #44
- VIII. Next Meeting**

The next meeting is scheduled for Thursday, June 1 at 5:30 pm.
- IX. Adjournment**



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, January 26, 2023, 6:00 pm

MEETING MINUTES

Attendees: Commissioner Franci Stratton (Chair)
Commissioner Dave Wilson (Vice-Chair)
Commissioner Holly Back
Commissioner Angela Girard
Commissioner John Moore
Commissioner Catherine Pope
Commissioner Lisa Muri
Commissioner Kate Smyth
Commissioner Antje Wilson

Staff: Heather Turner, Director of Recreation & Culture
Michael Hunter, Deputy Director
Jennifer Wilson, Manager, Recreation & Culture Services
Karen Bickford, Manager, Finance (retiring)
Pamela Rooke, Manager, Finance
Karen Pighin, Cultural Services Officer
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Mary Carmichael

Note: *One District of North Vancouver citizen representative position vacant*

I. Call to Order – Indigenous Acknowledgment

Director Turner called the meeting to order at 6:00 pm.

II. Election of Officers for 2023

a) Chair

Director Turner asked for nominations. Commissioner Muri nominated Commissioner Stratton. Commissioner Girard seconded the nomination. Commissioner Stratton accepted the nomination. Director Turner asked if there were further nominations. Having received none, Commissioner Stratton was elected as Chair for 2023.

b) Vice-Chair

Chair Stratton asked for nominations. Commissioner Muri nominated Commissioner D. Wilson. Commissioner Girard seconded the nomination. Commissioner D. Wilson accepted the nomination. The Chair asked for further nominations. Having received none, Commissioner D. Wilson was elected as Vice-Chair for 2023.

III. Approval of the Agenda

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the meeting agenda be approved as circulated.

Carried

IV. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Girard; **seconded** by Commissioner Moore

THAT the minutes of the November 16, 2022 meeting be adopted.

Carried

V. Director's Report

Director Turner highlighted items from the report.

Commissioner Girard mentioned conversations with the Squamish Nation and encourages communication with them.

Chair Stratton asked if the Commission will have an opportunity to review the recommendations from the Indoor/Outdoor Recreation and Sport Plan. Director Turner advised that the Commission will be kept informed, and a status report will be presented at a future meeting.

Commissioner Girard asked about the arts and culture strategy. Director Turner spoke to the arts & culture strategy scoping and advised it is on the 2023 Priorities list; updates will be provided as appropriate.

VI. Arts & Culture Update

Director Turner introduced Karen Pighin, Cultural Services Supervisor, who presented the arts & culture update.

Director Turned informed the Commission that Information Reports with similar information will be prepared for both Councils.

Commissioner Smyth asked about culinary programming (particularly given the communal kitchen at Lions Gate Community Recreation) and K. Pighin spoke to upcoming opportunities.

Chair Stratton commented on the flash mob event mentioned in the presentation. K. Pighin advised she will share the link in future communications.

Commissioner Muri asked for plans regarding programming in the Lynn Creek area and connecting communities. K. Pighin informed she will get an update and share it with the Commissioners.

Chair Stratton thanked K. Pighin for her presentation and is looking forward to future updates.

VII. Proposed Schedule of 2023 Meetings

Director Turner reviewed the proposed meeting dates, asked Commissioners to indicate if they have conflicts (via the Executive Assistant) at their earliest convenience, and reviewed quorum requirements.

VIII. 2023 Committee Appointments

Director Turner reviewed the draft 2023 Committee composition and asked Commissioners to indicate their interest to her and/or the Executive Assistant.

IX. Other Business

a) Report from School District #44

Commissioner A. Wilson provided her report.

The Chair asked if there was further business and Karen Bickford, Manager, Finance, asked to add a review of the 2023 Declaration of Third Party Transactions that Commissioners are required to complete. K. Bickford spoke to the requirement and process; she circulated paper copies for completion and advised that the Executive Assistant will email the fillable electronic form.

X. Next Meeting

The next meeting is scheduled for Thursday, March 30, 2023 at 5:30 pm.

XI. Adjournment

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the meeting be adjourned at 7:18 pm.

Carried

Approved:

Recorded by:

Franci Stratton, Chair

Veronica Labrosse, Executive Assistant

Date

Commission Meeting Date:

March 30, 2023

Subject: Director's Report

Optimizing Human, Fiscal and Physical Resources and Systems

- Diversity, Equity and Inclusion: Staff continue to advance the implementation of NVRC's 2022-2023 Diversity Equity and Inclusion (DEI) Commitments (see "2023 Priorities" attached). Since the January update:
 - Staff have presented on the NVRC approach, initiatives and learnings to senior District staff, over 200 members of BCRPA and will soon be presenting to senior City staff.
 - Staff participated in CCDI's annual DEI "Unconference," an event attended by over 1,000 people across Canada aimed at providing DEI knowledge and connecting DEI-focused professionals in the public and private sectors.
 - NVRC staff celebrated Nowruz organization-wide; a staff committee advised on celebrations and decorations in our facilities.
 - Plans are underway for further DEI training to be delivered in 2023.
- Memorial CRC: On December 25, 2022, the Capilano Room at Memorial Community Recreation Centre was flooded. Where possible programs and services were relocated. The installation of new flooring was completed March 10.
- Program Registration: Technical issues that impacted the registration process in several communities did not affect NVRC due to a staged registration approach and proactive risk management. High-demand programs at the most desirable locations and times sold out in the first minute. Transaction volume peaked at 926 registrations per minute, with over 99% of transactions being processed online.

For high-demand programs, staffing shortages make it even more challenging to address demand. Staff are broadening recruitment tactics, leveraging existing staff to instruct more programs and focusing resources on programs with higher participant-to-instructor ratios. At an operational level, NVRC has processes in place to be as responsive as possible. Where staff are available, high-demand programs are added. As soon as a space becomes available in a program, the new automated waitlist process sends notifications to those on the waitlist.

Proactively Respond to Recreation and Culture Needs

- Financial Assistance: The number of financial assistance applications increased in 2022 over the previous two years; 522 applications were approved in 2022 including 10 group homes for people with disabilities and 68 families from Ukraine.

A number of improvements have been made to the financial assistance process. To remove any perceived stigma of applying in person, staff have developed an online application process. In 2023, staff introduced a new system that allows financial assistance customers to use their subsidy for online transactions when registering for programs. The ability to self-serve and apply their subsidy with online registration has streamlined the registration process significantly.

- Open House at JBCC: On February 23 and 25, John Braithwaite Community Centre hosted an event to share information about NVRC and North Shore Neighbourhood House activities. Sixteen community members attended and had the opportunity to tour the facility, participate in an art workshop, enjoy musical performances by local youth and learn about the services available to them. The importance of the in-person connections is reflected in the following comment from an attendee: "I am so glad I came in to the Centre as I had been feeling depressed and isolated after retiring and then the pandemic." She has since bought a fitness membership and has connected with the fitness centre staff.
- Family Day events: Approximately 24 family-centered activities attracted over 900 community members on Family Day weekend in February (not counting public swim and public skate participants). A wide variety of recreation, sport and art activities were offered and specifically designed for families to recreate together. Activities ranged from pottery classes, painting, yoga, a basketball clinic, pickleball, table tennis, family swims and skates, family playtime and gym drop-ins. In addition, Lions Gate Community Recreation Centre offered a Winter Wonderland Event that included arts and crafts, a family Winter Olympic Games and a giant snowball fight in the gymnasium.
- Centennial Theatre: The "Centennial Theatre Presents" series re-launched on January 27 with a diverse program including one music act, one magic act and one comedy show. The music performance was very successful with the audience demanding an encore despite the performance extending an hour beyond the scheduled time. The second performance, a dynamic magician, was designed to attract families. The theatre was near capacity and the majority of tickets were sold to families. The third event, sketch comedy "Middle Raged," is scheduled for May 5.

Extended our Effectiveness through Collaboration

- Impact North Shore - Youth event: On February 8, 2023, an event at the Harry Jerome Community Recreation Centre's Lonsdale Youth Lounge was hosted to welcome youth who are new to the community. The event was a collaboration between NVRC and Impact North Shore. Sixteen youth and one Youth Worker from Impact North Shore attended. NVRC staff shared information about programs and services including activities at the Lonsdale Youth Lounge. The event was designed to encourage youth to make new friends, play volleyball, listen to music and enjoy

some refreshments. It also generated interest by several youth in employment and volunteer opportunities.

- School District 44 – promoting NVRC employment: NVRC staff are working with the Career Coordinator for the North Vancouver School District to find ways to showcase recreation as a career path, share relevant job postings and have a presence at career fairs at the high schools. NVRC staff will be attending a career fair at Carson Graham Secondary School later in May.
- Argyle Secondary School – classes at KM CRC: In January and March, NVRC staff supported the relocation of Argyle Secondary School’s physical education classes in the Karen Magnussen Community Recreation Centre arena due to two separate water incidents in the school’s gymnasium. Over the course of two weeks, staff accommodated 11 ice times for classes to participate in skating and broomball.
- CNV – Harry Jerome CRC stakeholder communication: City of North Vancouver and NVRC staff are working on a plan to reconnect with the stakeholders of the new Harry Jerome Community Recreation Centre. The intent is to connect with key groups starting in the spring.
- DNV and CNV – Facility Plan: NVRC staff, supported by a Steering Committee with staff from both the City and District, is working with the consultants on the Indoor/Outdoor Recreation and Sport Facility Plan. Currently, the team is focused on reviewing the background data and preparing a plan for community consultation and engagement. The project is expected to take approximately 12 months, with completion in Q1 of 2024.

Enhance Understanding of the Scope and Impacts of our Services

- Recognition: North Shore News 2023 Readers Choice Awards recognized three NVRC facilities. Delbrook Community Recreation Centre was voted “Favourite Recreation Centre” for the sixth year in a row and also received a special Platinum Award for being the favourite five years running from 2018-2022. Harry Jerome Community Recreation Centre was a finalist in the same category. Centennial Theatre was voted “Favourite Performing Arts Theatre” for the fourth year in a row. It has been the category winner since the North Shore News first started giving out a Performing Arts Theatre award in 2020.



Heather A. Turner
Director of Recreation & Culture

2023 Priorities

Optimizing human, fiscal and physical resources and systems

Implement diversity, equity and inclusion commitments

- Based on an internal audit, consultant advice and staff assessment, a number of commitments have been identified to provide workplaces where everyone feels welcome and safe, and diversity in all forms is celebrated. The focus in 2023 is on additional training; provision of guidance and tools for staff; amendment of select policies, procedures, recruitment and marketing materials; and development of a number of resources.

Expand relationships with local First Nations

- Building on the relationships between NVRC staff and Squamish Nation and Tsleil-Waututh Nation staff, conversations will continue regarding public art, programming, events, initiatives, acknowledgements and document wording.

Employ technology innovation to better serve customers, improve efficiency and collect beneficial data

- Develop a mobile application to allow customers to browse NVRC programs and services on smart phones, and register securely on their mobile devices; phase 1 in 2023 and phase 2 scheduled for 2024.
- Implement tools to support customer communication and feedback (i.e., Civil Space), improve internal document management access and filing (i.e., SharePoint) and automate/streamline work processes.
- Migrate the document management system from E-Docs to Microsoft SharePoint to improve staff collaboration, document security and flexibility for remote work.
- Develop further staff training content for the new learning management system (Absorb) in order to improve the consistency and accessibility of staff training materials.
- Evaluate and address NVRC IT security issues in collaboration with CNV and DNV IT security specialists.

Renew customer experience initiative

- Reactivate efforts to improve customer experience with a focus on staff training.

Proactively respond to recreation and culture needs of residents

Implement data collection, analysis and reporting plan

- Ensure that participation data and financial impacts are captured, analyzed and reported to support decision-making and evaluation.

Complete indoor/outdoor recreation and sport plan

- Prepare a plan with recommendations on priority indoor/outdoor recreation and sport capital projects. The plan will be informed by a review of the 2008 Indoor Recreation Facility Plan, and current and future demographics, collection of needs assessment data and stakeholder input, and will also include a decision-making framework.

Plan for facility openings, replacements, enhancements and renewal

- Open Lynn Creek Community Recreation Centre (expected in fall 2023); continue to support the finalization and construction of the new Harry Jerome Community Recreation Centre (expected completion in 2025) and finalize recommendations regarding Ron Andrews and Karen Magnussen Community Recreation Centres.

Expand outdoor recreation and nature experience opportunities

- Offer more outdoor arts, fitness, play and nature experience opportunities and encourage residents to realize the benefits of nature.

Streamline arts and culture operating assistance grants process

- Review criteria for awarding operating grants and implement appropriate changes.

Expand effectiveness through collaboration**Support park planning and public space activation**

- Expand collaboration with municipal parks staff to further influence park planning and animate public spaces for recreation and arts experiences.

Arts and culture strategy scoping

- Consultation will occur with key arts and culture organizations to understand the needs, opportunities and gaps in the North Vancouver arts and culture sector. The findings will inform the direction for an arts and culture strategy.

Review best practices in community sport structures, systems and supports

- Consultation will occur with the North Vancouver Sports Council, community sport leaders and other communities to clarify the current state and to inform a plan to support community sport.

Strengthen relationships with key service partners and aligned community organizations

- Further relationship-building will occur with organizations that can support NVRC's vision and mandate including Impact North Shore, Squamish Nation and Tsleil-Waututh Nation, North Shore Emergency Management, North Shore Neighbourhood House, Capilano Community Services Society, Parkgate Society, the Museum of North Vancouver, North Vancouver libraries and School District 44.

Enhance understanding of the scope and impacts of services**Expand community knowledge of the scope and impact of NVRC services**

- Share information and stories about the value of municipal recreation and culture services including a focus on initiatives and lesser-known services.

Enhance opportunities for ongoing citizen input and feedback

- Plan and execute more methods of seeking resident input and feedback on programs, services and initiatives.

Work towards greater integration between NVRC, City and District on relevant initiatives and plans

- Expand frequency of reporting and conversations with Councils and municipal staff to inform and to identify opportunities for collaboration and integration.

Commission Meeting Date:

March 30, 2023

Report Author: Karen Pighin, Cultural Services Supervisor

Subject: 2023 Arts & Culture Operating Assistance Grants

RECOMMENDATION:

THAT the Commission approve payment of grants in the total amount of \$617,278 to support the operations and programming activities of four organizations, as set out below:

- North Vancouver Community Arts Council: \$222,607
- Presentation House Cultural Society: \$153,000
- Seymour Art Gallery: \$57,000
- BC Photography and Media Arts Society (known as Polygon Gallery): \$184,671

BACKGROUND:

This report outlines funding recommendations from the Arts & Culture Grants Review Committee in response to four requests submitted for Operating Assistance funding. In accordance with policy, the Committee is appointed by the Commission to provide an independent assessment of funding requests submitted to the Arts & Culture Grants program; it consists of volunteers who are residents with experience and expertise in various areas of arts and cultural programming and the non-profit sector.

The Arts & Culture Grants program has three intakes per year:

- an **Early Intake in November**, covering Programming and Project Assistance Grants, Celebrations and Events Grants and Community Public Art Grants, to support a range of activities in the first half of the calendar year;
- an **Operating Assistance Grants Intake in January** to provide stable support for the operations and programming of leading organizations in the not-for-profit arts sector; and
- a **Late Intake in February**, covering Programming and Project Assistance Grants, Celebrations and Events Grants and Community Public Art Grants, to support a range of activities in the second half of the calendar year.

Operating Assistance Grants are the mechanism by which the City of North Vancouver and District of North Vancouver invest in the local arts and cultural sector. These grants help support and sustain the operations of and services provided by year-round, non-profit arts organizations that have been consistently identified as leaders in the local creative sector.

The purpose of Operating Assistance Grants, as outlined in policy, is to:

- a) identify, support and sustain the work of groups and organizations that play a leadership role in the arts in North Vancouver; and
- b) provide a reliable baseline of support at the local level that enables groups to sustain operations and leverage funding from other levels of government.

Operating Assistance Grant amounts may be approved for up to three years in order to provide stable funding.

DISCUSSION:

Summary of Recommendations

The following recommendations are based on funding and evaluation criteria as approved in the Arts & Culture Grants Policy. They reflect the assessed merit, impacts and benefits of the proposed activities, and the capacity of the applicant organizations to deliver them. A summary of Operating Assistance Grant requests outlining the recommendations of the Committee in more detail is appended to this report as Attachment 1.

1) North Vancouver Community Arts Council: recommended \$222,607

The recommendation is for the full grant request based on the Committee's recognition of the organization's solid artistic practice and the impact their work provides for artists and audiences. Funding is recommended for three years.

2) Presentation House Cultural Society: recommended \$153,000

A modest increase to the organization's grant is recommended. This recognizes the quality of emerging and diverse theatre artists as well as excellent community engagement and outreach. Funding is recommended for three years.

3) Seymour Art Gallery: recommended \$57,000

The recommendation for a modest increase to the organization's grant acknowledges the increased level of accessibility in the Gallery's programming and their support of developing artists. Funding is recommended for three years.

4) BC Photography and Media Arts Society (known as Polygon Gallery): recommended \$184,671

The recommendation is for the full funding request in recognition of the quality of wide-ranging artistic programs, the community benefit and impact, as well as the substantial resources leveraged and partnerships created. This is a single-year application; the applicant provided notice that in 2024 there will be a significant increase to their funding request that equates to more than twice the current year request. A one-year application provides flexibility for future requests, enabling them to return next year and potentially enter into a three-year funding term.

Multi-year Funding

In 2022, the Commission awarded the organizations listed below three-year-term Operating Assistance Grants. The 2023 funding is Year 2 in this grant cycle and this funding does not require further Commission approval.

Organization	Year 1 Funding 2022	Year 2 Funding 2023
North Shore Celtic Ensemble	\$25,000	\$26,250
Vancouver International Mountain Film Festival Society	\$31,500	\$33,075
Lions Gate Sinfonia*	\$31,500	N/A

*Lions Gate Sinfonia informed Cultural Services staff in February 2023 that they are ceasing operations at the end of their current fiscal year (June 2023) due to challenges in accessing other funding sources, rising costs and a decreasing audience. As a result, their multi-year Operating Assistance Grant will cease.

BUDGET IMPLICATIONS:

The 2023 Arts & Culture Grants budget is \$899,116. The funding envelope is annually increased by approximately 2%. After the approved Early Intake Grants (\$114,500), the Operating Assistance Grants in year two of the three-year cycle (\$59,325) and the Operating Grants recommended in this report (\$617,278), \$108,013 remains available for grant funding in the Late Intake. This is in line with previous years.

CONCURRENCE & COMMUNICATION PLAN:

The Arts & Culture Grants Review Committee makes the recommendations to the Commission. Upon Commission approval, applicants are notified within five business days, provided a Notice of Award and required to submit a signed Grant Acceptance Form. All grant recipients must comply with the terms and conditions of the grant program and use the awarded funds as outlined in their application.

The Arts & Culture Grants program and funding requirements are communicated through the North Vancouver Recreation & Culture (NVRC) website, arts newsletter and social media channels as well as at the North Shore Arts and Culture roundtable (held bi-monthly). NVRC staff also host seasonal workshops and individual meetings with prospective applicants on the grant application process.

As per policy, NVRC informs the City of North Vancouver Council and the District of North Vancouver Council annually of the organizations, services and initiatives funded through the Arts & Culture Grants program.

POLICY/AUTHORITY:

Authority to allocate funding in accordance with the Arts & Culture Grants Policy is delegated by the City of North Vancouver and District of North Vancouver to the NVRC.

CONCLUSION:

The grants recommended in this report support artistic leadership, encourage the advancement of different artistic and cultural practices, and foster a creative and engaged community. They also deliver on a wide range of important community outcomes such as combating social isolation, providing opportunities for creative community engagement, and supporting inclusion and diversity. The provision of grants is key to assisting in the response to the impacts of inflation, and to ensuring the survival and resilience of the arts and cultural sector in North Vancouver.

The recommendations in this report are consistent with the NVRC's Strategic Plan and Official Community Plans for both the City of North Vancouver and District of North Vancouver.



Jennifer Wilson
Manager of Recreation & Culture Services



Heather A. Turner
Director of Recreation & Culture

**2023 Arts and Culture Grants, Operating Assistance Grants:
Summary of Grant Requests and Recommendations**

1) North Vancouver Community Arts Council (aka North Van Arts)

Founded in 1969, North Van Arts strives to enable emerging and professional artists in all media, to bridge cultures and build strong communities through arts and heritage.

Committee comments:

North Van Arts' accessible, fun, and quality arts programming resulted in a high evaluation for Artistic Impact. The Committee applauds the involvement of partnerships including one with Capilano University and their student volunteer program. North Van Arts provided evidence of a well thought-out marketing and media plan and its revenue projections are based on a high level of donation, sponsorship and fundraising revenue.

Recommended in 2023:	\$222,607
Requested in 2023:	\$222,607
Awarded in 2022/2023:	\$212,007
Projected 2023/2024 Operating Budget:	\$1,252,985

2) Presentation House Cultural Society

The Society has overseen the operation of the Presentation House Arts Centre since 1978 and has operated Presentation House Theatre (PHT), first as a rental venue and since the late 1990s as a professional producing theatre.

Committee comments:

The Committee appreciates the innovation and excellence of the diverse programming offered by PHT. The committee also commends PHT for their work in diversity, equity, inclusion, and truth and reconciliation with staff, volunteers, artists and their programming. Although the budget appears stable, the Committee encourages PHT to continue to develop a clear fundraising plan.

Recommended in 2023:	\$153,000
Requested in 2023:	\$175,000
Awarded in 2022/2023:	\$144,840
Projected 2023/2024 Operating Budget:	\$995,985

3) Seymour Art Gallery (SAG)

The SAG was founded in 1985 as the first community-operated art gallery on the North Shore. SAG moved into its current premises at the Deep Cove Cultural Centre in 1992, and continues to be the only public art gallery in the District of North Vancouver.

Committee comments:

The Committee appreciates the diverse programming and the nurturing of new artists, and commends SAG for the scope of programming and services provided by a small community organization with a minimal staff complement. The Committee encourages SAG to articulate clear goals and continue developing fundraising efforts.

Recommended in 2023:	\$57,000
Requested in 2023:	\$65,000
Awarded in 2022/2023:	\$54,060
Projected 2023/2024 Operating Budget:	\$264,975

4. BC Photography & Media Arts Society (BCPMAS) (aka Polygon Gallery)

Founded in 1976 as Presentation House Gallery and now doing business as the Polygon Gallery, the BCPMAS has become one of the largest public photography galleries in Canada, focusing on camera-based practices (photography, film, video and digital art works) with programming that supports national and international exhibitions.

Committee comments:

The Committee recognizes the quality of the BCPMAS’s exhibition, publication and education programs, citing a high level of curatorial and exhibition practice. The Committee applauds the organization’s efforts to expand audience reach through partnerships and initiatives such as “Meet Me at the Gallery” and its diversity, equity and inclusion practices around exhibiting artists.

In the past two years there has been a significant increase in the overall operating budget with fundraising and grant support remaining strong. Regardless of corporate support, individual donations, a notable endowment fund and strong financial policies, the Committee recognizes that loss of pandemic-related funding places further dependency on stable operating funding. It is noted that projections for the end of 2023 do not reflect a significant surplus nor deficit.

Recommended in 2023:	\$184,671
Requested in 2023:	\$184,671
Awarded in 2022/2023:	\$181,050
Projected 2023/2024 Operating Budget:	\$3,993,517

Commission Meeting Date:

March 30, 2023

Report Author: Janet Rerecich, Area Recreation Manager

Subject: Sport & Recreation Travel Grant Application

RECOMMENDATION:

THAT the Commission approve a Sport & Recreation Travel Grant of \$200 for Michael Scherk in support of their participation in the National Legion Youth Athletics Championships hosted in Quebec in August 2022.

BACKGROUND:

The North Vancouver Recreation & Culture Commission (NVRC)'s Sport & Recreation Travel Grant Program (SRTG) encourages the efforts of those who pursue excellence in sport and recreation by supporting individuals and teams who have achieved championship status and are advancing to interprovincial, national or international championship competition.

NVRC staff review sport and recreation travel grant requests from North Vancouver residents and make recommendations to the Commission for approval.

DISCUSSION:

The Sport & Recreation Travel Grant application and verifying documentation was received on behalf of North Vancouver resident Michael Scherk, who qualified for the track and field National Legion Youth Championships in Sherbrooke, Quebec on August 5-7, 2022.

The grant guidelines require that applications be received prior to the applicable championship taking place and this application was recently received, although the event took place last summer. A representative from the Norwesters Track & Field Club stated that they believe the application was submitted prior to the competition in 2022. There is no record of the application having been submitted or received in 2022, though staff recommend that the grant be approved, giving the benefit of the doubt to the athlete and club.

BUDGET IMPLICATIONS:

Funding for the program is provided through the NVRC's operating budget. The program budget and funds available in 2023 totals \$5,000.

CONCURRENCE & COMMUNICATION PLAN:

The Commission's decision will be communicated to the applicant. This grant program description, application forms and guidelines are available on the NVRC website.

POLICY/AUTHORITY:

The Commission has delegated authority from City and District Councils for sport and recreation travel grants, and applications must meet the SRTG guidelines.

CONCLUSION:

The recommended grant is the maximum allowed under the guidelines.



Jennifer Wilson
Manager of Recreation & Culture



Heather A. Turner
Director of Recreation & Culture



2023 Committee Appointments

Standing Committees	Number of Representatives	Representatives
Finance Committee of the Whole	All Commissioners	All Commissioners
Policy & Planning Committee	Three members, including Chair	Franci Stratton Kate Smyth Dave Wilson
Arts & Culture Grants Review Committee	One non-voting Commission representative	John Moore
Parkgate Partnership Committee (only meets as required)	Two members, including Chair	Mary Carmichael Franci Stratton

Other Working Groups or Liaisons may be created if required, at the discretion of the Commission Chair, in consultation with the Director.