



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, May 23, 2024, 5:00 pm

Via Teams

MEETING MINUTES

Commissioners in attendance: Councillor Lisa Muri, DNV (Chair)
Mayor Linda Buchanan, CNV (Vice-Chair)
Councillor Angela Girard, CNV
Mayor Mike Little, DNV
Dr. Leanne McCarthy, CNV CAO
David Stuart, DNV CAO
Heather Turner, Director of Recreation & Culture

Staff: Mike Hunter, Deputy Director
Jennifer Wilson, Manager, Strategic Initiatives
Christine Walker, Acting Manager of Recreation
Karen Pighin, Cultural Services Supervisor
Veronica Labrosse, Executive Assistant

I. Call to Order – Indigenous Acknowledgment

Chair Muri called the meeting to order at 5:02 pm and provided the following Indigenous Acknowledgement:

- “On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and I appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

II. Approval of the Agenda

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the minutes of the April 4, 2024, meeting be adopted.

Carried

IV. 2024 Arts & Culture Grants: Late Intake

Chair Muri asked Karen Pighin, Cultural Services Supervisor, to speak to the report. K. Pighin mentioned Stacie Graham, Arts & Culture Grants Review Committee Chair, was in attendance and that this was her last meeting.

Following a question from Commissioner Buchanan on the Community Events grant process and the annual Remembrance Day event coordinated by North Shore Veterans' Council Canada, Chair Muri asked for staff to investigate another funding mechanism to provide more stability to the group which would not require the organisation to apply every year. Commissioner Turner advised this will be reviewed by staff and brought back to the Commission.

Moved by Commissioner Buchanan; **seconded** by Commissioner Little

THAT the Commission approve Arts & Culture grants in the amount of \$108,500 comprised of \$66,500 for Programming and Projects Assistance grants, \$38,500 for Celebrations and Events Assistance grants, and \$3,500 for a Community Public Art grant, as set out below:

- Deep Cove Heritage Society: \$5,000
- Musart Cultural Society: \$5,500
- Blackout Arts Society: \$21,000
- Laudate Singers Society: \$15,000
- Vancouver Iranian Choir: \$2,000
- Wild Bird Trust of British Columbia: \$18,000
- Lynn Valley Community Association: \$1,000
- North Shore Veterans' Council Canada: \$4,500
- Coho Society of the North Shore: \$10,000
- Artists for Conservation International Foundation: \$15,500
- Belweder North Shore Polish Association: \$7,500
- Artists for Kids: \$3,500

Carried

Chair Muri thanked K. Pighin and S. Graham for their attendance.

V. Sport & Recreation Travel Grant Application

Moved by Commissioner Stuart; **seconded** by Commissioner McCarthy

THAT the Commission approve a Sport & Recreation Travel Grant in the amount of \$1,000 for the North Vancouver Football Club in support of their team's participation in the Club America Championships held in San Diego, California on May 25-27, 2024.

Carried

Following discussion on formal delegation of authority to staff, a second motion was brought forward.

Moved by Commissioner Stuart; **seconded** by Commissioner McCarthy

THAT the Commission delegate authority to staff to approve future Sport and Recreation Travel grants.

Carried

VI. Director's Update

Commissioner Turner spoke to items in the report.

VII. Other Business

Chair Muri asked if there was further business and there was none.

VIII. Next Meeting

Chair Muri advised the next meeting is scheduled for Wednesday, July 17 at 5:00 pm via Teams.

IX. Adjournment

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the meeting be adjourned at 5:31 pm.


Carried

Approved:



Lisa Muri, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

Feb-10, 2025
Date



Meeting of the North Vancouver Recreation & Culture Commission

Wednesday, July 17, 2024 at 5:00 pm

Via Teams

MEETING MINUTES

Commissioners in attendance: Councillor Lisa Muri, DNV (Chair)
Mayor Linda Buchanan, CNV (Vice-Chair)
Councillor Angela Girard, CNV
Mayor Mike Little, DNV
Dr. Leanne McCarthy, CNV CAO
David Stuart, DNV CAO
Heather Turner, Director of Recreation & Culture

Staff: Mike Hunter, Deputy Director
Jennifer Wilson, Manager, Strategic Initiatives
Christine Walker, Acting Manager of Recreation
Karen Pighin, Cultural Services Supervisor
Veronica Labrosse, Executive Assistant

I. Call to Order – Indigenous Acknowledgment

Chair Muri called the meeting to order at 5:00 pm and provided the following Indigenous Acknowledgement:

- “On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and we appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

II. Approval of the Agenda

Moved by Commissioner Buchanan; **seconded** by Commissioner Little

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Buchanan; **seconded** by Commissioner Little

THAT the minutes of the May 23, 2024 meeting be adopted.

Carried

IV. Arts & Culture Grants Appeal

Commissioner Turner advised that Karen Pighin, Cultural Services Supervisor, and Peter Zednik, Arts & Culture Grants Review Committee Chair, were in attendance.

K. Pighin spoke to the Belweder North Shore Polish Association's history and their appeal, and the Arts & Culture Grants Appeal Committee's consideration. Chair Muri asked if there were any questions and none were received.

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the Commission approve the recommendation of the Arts & Culture Grants Appeal Committee to maintain the 2024 grant as initially awarded to the Belweder North Shore Polish Association in the amount of \$7,500.

Carried

Chair Muri thanked K. Pighin and P. Zednik for their attendance.

V. Mandate; Vision, Goals and Commitments

Commissioner Turner spoke to the report and discussion ensued.

In light of clarifying questions and suggested revisions, Chair Muri asked that the motion be amended to reflect that the Commission is receiving the report for information, and that it will be brought back to a future meeting for Commission consideration.

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the motion be amended to receive the report for information;

AND THAT a revised draft of the Mandate; Vision, Goals and Commitments be presented to the Commission for consideration at a future meeting.

Carried

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the report be received for information;

AND THAT a revised draft of the Mandate; Vision, Goals and Commitments be presented to the Commission for consideration at a future meeting.

Carried

VI. Arts Strategy

Chair Muri invited questions and comments from Commissioners.

Following the discussion, Chair Muri asked that the motion be amended to add that along with the draft Arts Strategy being received for information, it will be discussed at a future meeting.

Moved by Commissioner Buchanan; **seconded** by Commissioner McCarthy

THAT the motion be amended to receive the report for information;

AND THAT a revised draft Arts Strategy be discussed by the Commission at a future meeting.

Carried

Moved by Commissioner Buchanan; **seconded** by Commissioner McCarthy

THAT the report be received for information;

AND THAT a revised draft Arts Strategy be discussed by the Commission at a future meeting.

Carried

VII. Director's Update

Commissioner Turner spoke to items in the report.

VIII. Other Business

Chair Muri asked if there was further business and there was none.

IX. Next Meeting

Chair Muri advised the next meeting is scheduled for Tuesday, September 10, 2024 at 4:30 pm via Teams.

X. Adjournment


Moved by Commissioner Buchanan; **seconded** by Commissioner Little

THAT the meeting be adjourned at 6:28 pm.


Carried

Approved:

Recorded by:



Lisa Muri, Chair



Veronica Labrosse, Executive Assistant

Feb. 10, 2025

Date



Meeting of the North Vancouver Recreation & Culture Commission

Tuesday, September 10, 2024 at 4:30 pm

Via Teams

MEETING MINUTES

Commissioners in attendance:	Councillor Lisa Muri, DNV (Chair) Mayor Linda Buchanan, CNV (Vice-Chair) Councillor Angela Girard, CNV Mayor Mike Little, DNV Dr. Leanne McCarthy, CNV CAO Heather Turner, Director of Recreation & Culture
Regrets:	David Stuart, DNV CAO
Staff:	Mike Hunter, Deputy Director Jennifer Wilson, Manager, Strategic Initiatives Veronica Labrosse, Executive Assistant

I. Call to Order – Indigenous Acknowledgment

Chair Muri called the meeting to order at 4:30 pm and provided the following Indigenous Acknowledgement:

- “On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and we appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

II. Approval of the Agenda

Moved by Commissioner Little; **seconded** by Commissioner Buchanan

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Buchanan; **seconded** by Commissioner Little

THAT the minutes of the July 17, 2024 meeting be adopted.

Carried

IV. Mandate and Strategic Plan: Vision, Values and Goals

Commissioner Turner spoke to the report and discussion ensued.

Moved by Commissioner Muri; **seconded** by Commissioner Turner

THAT the Commissioners review the Mandate (Attachment 1) and provide comments via email with the goal of recommending approval to City Council and District Council;

AND THAT the Commissioners review the Strategic Plan: Vision, Values and Goals (Attachment 2) and provide comments via email with the goal of sharing it with City Council and District Council for their information.

Carried

V. Director's Update

Moved by Commissioner Buchanan; **seconded** by Commissioner McCarthy

THAT the Director's Update be received for information.

Carried

Commissioner Turner spoke to items in the report.

Regarding the Arts Strategy, the City's representatives on the Commission stated their wish to hold discussions with key arts groups in the City, to complement conversations previously held between the groups and NVRC staff; staff notes from those conversations will be shared with the Commissioners.

Mayor Little advised that he received a request from a group of seniors in Lynn Valley for a consolidated list of seniors' programming in that area. Commissioner Turner indicated staff will respond to the request.

VI. Other Business

Chair Muri asked if there was Other Business and Commissioner Turner requested to speak to two items:

- a) Suggestion that the October Commission Meeting be held in-person; the Commissioners agreed.

b) Reminder that the Council representative appointments to the Commission are one-year terms and that appointments will need to be made by Councils prior to the end of 2024.

VII. Next Meeting

Chair Muri advised the next meeting is scheduled for Thursday, October 24, 2024 at 4:30 pm in-person at Delbrook Community Recreation Centre.

VIII. Adjournment

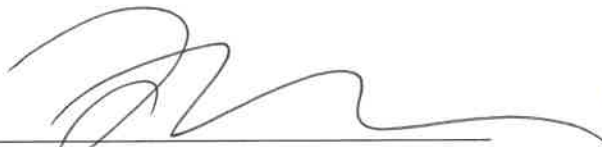
Moved by Commissioner Buchanan; **seconded** by Commissioner Turner.

THAT the meeting be adjourned at 5:26pm.

Carried

Approved:

Recorded by:



Lisa Muri, Chair



Veronica Labrosse, Executive Assistant

Feb 10, 2025
Date



RECORD OF COMMISSION RESOLUTION

September 19, 2024

Subject: NVRC Mandate and Strategic Plan: Vision, Values and Goals

The following motion was approved at the September 10, 2024 Commission Meeting:

Moved by Commissioner Muri; **seconded** by Commissioner Turner

THAT the Commissioners review the Mandate [as attached] and provide comments via email with the goal of recommending approval to City Council and District Council;

AND THAT the Commissioners review the Strategic Plan: Vision, Values and Goals [as attached] and provide comments via email with the goal of sharing it with City Council and District Council for their information.

Carried

After comments were received, an email was sent to Commissioners requesting approval of the revised NVRC Mandate (for ultimate Council approval), and approval of the updated Strategic Plan: Vision, Values and Goals to be shared with Councils for their information.

On September 19, 2024, quorum was achieved and the electronic votes received indicated approval with six of the seven Commissioners voting in favor (with one absent vote).

A handwritten signature in black ink, appearing to be "Lisa Muri", written over a horizontal line.

Lisa Muri
Chair

A handwritten signature in blue ink, appearing to be "Veronica Labrosse", written over a horizontal line.

Veronica Labrosse
Executive Assistant

September 19, 2024

Date



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, October 24, 2024 at 5:00 pm

Oak Room, Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver
(and via Teams)

MEETING MINUTES

Commissioners in attendance: Councillor Lisa Muri, DNV (Chair)
Mayor Linda Buchanan, CNV (Vice-Chair)
Councillor Angela Girard, CNV
Dr. Leanne McCarthy, CNV CAO
David Stuart, DNV CAO
Heather Turner, Director of Recreation & Culture

Regrets: Mayor Mike Little (DNV)

Staff: Mike Hunter, Deputy Director
Christine Walker, Manager of Recreation Services
Veronica Labrosse, Executive Assistant

I. Call to Order – Indigenous Acknowledgment

Chair Muri called the meeting to order at 5:00 pm and provided the following Indigenous Acknowledgement:

- “On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and we appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

II. Approval of the Agenda

Moved by Commissioner Buchanan; **seconded** by Commissioner Stuart

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Buchanan; **seconded** by Commissioner Stuart

THAT the minutes of the September 10, 2024 meeting be adopted.

Carried

IV. Release of the October 24, 2024 Closed Meeting Decision

Moved by Commissioner Stuart; **seconded** by Commissioner Girard

THAT the Commission appoint Delores Altin and Jill Johnson to the North Vancouver Recreation & Culture Commission’s Arts & Culture Grants Review Committee;

AND THAT this decision be released to the public.

Carried

V. September 19, 2024 Record of Resolution

Moved by Commissioner Stuart; **seconded** by Commissioner Girard

THAT the September 19, 2024 Record of Resolution be received.

Carried

VI. 2025 Fees and Charges

Moved by Commissioner Muri; **seconded** by Commissioner Buchanan

THAT the Commission approve the 2025 Fees and Charges (Attachment 1).

Carried

Vice-Chair Buchanan requested the Commissioners receive a comparative chart of fees and charges from other municipalities.

Following a question from Vice-Chair Buchanan on the utilization rate and role of Centennial Theatre, Commissioner Turner advised that this can be brought back to the Commission at a future meeting.

VII. Amendments to Policy 407: Orderly Conduct

The Chair asked Commissioner Turner to speak to the report and discussion followed.

Commissioner McCarthy asked if a legal review had been conducted and Commissioner Turner advised this will be done. She added that the Commission may consider the authority to act and revise the policy be delegated to the

Director. The Commissioners agreed this could be recommended when the policy amendments are brought back to the Commission.

Moved by Commissioner Stuart; **seconded** by Commissioner Buchanan

THAT the amendments be approved in principle;

AND THAT staff seek a legal review before the amendments are brought back to the Commission;

AND THAT the Commission consider providing authority to the Director to act and revise Policy 407: Orderly Conduct.

Carried

VIII. Adjournment

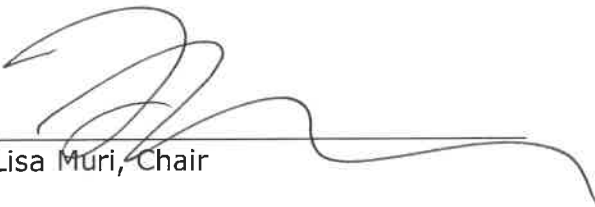
Moved by Commissioner Buchanan; **seconded** by Commissioner Stuart

THAT the meeting be adjourned to resume the Closed Meeting.

Carried

The meeting was adjourned at 5:45 pm.

Approved:



Lisa Muri, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

Feb. 10, 2025

Date



**CLOSED MEETING OF THE
NORTH VANCOUVER RECREATION & CULTURE COMMISSION**

Thursday, October 24, 2024 at 4:30 pm

**Oak Room, Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver
and via Teams**

MEETING MINUTES

Commissioners in attendance: Councillor Lisa Muri, DNV (Chair)
Mayor Linda Buchanan, CNV (Vice-Chair)
Councillor Angela Girard, CNV
Mayor Mike Little, DNV
Dr. Leanne McCarthy, CNV CAO
David Stuart, DNV CAO
Heather Turner, Director of Recreation & Culture

Staff: Mike Hunter, Deputy Director
Veronica Labrosse, Executive Assistant

I. Call to Order

**a) Resolution regarding Exclusion of the Public pursuant to s. 90 of the
*Community Charter***

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the Commission hereby declares that this meeting held October 24, 2024 is to be closed to the public, and that the basis of this closure is that items on the agenda of the meeting comply with the closed meeting criteria specified in Section 90 (1) (a) and (k) of the *Community Charter* as follows:

"90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;”

Carried

Chair Muri called the meeting to order at 4:45 pm.

II. Approval of the Agenda

Moved by Commissioner Girard; **seconded** by Commissioner Buchanan

THAT the meeting agenda be accepted as circulated.

Carried

III. Adoption of the Minutes of the Last Closed Meetings

Moved by Commissioner Girard; **seconded** by Commissioner Buchanan

THAT the revised minutes of the January 26, 2023 meeting be adopted;

AND THAT the minutes of the June 1, 2023 meeting be adopted.

Carried

IV. Appointments to the Arts & Culture Grants Review Committee

Moved by Commissioner Stuart; **seconded** by Commissioner Girard

THAT the Commission appoint Delores Altin and Jill Johnson to the North Vancouver Recreation & Culture Commission’s Arts & Culture Grants Review Committee;

AND THAT this decision be released to the public.

Carried

V. North Vancouver Outdoor Sports & Recreation Fees Framework, Allocation Policies Review and Sport Governance/Advisory System Review

Moved by Commissioner Stuart; **seconded** by Commissioner Turner

THAT this report be received for information.

Chair Muri invited Mike Hunter, Deputy Director, to speak to the report.

Commissioner McCarthy stated the need to follow up this report with reports to Councils.

Following a question from the Chair, M. Hunter spoke to how information from groups will be received.

Commissioner Turner advised that the Commission's revised Mandate and Strategic Plan will be communicated to arts and sports organisations, and others, at the appropriate time.

At this time, the Chair requested a recess to the Closed Meeting given Commissioner Little's attendance was desired for the presentation at Item VI. on the agenda, and that the Regular Meeting be called to order.

Moved by Commissioner Stuart; **seconded** by Commissioner Turner

THAT the Closed Meeting be recessed.

Carried

The Closed Meeting was recessed at 5:00 pm.

VI. Resumption of Closed Meeting

Moved by Commissioner Buchanan; **seconded** by Commissioner Buchanan

THAT the Closed Meeting be resumed.

Carried

The Closed Meeting was called back to order at 5:45 pm and Commissioner Little joined the meeting.

VII. Update and Discussion on the Indoor/Outdoor Recreation and Sport Amenity/Facility Assessment

The Chair invited Mike Roma from RC Strategies to present his report. Discussion followed.

Moved by Commissioner Stuart; **seconded** by Commissioner Muri

THAT the Commissioner receive this presentation for information;

AND THAT the subject be referred to a future Closed Meeting.

Carried

The Commissioners requested that M. Roma also be present at the next meeting.

At this time, technical issues required the meeting to be adjourned. Chair Muri advised that the next Commission Meetings will be held virtually.


VIII. Adjournment

Moved by Commissioner Muri; **seconded** by Commissioner Stuart

THAT the Closed Meeting be adjourned at 6:35 pm.


Carried

Approved:



Lisa Muri, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

Feb. 10, 2025

Date