



## Meeting of the North Vancouver Recreation & Culture Commission

Thursday, November 16, 2023, 5:30 pm

### MEETING MINUTES

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Attendees: Commissioner Franci Stratton (Chair)  
Commissioner Dave Wilson (Vice-Chair)  
Commissioner Holly Back  
Commissioner Mary Carmichael  
Commissioner Angela Girard  
Commissioner John Moore  
Commissioner Lisa Muri  
Commissioner Kate Smyth  
Commissioner Antje Wilson

Staff: Heather Turner, Director of Recreation & Culture  
Michael Hunter, Deputy Director  
Howard Kiang, Manager, Maintenance & Engineering Services  
Pamela Rooke, Manager, Finance  
Karen Pighin, Cultural Services Supervisor  
Neil Scott, Centennial Theatre and Events Supervisor  
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Catherine Pope

Note: *One District of North Vancouver citizen representative position vacant*

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#### **I. Call to Order – Indigenous Acknowledgment**

Chair Stratton called the meeting to order at 5:34 pm and provided the following Indigenous Acknowledgement:

“On behalf of the Commissioners and those present, I would like to acknowledge the Coast Salish people on whose traditional territory we work and reside. I express my gratitude to the Squamish Nation, the Tsleil-Waututh Nation and the Musqueam Nation, and I value the opportunity to learn, live and share experiences on this traditional territory. North Vancouver Recreation & Culture is committed to building relationships with First Nations and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

**II. Approval of the Agenda**

**Moved** by Commissioner D. Wilson; **seconded** by Commissioner Back

**THAT** the meeting agenda be approved as circulated.

**Carried**

**III. Adoption of the Minutes of the Last Meeting**

**Moved** by Commissioner Back; **seconded** by Commissioner A. Wilson

**THAT** the minutes of the September 28, 2023, meeting be adopted.

**Carried**

**IV. Director's Report**

Director Turner and staff spoke to items in the report.

**V. Items for Discussion/Decision**

a) 2024 Arts & Culture Grants

Chair Stratton introduced Karen Pighin, Cultural Services Supervisor, and Stacie Graham, Arts & Culture Grants Review Committee Chair, who were in attendance to answer questions.

**Moved** by Commissioner A. Wilson; **seconded** by Commissioner Carmichael

**THAT** the Commission approve Arts & Culture grants in the amount of \$123,500 comprised of \$78,500 for Programming and Projects grants and \$45,000 for Celebrations and Events grants, as set out below:

- Kleine Compagnie: \$2,500
- Ruby Slippers Theatre: \$2,500
- Dance//Novella: \$3,500
- Vancouver Inter-Cultural Orchestra (VICO): \$2,500
- Gordon and Marion Smith Foundation for Young Artists: \$16,000
- Griffin Art Projects: \$16,500
- Lamondance Arts Society: \$14,000
- Lions Gate Sinfonia: \$10,000
- Vancouver Chamber Music Society: \$11,000
- Hong Kong House Cultural Society: \$5,000
- Philippine Days Festival Society: \$10,000
- Rotary Club of Lions Gate North Vancouver: \$7,500
- Vancouver International Mountain Film Festival Society: \$11,500
- Blue Shore Financial Centre for the Performing Arts: \$11,000

**Carried**

b) 2024 Fees and Charges

Chair Stratton introduced the report and a brief discussion occurred.

**Moved** by Commissioner Back; **seconded** by Commissioner Muri

**THAT** the Commission approve the 2024 Fees and Charges (Attachment 1).

**Carried**

c) Sport & Recreation Travel Grant Application

Chair Stratton introduced the report.

**Moved** by Commissioner Moore; **seconded** by Commissioner D. Wilson

**THAT** the Commission approve a Sport & Recreation Travel Grant of \$400 for the NorWesters Track and Field Club in support of participation of two of their athletes in the National Legion Youth Athletics Championships hosted in Quebec in August 2023.

**Carried**

The Commissioners suggested promotion of the experience in the competition.

d) 2024 Provisional Operating Budget Submission

**Moved** by Commissioner Back; **seconded** by Commissioner Carmichael

**THAT** the 2024 Provisional Operating Budget Submission as outlined in Appendix 1 be approved for submission to the City and District of North Vancouver.

**Carried**

e) Capital Plan 2024 and Capital Financial Model 2024-2033

**Moved** by Commissioner Back; **seconded** by Commissioner Moore

- 1) **THAT** the NVRC-City Capital Plan 2024 Funding Requests, in the amount of \$1,443,000, be approved by the Commission and recommended to City Council for approval (Appendix A);
- 2) **THAT** the NVRC-District Capital Plan 2024 Funding Requests, in the amount of \$4,323,000, be approved by the Commission and recommended to District Council for approval (Appendix B);
- 3) **THAT** the NVRC-City Capital Financial Model 2024-2033 be approved by the Commission and recommended to the City Council for approval (Appendix C); and

- 4) **THAT** the NVRC-District Capital Financial Model 2024-2033 be approved by the Commission and recommended to District Council for approval (Appendix D).

**Carried**

**VI. Item for Information**

- a) Centennial Theatre Update

Director Turner introduced the report and advised that Neil Scott, Centennial Theatre and Events Supervisor, was in attendance to answer questions.

**VII. Other Business**

- a) Report from School District #44

Commissioner A. Wilson provided her report.

- b) 2023 Declarations of Related Party Transactions

Director Turner advised that an email on behalf of Pam Rooke, Finance Manager, will be sent by the Executive Assistant with instructions for Commissioners on completing their 2023 declaration; Commissioners had the option of completing hard copies provided at the meeting that evening.

Chair Stratton asked if there was further business and there was none.

**VIII. Next Meeting**

Chair Stratton stated the next meeting will be scheduled in 2024.

As this was the last meeting of the current Commission, Chair Stratton thanked Director Turner, Deputy Director Mike Hunter and senior staff for their work. Director Turner and others thanked the Commissioners for their contributions.

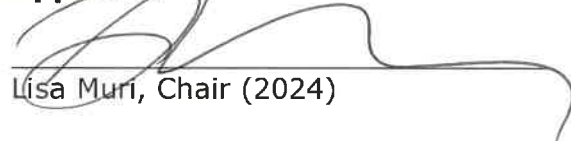
**IX. Adjournment**

**Moved** by Commissioner Back; **seconded** by Commissioner Muri

**THAT** the meeting be adjourned at 7:04 pm.

**Carried**

**Approved:**

  
Lisa Muri, Chair (2024)

**Recorded by:**

  
Veronica Labrosse, Executive Assistant

Feb. 10, 2025  
Date