



## Meeting of the North Vancouver Recreation & Culture Commission

Thursday, September 28, 2023, 5:30 pm

### MEETING MINUTES

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Attendees: Commissioner Franci Stratton (Chair)  
Commissioner Dave Wilson (Vice-Chair)  
Commissioner Holly Back  
Commissioner Mary Carmichael  
Commissioner Angela Girard  
Commissioner John Moore  
Commissioner Catherine Pope  
Commissioner Lisa Muri  
Commissioner Antje Wilson

Staff: Heather Turner, Director of Recreation & Culture  
Michael Hunter, Deputy Director  
Howard Kiang, Manager, Maintenance & Engineering Services  
Jennifer Wilson, Manager, Recreation & Culture Services  
Pamela Rooke, Manager, Finance  
Preston Corrigan, Manager, Information Technology  
James Vanderheide, Project Manager  
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Kate Smyth

Note: *One District of North Vancouver citizen representative position vacant*

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#### **I. Call to Order – Indigenous Acknowledgment**

Chair Stratton called the meeting to order at 5:32 pm and provided the following Indigenous Acknowledgement:

“On behalf of the Commissioners and those present, I would like to acknowledge the Coast Salish people on whose traditional territory we work and reside. I express my gratitude to the Squamish Nation, the Tsleil-Waututh Nation and the Musqueam Nation, and I value the opportunity to learn, live and share experiences on this traditional territory. North Vancouver Recreation & Culture is committed to building relationships with First Nations and this acknowledgement is one small step in honoring their culture, history and stewardship of the land.”

## **II. Approval of the Agenda**

**Moved** by Commissioner Back; **seconded** by Commissioner Pope

**THAT** the meeting agenda be approved as circulated.

**Carried**

## **III. Adoption of the Minutes of the Last Meeting**

**Moved** by Commissioner Pope; **seconded** by Commissioner Carmichael

**THAT** the minutes of the June 1, 2023, meeting be adopted.

**Carried**

## **IV. Director's Report**

Director Turner highlighted items in the report and answered Commissioner questions on the draft Community Engagement Strategy; recent surveys; the facility planning process and related decision-making framework to be approved by both Councils.

## **V. Presentations**

### a) Data Dashboard

Preston Corrigan, Manager, Information Technology, presented and answered Commissioner questions on the custom-built software and reporting capabilities.

### b) DEI Update

James Vanderheide, Project Manager, presented and answered Commissioner questions.

Chair Stratton indicated that this would be excellent information to share with the School Board. The Commissioners will be sent a copy of the video included in J. Vanderheide's presentation.

## **VI. Item for Information**

### a) 2023 Priorities Status Report

Director Turner spoke to the report.

**Moved** by Commissioner Back; **seconded** by Commissioner Carmichael

**THAT** the Commission receive the 2023 Priorities Status Report for information.

**Carried**

## **VII. Items for Discussion/Decision**

a) New Appointment to the Arts & Culture Grants Review Committee

**Moved** by Commissioner Carmichael; **seconded** by Commissioner A. Wilson.

**THAT** the Commission appoint Glen D'Mello to the Arts & Culture Grants Review Committee effective immediately.

**Carried**

b) 2024 Priorities

Director Turner presented the 2024 Priorities.

**Moved** by Commissioner Back; **seconded** by Commissioner A. Wilson

**THAT** the Commission approve the 2024 Priorities.

**Carried**

## **VIII. Other Business**

a) Report from School District #44

Commissioner A. Wilson provided her report.

Director Turner indicated that another meeting will be scheduled with the School Board.

The Chair asked if there was further business.

Commissioner D. Wilson asked about Centennial Theatre and usage rates/programming levels compared to other theatres on the North Shore. Director Turner advised that an update will be provided at the next meeting.

The Chair asked if there was further business and there was none.

## **IX. Next Meetings**

- The virtual meeting of the Finance Committee of the Whole (all Commissioners) is scheduled for Thursday, October 26, 2023, at 5:30 pm.
- The next in-person Commission Meeting is scheduled for Thursday, November 16, 2023, at 5:30 pm.

**X. Adjournment**

**Moved** by Commissioner Back; **seconded** by Commissioner Pope

**THAT** the meeting be adjourned at 7:40 pm.

**Carried**

**Approved:**



Franci Stratton, Chair

**Recorded by:**



Veronica Labrosse, Executive Assistant

November 16, 2023

Date