

How do I apply for financial assistance?

Application forms can be printed from the North Vancouver Recreation & Culture Commission (NVRC) website or copies can be found at your local community recreation centre. Once you have completed your application and have collected the required supporting documents, everything can be dropped off at the front desk of Harry Jerome Community Centre, Ron Andrews Community Recreation Centre, or emailed to financialassistance@nvrc.ca.

How long does it take to process an application?

Please plan ahead and allow for up to three weeks for your application to be processed. You will then be notified of your application status by your preferred method of communication. If approved, you will be contacted by the Leisure Access Counsellor or facility programmer to discuss your options, program details, and to activate your assistance.

Who would not be eligible for financial assistance?

- Those whose combined family net income does not fall within minimum and maximum guidelines that are listed on the application
- Those who have lived in Canada less than six months
- Individuals classified as an entrepreneur under Canadian Immigration and Citizenship
- Those who are a temporary resident (visitor) or on a study or work permit
- Those who are in Canada under a sponsorship agreement (your sponsor is responsible for your financial needs)

What qualifies as a service provider agency for referral letters?

A valid service provider agency is a government funded agency or registered non-profit agency that provides support and services to North Vancouver residents who may be experiencing financial hardships. Some examples include: Ministry of Social Development, Ministry of Children and Families, Community Living British Columbia, Family Services of the North Shore, Impact North Shore, North Shore ConneXions Society, The HOpe Centre, Vancouver Coastal Health, Canadian Mental Health Association (CMHA), The Harvest Project, Lookout Society, North Shore Women's Centre, North Shore Crisis Service Society, school principals, Squamish Nation, and Tsleil-Waututh Nation.

NVRC staff must be able to verify the referring person/agency in order to approve applications. Referral letters must be on official letterhead and include a signature and the contact information of the person making the referral.

What kind of financial assistance might be available if I'm approved?

If your application is approved you will be contacted by NVRC staff to discuss options based on you and your family's interests and needs. This may include subsidy towards registered programs and memberships. If approved, the subsidy is applied to each individual family member (non-transferable) and is available for use during the calendar year (expires December 31).

Will I need to renew my application after I have been approved?

Your application is valid for one year from the date of approval and will need to be renewed each year through the standard application process. Each year is considered a new application. It is our recommendation that you begin the renewal process one month in advance of the expiry date, as the application review process can take up to three weeks.

Where can I find my net income?

Your net income can be found on your NOA (Notice of Assessment) line 236 or on your Option C from Canada Revenue Agency. Please note, we do not accept Notice of Assessment as proof of income.

I am applying on behalf of my household. Who should I include in the application?

Yourself as the main contact, your spouse or partner (living in the same household, married or common-law), and dependents 18 years and under.

Other family members that share the household such as parents, grandparents and adult children 19+ must apply separately.

Are there any programs that are not eligible for financial assistance?

The NVRC offers a broad range of programs, however, some are not eligible under our financial assistance program. Some examples include specialized training and certified skill development programs (such as lifeguard training courses and babysitter training), birthday parties, personal training and private lessons.

NVRC is home to many community sport leagues and other groups who rent our facilities to offer their programs. NVRC does not provide financial support to cover the cost of registration in community sport leagues and programs that operate at our facilities as rentals and that are not NVRC registered programs. Some examples include: competitive swimming clubs, minor hockey, and privately operated basketball leagues. If you are interested in obtaining financial assistance to support your child in these kinds of programs, please explore the following community funding options:

Athletics4Kids (A4K)
Canadian Tire Jumpstart
KidSport Canada

How do I obtain an Option C or Proof of Income Statement form for my application?

Proof of Income Statement: Visit the "My Account" section of the Canada Revenue Agency website. Note: after logging in, you may need to request your CRA security code in order to access all "My Account" services.

Option C / Proof of Income Statement - Call the Canada Revenue Agency at 1-800-959-8281

I don't want to share my personal information. Can I still apply for financial assistance?

This is an optional program. You cannot be considered without a complete application package.

What happens if I apply and my application is not approved?

You will be notified by your preferred method of communication if your application is not approved. If your application package is missing required information, you will be able to re-submit.