



## Orientation Policy and Receipt Form

I, \_\_\_\_\_ confirm that I have attended an orientation and received materials explaining North Vancouver Recreation & Culture's policies, procedures and regulations. I am aware of legal requirements and, by my signature, acknowledge having received the policies, procedures and regulations outlined below:

- Child Protection Policy
- Child Protection Code of Conduct
- Conflict of Interest Policy
- Customer Service Guidelines
- Freedom of Information and Protection of Privacy Policy
- Health and Safety Policy
- Substance Abuse Policy
- Supervision of Children Policy
- Violence and Harassment-Free Workplace Policy

I also confirm that I have been asked to read these policies and to contact the Human Resources department for clarification, if I do not understand any of the policies.

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_