



**VIRTUAL MEETING OF THE
NORTH VANCOUVER RECREATION & CULTURE COMMISSION**

Thursday, January 21, 2021, 5:30 pm

(Zoom link to be provided)

MEETING AGENDA

- I. Call to Order**
- II. Election of Officers for 2021**
 - a) Chair
 - b) Vice-Chair
- III. Approval of the Agenda**
- IV. Adoption of the Minutes of the Last Meeting** Attachment
- V. Director's Report** Attachment
- VI. Items for Information**
 - a) Proposed Schedule of 2021 Virtual Meetings, Conferences And Events Attachment
 - b) 2021 Committee Appointments Attachments
- VII. Items for Discussion/Decision**
 - a) Arts & Culture Grants Review Committee Appointment Attachment
 - b) 2021 Arts & Culture Grants Attachments
 - c) Lions Gate Community Recreation Centre Attachment
- VIII. Other Business**
- IX. Next Meeting**

The next virtual meeting is scheduled for Thursday, March 11, 2021 at 5:30 pm.
- X. Adjournment**



Virtual Meeting of the North Vancouver Recreation & Culture Commission

Thursday, November 19, 2020, 6:30 pm

MEETING MINUTES

Attendees: Commissioner David Porter
Commissioner Franci Stratton
Commissioner Holly Back
Commissioner Megan Curren
Commissioner Cyndi Gerlach
Commissioner Angela Girard
Commissioner Colleen Gray-Hewett
Commissioner Cheryl Leia
Commissioner Lisa Muri
Commissioner Bernice Timmer

Staff: Heather Turner, Director of Recreation & Culture
Jennifer Wilson, Manager, Recreation & Culture Services
Gary Houg, Manager, Maintenance & Engineering
Howard Kiang, Assistant Manager, Maintenance & Engineering Services
Karen Bickford, Finance Section Manager
Jennifer Wu, Accounting & Budget Officer
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Brian Lynch

I. Call to Order

Chair Porter called the meeting to order at 6:22 pm (no public in attendance at the virtual meeting and there was quorum).

II. Approval of the Agenda

Moved by Commissioner Timmer; **seconded** by Commissioner Stratton

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Timmer; **seconded** by Commissioner

THAT the minutes of the September 24, 2020 meeting be adopted.

Carried

IV. Director's Report

Director Turner highlighted items in the report, and specified that the Delbrook pool opening date was October 13. She provided an addendum to the report regarding the retirement of the Playcard Advertising Program.

Director Turner spoke to the impacts of the recent Provincial Health Orders on programs and services given the new restrictions. She answered questions from Commissioners on potential COVID-19 exposures, contact-tracing and communication protocols.

V. Items for Discussion/Decision

i. Arts & Culture Grants Committee Appointment

Moved by Commissioner Muri; **seconded** by Commissioner Timmer

THAT the Commission appoint Sarah Wang to the Arts & Culture Grants Review Committee effective immediately.

Carried

ii. Residents-first Program Registration

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the Commission authorize the Director of Recreation & Culture to implement a residents-first registration process for programs and services, as required.

Carried

iii. Disclosure of Related Party Transactions

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the Commission receive this report and the attached declaration form requiring disclosure of Related Party Transactions.

Carried

iv. Reports from the Finance Committee of the Whole:

a) Financial Update

Moved by Commissioner Timmer; **seconded** by Commissioner Gray-Hewitt

THAT this report be received for information.

Carried

b) 2021 Provisional Operating Budget Submission

Moved by Commissioner Leia; **seconded** by Commissioner Stratton

THAT the 2021 Provisional Operating Budget be approved for submission to the City and District of North Vancouver.

Carried

c) Capital Plan 2021 and Capital Financial Model 2021-2030

Moved by Commissioner Timmer; **seconded** by Commissioner

THAT the NVRC-City Capital Plan 2021 Funding Requests, in the amount of \$944,822, be approved by the Commission and recommended to City Council for approval (Appendix A);

THAT the NVRC-District Capital Plan 2021 Funding Requests, in the amount of \$1,518,000, be approved by the Commission and recommended to District Council for approval (Appendix B);

THAT the NVRC-City Capital Financial Model 2021-2030 be approved by the Commission and recommended to City Council for approval (Appendix C); and

THAT the NVRC-District Capital Financial Model 2021-2030 be approved by the Commission and recommended to District Council for approval (Appendix D).

Carried

d) 2021 Fees and Charges – Amendments and Update

Moved by Commissioner Girard; **seconded** by Commissioner Back

THAT the Commission approve a 2% increase to single public admission rates for arenas and pools effective January 1, 2021.

Carried

v. Reports from the Policy & Planning Committee:

a) New Policy – Electronic Monitoring in Facilities

Chair Porter asked Committee Chair Timmer to speak to the report.

Moved by Commissioner Girard; **seconded** by Commissioner Curren

THAT the Commission approve the Electronic Monitoring in Facilities policy as recommended by the Policy & Planning Committee.

Carried

b) Revised 2021 Priorities/Service Plan

Committee Chair Timmer reviewed the final edits.

Moved by Commissioner Gray-Hewitt; **seconded** by Commissioner Leia

THAT the Commission approve the revised 2021 Priorities/Service Plan as recommended by the Policy & Planning Committee.

Carried

c) Strategic Plan Renewal Process

Director Turner presented an update following the discussion at the Committee meeting.

The first step of the process will be to provide background material including demographics, bylaws, needs assessment, and other related materials to the current Commission and to ask departing Commissioners for their input via a questionnaire.

Director Turner advised that the overall renewal process will take place in 2021 with the new Commissioners.

vi. Report from the Parkgate Partnership Committee:

a) 2020-2025 Agreement Update

Chair Porter informed the Commission that a revised agreement is close to being finalized by the Committee. Director Turner advised that if the parties agree to the revisions, the agreement could be circulated to the Commissioners electronically for approval before the end of December.

VI. Other Business

a) December 3 Virtual Commission Reception

Director Turner provided details on the informal program.

VII. Next Meeting

The first Commission Meeting date of 2021 is to be determined.

VIII. Adjournment

Moved by Commissioner Muri; **seconded** by Commissioner Girard

THAT the meeting be adjourned at 7:13 pm.

Carried

Approved:

Recorded by:

David Porter, Chair

Veronica Labrosse, Executive Assistant

Date

Unadopted

Commission Meeting Date:

January 21, 2021

Subject: Director's Report

This report outlines the Strategic Plan results achieved since the last meeting.

COVID-19 Response

- NVRC continues to proactively respond to the ongoing pandemic and Provincial Health Orders. The COVID Oversight Group, which was established in the spring of 2020, is made up of senior leaders who meet weekly to determine priority responses, review and approve updated safety plans and approve all service changes.
- Recent service changes include resumption of low-intensity fitness classes incorporating updated guidelines from the Provincial Health Officer (January 7) and Masters Swimming (January 18), and cancellation of group tennis lessons (January 11).
- Online training was delivered to all winter 2021 fitness instructors to review guidelines and to ensure low-intensity fitness classes are compliant with the Public Health Order.
- As of January 4, approximately 56% of NVRC's workforce is back at work following the service/program cancellations and layoffs that occurred in 2020.

Optimize Human, Fiscal and Physical Resources and Systems

- A Staff Survey was conducted in early December to gather feedback on staff communications, health & safety training and protocols and customer service during the pandemic. 238 staff completed the survey which represents a 28% response rate of the total number of active employees (including those who have not been recalled). Results were quite positive, with the following highlights:
 - 77.4% of staff are satisfied or very satisfied with the content of staff communications during the pandemic;
 - 80% of staff are satisfied or very satisfied with the health & safety training they received;
 - 81.7% of staff feel the COVID-19 safety protocols are effective or very effective;
 - 32.3% of staff who directly interact with customers rate the level of customer service since facilities have reopened as better or much better.

Additionally, staff provided thoughtful feedback and suggestions for improving communications and operations which are being reviewed by the Leadership Team.

Proactively Respond to Recreation and Culture Needs

- NVRC offered a range of programs and activities during the winter break across all facilities including fitness centre visits, family/public swims, family/ public skates, art programs, pottery studio time, lane swimming, water-walking and children's camps. All staff divisions worked collaboratively to offer as many options as possible. Participation in programs was high with most programs having fill rates of over 85% and many at 100%.
- Over the two-week winter break, public sessions were expanded in pools and arenas to provide additional community access. Pool public sessions averaged at 91% capacity, while arena public sessions averaged at 94% capacity. In addition to public sessions, a number of registered programs were offered in tennis, arts and day camps to meet community demand and need.
- Both Karen Magnussen (KM) and Delbrook Community Recreation Centres were open on Christmas Day with limited hours offering opportunities in the pool, arena (KM) and fitness centres. The arena was particularly popular at KM while the pool and fitness centre were popular at Delbrook. In total, approximately 800 individuals participated in the services offered on Christmas Day.
- Program planning for spring is underway and an online Leisure Guide is in development. The online guide can be created and updated quickly and will drive customers to specific programs and registration.

Extend our Effectiveness through Collaboration

- A five-year Community Service Partner Agreement between NVRC and Parkgate Society was updated and approved in December 2020.
- A Letter of Intent, outlining a new working relationship between the NVRC and the North Vancouver Community Arts Council (North Van Arts) is awaiting finalization in the first quarter of 2021. It identifies new avenues for collaboration, recognizes the strengths and resources of each organization, clarify roles and agrees to annual planning sessions. This in turn will strengthen arts and culture opportunities for North Vancouver residents.
- The NVRC fitness team was invited to present health coach training at the 2021 Move More North Shore event in January. The Capilano University (Cap U) pilot program is an active health prescription program for members of the Cap U community who are not currently physically active. Participants will be connected with a student health coach who will help them identify local physical activity options, set goals and stay on track for the eight-week duration of the

program. NVRC will be working closely with Cap U to provide information regarding NVRC's services.

Enhance Understanding of the Scope and Impacts of Our Services

- Communications and Marketing staff are compiling stories from community members reflecting positive recreation & culture experiences in NVRC programs, particularly during the pandemic. These stories will be shared on NVRC's platforms to highlight examples of the public good derived from active living.



Heather A. Turner
Director of Recreation & Culture

Proposed Schedule of 2021 Virtual Meetings, Conferences and Events

Date 2021	Meeting/Conference/Event
January 21	Commission Meeting
March 11	Commission Meeting
May 4-6	BCRPA Symposium Online
May 20	Commission Meeting
June 24	Commission Meeting
July/August	<i>Summer Break (Commission Meeting held only if needed)</i>
September 16	Commission Meeting
November 18	- Finance Committee of the Whole (all Commissioners) - Commission Meeting
December 2	Commission Holiday Reception

Unless otherwise noted all Commission Meetings are held on Thursdays starting at 5:30 pm. Meetings will be held virtually until further notice.

Commission Meeting Date:

January 21, 2021

Subject: 2021 Committee Appointments for Consideration

RECOMMENDATION:

THAT the Commission receive information on the 2021 Committee Appointments for their consideration and subsequent expression of interest.

BACKGROUND:

The North Vancouver Recreation & Culture Commission (NVRC) has a number of standing committees onto which citizen representatives on the Commission are voluntarily appointed for a one-year term.

Other Working Groups or Liaisons may be created if required, at the discretion of the Commission Chair.

The mandate of each committee is defined, and the appropriate recommendations are brought to the Commission for consideration. This structure facilitates the work of the Commission and ensures Commission Meetings are efficient.

DISCUSSION:

As outlined in Attachment 1, the Commission's standing committees are:

- Finance Committee of the Whole
- Policy & Planning Committee
- Arts & Culture Grants Review Committee
- Parkgate Partnership Committee

The Commission also has one or two Commissioners participate on the external North Shore Sport Awards Committee.

Meeting frequency of each committee varies. Meeting dates and materials are provided in advance of meetings.

Commissioners can demonstrate their interest in being appointed to a Committee by advising the Director via email.

CONCURRENCE & COMMUNICATION PLAN:

The Director and Commission Chair will review the expressions of interest received from the Commissioners, and the 2021 Committee Appointments will be circulated.

POLICY/AUTHORITY:

Standing Committees are convened as needed, and at the discretion of the Commission Chair, in consultation with the Director.

CONCLUSION:

Commissioner appointments to the Commission's standing committees are annual and finalized by the Commission Chair. Commissioners are asked to express their interest via email to the Director.



Heather A. Turner
Director of Recreation & Culture



2021 Committees

Standing Committees	# of Representatives	Committee's Mandate
Finance Committee of the Whole - Meets 1 time/year	All Commissioners	<ul style="list-style-type: none"> • Reviews and recommends approval of the annual operating budget to the Commission • Reviews and recommends approval to the Commission of certain fees & charges, pilot projects, etc.
Policy & Planning Committee - Meets 3-4 times/year	Three members, plus Chair (optional)	<ul style="list-style-type: none"> • Reviews and recommends approval of policies that fall under the Commission's responsibility to act and revise • Reviews occasional requests from the public to adjust or waive fees, and recommends their decision to the Commission for approval
Arts & Culture Grants Review Committee - Meets 3 times/year, and as needed	One non-voting Commission representative	<ul style="list-style-type: none"> • Reviews and recommends arts & culture grants to the Commission
Parkgate Partnership Committee - Meets as needed	Two members, plus Chair	<ul style="list-style-type: none"> • Provides a vehicle for joint strategic/high-level direction related to the partnership between the Parkgate Society and Commission
External Committee	# of Representatives	Committee's Mandate
North Shore Sport Awards Committee - Meets 3-4 times/year in Q1 & Q2	One to two representatives	<ul style="list-style-type: none"> • Determines recipients of North Shore Sport Awards and helps plan annual awards ceremony.

Commission Meeting Date:

January 21, 2021

Report Author: John Rice, Cultural Services Officer

Subject: Appointment to the Arts & Culture Grants Review Committee

RECOMMENDATION

THAT the Commission appoint Stacie Graham to the Arts & Culture Grants Review Committee effective immediately.

BACKGROUND

In order to ensure an independent, arms-length evaluation of grant requests, policy requires that funding recommendations be provided by a standing Arts & Culture Grants Review Committee, consisting of five North Vancouver residents appointed by the Commission plus one non-voting representative from the Commission.

DISCUSSION

Members of the Arts & Culture Grants Review Committee are nominated on the basis of their experience in the visual, performing and media arts; in professional and community-based arts practices; in the production of events, festivals and public art; as well as knowledge of the local not-for-profit sector. Applicants are also considered in terms of providing the Committee with a balance across artistic sectors, creative disciplines and with a view to promoting diversity, equity and inclusion. Succession planning for future needs and opportunities is also a consideration.

In November 2020, after a Call for Volunteers had resulted in a number of applications being received, the Commission appointed Sarah Wang to the Arts & Culture Grants Review Committee. At the time the addition of Ms. Wang filled the only vacancy on the committee. However, the unexpected resignation of Pamela Hart in December 2020 before the end of her term requires a new appointment to ensure that a full Committee is in place to review grant applications for the remainder of 2021.

During the appointment process last year, the Committee identified Stacie Graham as a highly qualified candidate. Ms. Graham is a community organizer with the Blueridge Community Association, and a financial planning professional with fund development and grants support experience at the Vancouver Foundation.

The recommendation is to appoint Stacie Graham to the Arts & Culture Grants Committee effective immediately, in time to participate in the review of grants in the 2021 Operating and Late Intakes. This recommendation has been endorsed by the remaining members of the Committee.

If appointed, Ms. Graham will join a Committee consisting of:

Member	Areas of Expertise
Christina Medland, Chair	Dance, Music, Cultural Planning
Freydis Welland, Vice-Chair	Event Management, Media Arts
Glen Miller	Theatre Arts, Non-Profit Governance
Sarah Wang	Socially-inclusive Arts Practices, Visual Arts, Cultural Research

BUDGET IMPLICATIONS:

There are no financial implications connected to this recommendation.

CONCURRENCE & COMMUNICATION:

Staff will inform the candidate of their appointment.

POLICY/AUTHORITY:

In accordance with the Arts & Culture Grants Policy the appointment of members to the Arts & Culture Grants Review Committee is the Commission's responsibility.

CONCLUSION:

The appointment of a new member to the Arts & Culture Grants Review Committee is required to ensure that a full Committee is in place to review grant applications for the remainder of 2021. The appointee's experience and skill will strengthen the Committee in key areas.

Jennifer Wilson
Manager of Recreation & Culture Services

Heather A. Turner
Director of Recreation & Culture

Commission Meeting Date:

January 21, 2021

Report Author: John Rice, Cultural Services Officer

Subject: 2021 Arts & Culture Grants

RECOMMENDATION:

THAT the Commission approve Arts & Culture grants in the amount of \$82,000, including \$60,500 in Programming & Project Assistance Grants and \$21,500 in Celebrations & Events Grants, as outlined in this report;

AND THAT the Commission approve a Community Public Art grant in the amount of \$15,000 from the City of North Vancouver's public art fund to support a First Nations reconciliation project at Presentation House.

BACKGROUND:

This report outlines funding recommendations provided by the Arts & Culture Grants Review Committee. In accordance with policy, the Committee is appointed by the North Vancouver & Culture Commission (NVRC) to provide an independent assessment of funding requests submitted to the Arts & Culture Grants program. It consists of volunteer residents with experience and expertise in the arts, cultural programming and the non-profit sector.

The Arts & Culture Grants program is structured in three intakes per year to respond to community-identified needs:

- an **Early Intake**, covering Programming & Project Assistance Grants, Celebrations & Events Grants and Community Public Art Grants, to support a range of activities in the first half of the calendar year;
- a **Late Intake**, to support projects, events and activities that commence or take place in the second half of the calendar year; and
- an **Operating Assistance Intake** to provide stable support for the operations and programming of leading organizations in the not-for-profit arts sector.

This report provides recommendations in response to 17 funding requests submitted to the Early Intake.

DISCUSSION:

The following recommendations are grounded in program-specific funding and evaluation criteria as approved in the Arts & Culture Grants Policy. They reflect the

assessed merit and impact of the proposed activities, and consider the capacity of applicant organizations to deliver those activities in the context of the public gathering and physical distancing restrictions that are required by current Provincial Health Orders (PHO).

1. Programming & Project Assistance Grants support the delivery of innovative, high-quality programming and services to the residents of North Vancouver; reward creativity; foster innovation; and support the emergence of new groups or activities. Grants are available in three categories:

- a) New Initiatives Grants invest in pilot projects and new initiatives, as well as programs and activities that support emerging arts and cultural practices or that target the underserved;
- b) Program & Project Grants provide support for the activities of smaller, community-based arts, cultural and heritage groups; and
- c) Annual Programming Support invests in innovative, high-quality programming across a broad spectrum of artistic and creative practices.

Organization <i>Activity or Event</i>	Program/Project Budget	Grant Request	Recommended Grant Award 2021	Grant Award in 2020
<i>New Initiatives Grants</i>				
Blueridge Chamber Music Society <i>THE CHAMBER, Outdoor Concert Series</i>	\$ 37,335	\$ 6,500	DEFER	N/A First Application
IMGX Dance Collective <i>DANCE INSTALLATION</i>	\$ 19,960	\$ 5,000	\$ 2,750	N/A First Application
No Chamber Collective <i>FRONT YARD CONCERTS</i>	\$ 9,335	\$ 3,500	NIL	N/A First Application
North Shore Celtic Ensemble <i>SENIORS CONNECT</i>	\$ 18,665	\$ 6,500	\$ 3,500	N/A First Application
North Shore Polish Association <i>POLISH CONTRIBUTIONS</i>	\$ 31,845	\$ 6,500	NIL	N/A First Application

Organization <i>Activity or Event</i>	Program/Project Budget	Grant Request	Recommended Grant Award 2021	Grant Award in 2020
Program & Project Grants				
Affair of Honour <i>PLAYTHINGS</i>	\$ 83,903	\$ 12,000	\$ 3,500	N/A First Application
Blackout Theatre <i>CRIES FROM FAR AWAY CITIES</i>	\$ 49,750	\$ 12,500	\$ 4,650	\$ 5,000 Third year of funding
Deep Cove Heritage Society <i>ANNUAL HERITAGE PROGRAMMING</i>	\$ 24,683	\$ 8,000	\$ 3,250	\$ 3,250 Long-time grant recipient
Serendipity Theatre <i>DRIVING ME CRAZY</i>	\$ 18,450	\$ 7,500	\$ 2,600	N/A First Application
Vancouver Chamber Music Society <i>MATINEE SERIES</i>	\$ 28,595	\$ 12,500	\$ 5,000	\$ 4,250 Third year of funding

Organization <i>Activity or Event</i>	Program/Project Budget	Grant Request	Recommended Grant Award 2021	Grant Award in 2020
Annual Programming Support				
Griffin Art Projects <i>ANNUAL PROGRAMMING</i>	\$ 436,541	\$ 20,000	\$ 13,750	\$ 11,000 Third year of funding
Lamondance <i>APPRENTICE DANCE COMPANY</i>	\$ 179,665	\$ 22,500	\$ 9,500	\$ 9,000 New, emerging organization
Wild Bird Trust <i>CULTURAL PROGRAMMING</i>	\$ 86,250	\$ 21,500	\$ 12,000	N/A First Application
Sub-Total:	\$ 1,024,977	\$ 144,500	\$ 60,500	

2. Celebrations & Events Grants support a range of events that enrich quality of life or foster community connections by bringing people together in a celebratory and creative environment. Grants are available in the following categories:

- a) Community Events are single-day events at a local, neighbourhood scale that foster community connections and contribute to residents' sense of belonging, identity and place;

- b) Major Celebrations are signature single and multi-day events at a regional scale that mix culturally relevant arts programming with a significant program of other activities and entertainments; and
- c) Arts Festivals are usually multi-venue events that present a coordinated program of innovative and entertaining arts programming.

Organization – <i>Event or Festival</i>	Event Budget	Grant Request	Recommended Grant Award 2021	Grant Award in 2020
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Community Events

Korean Traditional Arts Society <i>INTERNATIONAL MUSICIANS & DANCERS JOIN</i>	\$ 11,300	\$ 3,000	NIL	NIL
Similar event received funding in 2019				

Arts Festivals

Blueshore Centre for the Performing Arts <i>NORTH SHORE JAZZ</i>	\$ 54,000	\$ 14,000	\$ 7,000	\$ 9,500
Established event with long funding history				
Blueridge Chamber Music Society <i>BLUERIDGE CHAMBER MUSIC FESTIVAL</i>	\$ 111,591	\$ 20,000	\$ 14,500	\$ 13,500
Established event with 5+ years of funding				
Sub-Total:	\$ 176,891	\$ 37,000	\$ 21,500	

Community Public Art Grants support community groups seeking to work with artists and engage the creative potential of local populations in the design or development of small to medium-sized, permanent or temporary public art projects.

Organization <i>Activity or Event</i>	Project Budget	Grant Request	Recommended Grant Award
Presentation House Cultural Society <i>"YOU HAVE ARRIVED"</i>	\$ 34,000	\$ 15,000	\$ 15,000

No Grant Awarded: The Committee recommends that no grant funding be provided to the following applications:

- (1) Korean Traditional Arts Society for an outdoor community event, *'International Musicians & Dancers Join'*;
- (2) No Chamber Collective for a series of outdoor pop-up performances, *Front Yard Concerts*; and

- (3) the North Shore Polish Association for a heritage research project called *Polish Contributions*.

Consideration of Funding Deferred: The Committee further recommends that final consideration of funding for the Blueridge Chamber Music Society's outdoor concert program, *The Chamber*, be deferred until the Late Intake at which time it is anticipated there will be greater certainty with respect to the eligibility of outdoor events.

A detailed "2021 Arts & Culture Grants, Early Intake: Summary of Grant Requests and Recommendations" is appended to this report as Attachment 1.

BUDGET IMPLICATIONS:

This report presents recommendations for the 2021 Early Intake totaling \$82,000. In addition to this first intake of grants the NVRC is committed to Operating Assistance multi-year grants totaling \$655,500.

The budgeted amount for Arts & Culture Grants in 2021 is \$845,000. After the grants recommended in this report have been paid, and the committed funding for Operating Assistance grants has been accounted for, \$107,500 remains available for allocation in the Late Intake and for Civic Events in May/June.

The level of funding requested in the 2021 Early Intake was \$181,500, an increase of 35% over the 2020 Early Intake (\$135,000).

Funding for Community Public Art grants is provided separately through project accounts at the District and the City of North Vancouver.

CONCURRENCE & COMMUNICATION PLAN:

Throughout the application process NVRC messaging reinforced to applicants that funding will only be provided to activities that are in compliance with current Provincial Health Orders. Built into the funding request, all applicants were asked to consider how they would adjust program delivery in the context of pandemic restrictions, whether this be in a health-order compliant live venue or, where appropriate, by pivoting to digital program delivery. Five applications that proposed live-audience outdoor events requiring permits were reviewed by NVRC Events staff for comment, which was then forwarded to the Arts & Culture Grants Review Committee and formed part of their evaluation.

Within five business days of the Commission's approval of the grants, successful applicants will be sent a Notice of Award and will be required to submit a signed Grant Acceptance Form, committing the group to comply with the terms and conditions of the grants program and to use the awarded funds as outlined in their application.

As required by policy the NVRC informs Councils annually of the organizations, services and initiatives funded through the Arts & Culture Grants program.

POLICY/AUTHORITY:

Councils for the City and District of North Vancouver have delegated the authority to approve grants and allocate funding to the NVRC in accordance with the Arts & Culture Grants Policy. The Commission receives recommendations from the Arts & Culture Grants Review Committee.

CONCLUSION:

The funding recommended in this report will contribute to the success of the programs, projects, events and festivals being undertaken by the applicant organizations. The grants recommended in this report are consistent with the NVRC's Strategic Plan and with the Official Community Plans for both the City and District of North Vancouver.



Jennifer Wilson
Manager of Recreation & Culture Services



Heather A. Turner
Director of Recreation & Culture

**2021 Arts & Culture Grants, Early Intake:
Summary of Grant Requests and Recommendations**

New Initiatives Grants

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>1. Blueridge Chamber Music Society – THE CHAMBER, Outdoor Concert Series</p> <p><i>THE CHAMBER</i> is a portable acoustic structure designed to provide a sonic environment for a series of outdoor concerts planned for parks and other public spaces in August 2021.</p> <p>Committee comments: There is considerable merit to the proposal as it offers outreach and promotion as a satellite to the main <i>Blueridge Chamber Music Festival</i> and presents a unique opportunity to bring high-quality music performances to the public in an open park environment rather than performing to audiences in a more formal setting.</p> <p>As the proposed programming is scheduled for August 2021, it is recommended that a final funding decision be deferred until the Late Intake to allow the Committee make a more informed recommendation at that time.</p> <p>Note: This is the first funding request for this initiative.</p>	HIGH	<p>2021, Projected \$ 37,335</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>	<p>2021, Requested \$ 6,500</p> <p>Recommended DEFER</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>
<p>IMGX Dance Collective – DANCE INSTALLATION</p> <p>IMGX Dance Collective is a collaboration of North Shore dance professionals whose practice focusses on inter-disciplinary, site-specific work. The <i>DANCE INSTALLATION</i> project combines a live/video-streamed dance performance and art installation, allowing the viewer to experience the performance as it moves through the site of the former Museum on the main floor of Presentation House.</p> <p>Committee comments: This pilot project offers is innovative and creative; as such the proposal ranks high in terms of artistic merit. However, it is less strong in terms of community benefit or impact.</p> <p>Note: This is the first funding request for this applicant and for this initiative.</p>	MEDIUM	<p>2021, Projected \$ 19,960</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>	<p>2021, Requested \$ 5,000</p> <p>Recommended \$ 2,750</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>No Chamber Collective – FRONT YARD CONCERTS</p> <p>The No Chamber Collective is an emerging collaboration of professional musicians. The <i>FRONT YARD CONCERTS</i> are intended as a series of pop-up micro-concerts, bringing music to residential neighborhoods, performed by professional musicians living in those neighbourhoods side-by-side with young and amateur players.</p> <p>Committee comments: There is merit to presenting quality music performances to small neighbourhood audiences in an informal, pop-up setting. However, there are a number of concerns as to whether outdoor mini-concerts of this type can be safely produced, permitted and promoted in accordance with PHO orders. The Committee does not recommend funding at this time.</p> <p>Note: This is the first funding request for this applicant and for this initiative.</p>	LOW-MEDIUM	<p>2021, Projected \$ 9,335</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>	<p>2021, Requested \$ 3,500</p> <p>Recommended NIL</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>
<p>North Shore Celtic Ensemble (NSCE) – SENIORS CONNECT</p> <p>The NSCE has established itself as one of the premier music programs in the Lower Mainland. Their pre-pandemic activities would normally include performances at seniors' residences for audiences that cannot typically go out to concerts. <i>SENIORS COLLECT</i> is intended as a pilot program that will enable the group to continue serving the community by providing interactive, digital performances.</p> <p>Committee comments: There is considerable merit to a program that attempts to address the impacts of social isolation among a vulnerable population such as seniors. Staff has been asked to coordinate with the applicant to ensure that the project fully acknowledges and addresses duties of care and considerations for participating seniors.</p> <p>Note: This is the first funding request for this initiative.</p>	HIGH	<p>2021, Projected \$ 18,665</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>	<p>2021, Requested \$ 6,500</p> <p>Recommended \$ 3,500</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>North Shore Polish Association (NSPA) – POLISH CONTRIBUTIONS</p> <p>The NSPA was established to preserve Polish traditions, share the wealth of Polish culture and language, and facilitate cross-cultural exchange and understanding. The <i>POLISH CONTRIBUTIONS</i> heritage project is designed to gather, record and disseminate archival and contemporary information about the contributions of Polish-Canadians to the North Shore.</p> <p>Committee comments: The application demonstrates a number of weaknesses related to implementation of the project. The Committee recommends that no funding be provided in this year and at this time.</p> <p>Note: This is the first funding request for this initiative. Future consideration of funding would require support from the North Vancouver Museum & Archives.</p>	LOW	2021, Projected \$ 31,845 HISTORY N/A	2021, Requested \$ 6,500 Recommended NIL HISTORY N/A

Program & Project Grants

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Affair of Honour (AOH) – PLAYTHINGS</p> <p>AOH is a fight-and-movement-based theatre company, committed to providing a platform for women, members of the queer community and BIPOC (Black, Indigenous and People of color) artists in a medium where roles have traditionally been restricted by race and gender. With the support of Presentation House the group is well-placed to adapt to PHO restrictions, to present either in-person or live-stream performances (or both), allowing for greater access in these challenging times for the arts.</p> <p>Committee comments: There is much merit in using movement-and-fight-based theatre to challenge gender and queer stereotypes.</p> <p>Note: This is the first funding request for this applicant and for this initiative.</p>	HIGH	2021, Projected \$ 83,903 HISTORY N/A	2021, Requested \$ 12,000 Recommended \$ 3,500 HISTORY N/A

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Blackout Theatre – ECHOES FROM FAR AWAY CITIES</p> <p>Blackout Theatre is an Iranian-Canadian theatre company based on the North Shore. <i>ECHOES FROM FAR AWAY CITIES</i> explores acts of violence against women and the cultural forces that condone and support them. The project is currently scheduled for June. Depending on the PHO orders at that time, the production may take place for a limited live audience. Alternately, performances will be live-streamed.</p> <p>Committee comments: There is considerable merit in the project, both as an opportunity to support an emerging company working in a community that has traditionally been underserved in terms of mainstream theatre and as a piece of socially and critically engaged theatre.</p> <p>Note: This is the third year of funding for Blackout Theatre. In 2020 the company received a grant to translate and workshop an original Farsi script for <i>Echoes</i>. The current recommendation supports the rehearsal, development and production of the finished work.</p>	HIGH	<p>2021, Projected \$ 49,750</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Projected \$ 22,350</p> <p>2019, Reported \$ 24,750</p>	<p>2021, Requested \$ 12,500</p> <p>Recommended \$ 4,650</p> <hr/> <p>HISTORY</p> <hr/> <p>2020 Awarded \$ 5,000</p> <p>2019 Awarded \$ 5,000</p> <p>2018, N/A</p>
<p>Deep Cove Heritage Society (DCHS) – ANNUAL HERITAGE PROGRAMMING</p> <p>DCHS is an amateur group focused on the history of North Vancouver’s Seymour area. Its’ mandate is to preserve, display and program an extensive collection of photographs, documents and transcripts, as well as audio and video recordings of interviews with local pioneers.</p> <p>Committee comments: DCHS provides a mix of archival services, heritage programming, heritage tours, outreach and educational presentations. Over the past couple of years the group has begun to address previously identified concerns raised by the Committee with respect to: financial management, programming, and target audiences.</p> <p>Note: Deep Cove Heritage has received funding on and off for over two decades.</p>	MEDIUM	<p>2021, Projected \$ 24,683</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Reported \$ 11,885</p> <p>2019, Reported \$ 20,293</p>	<p>2021, Requested \$ 8,000</p> <p>Recommended \$ 3,250</p> <hr/> <p>HISTORY</p> <hr/> <p>2019, Awarded \$ 3,250</p> <p>2019, Awarded \$ 4,000</p> <p>2018, Awarded NIL</p>

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Serendipity Theatre – DRIVING ME CRAZY</p> <p>Serendipity Theatre is made up of senior theatre artists and professionals based on the North Shore. Within the development phase of creating a new play, the <i>DRIVING ME CRAZY</i> project is intended as a series of public readings with the intention of spring-boarding audiences into sharing their own stories.</p> <p>Committee comments: There is community benefit to this kind of interactive theatre-reading where the actors work with the audience to help them dialogue their stories in an informal setting.</p> <p>Note: This is the first funding request for this applicant and for this initiative.</p>	MEDIUM	<p>2021, Projected \$ 18,450</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>	<p>2021, Requested \$ 7,500</p> <p>Recommended \$ 2,600</p> <hr/> <p>HISTORY</p> <hr/> <p>N/A</p>
<p>Vancouver Chamber Music Society – MATINEE SERIES</p> <p>The Vancouver Chamber Music Society aims to foster performance opportunities for emerging professional musicians. It produces a number of concert series across the Lower Mainland. The current application is for a <i>MATINEE SERIES</i> at Highlands United Church in Edgemont Village. The applicant has demonstrated that they can deliver the concert program through video-streaming.</p> <p>Committee comments: There is considerable value in a well-designed, carefully curated music series that targets an underserved population of local seniors that do not otherwise have the opportunity to attend concerts. Video-streamed concerts are especially valuable at a time when movement is restricted for more vulnerable populations.</p> <p>Note: This is the third year of grant support for the <i>Matinee Series</i>.</p>	HIGH	<p>2021, Projected \$ 28,595</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Reported \$ 11,600</p> <p>2019, Reported \$ 10,320</p>	<p>2021, Requested \$ 12,500</p> <p>Recommended \$ 5,000</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Awarded \$ 4,250</p> <p>2019, Awarded \$ 5,500</p> <p>2018, Awarded NIL</p>

Annual Programming Support

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Griffin Art Projects (GAP) – ANNUAL PROGRAMMING</p> <p>GAP is a relatively new visual and media arts organization located in the Pemberton area of North Vancouver, supporting both local and international artists through a range of gallery-based exhibitions, community and arts-education programs, and residency opportunities. All programs are free to the public.</p> <p>Committee comments: There is exceptional merit in GAP's high-quality mix of innovative exhibitions, public presentations, residencies and films, as well as outreach and performance events. The Committee recommends an increase in funding.</p> <p>Note: This is the third year of Annual Programming support for Griffin Art Projects.</p>	VERY HIGH	<p>2021, Projected \$ 436,541</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Reported \$ 316,185</p> <p>2019, Reported \$ 249,385</p>	<p>2021, Requested \$ 20,000</p> <p>Recommended \$ 13,750</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Awarded \$ 11,000</p> <p>2019, Awarded \$ 8,500</p> <p>2018, N/A</p>
<p>Lamondance – APPRENTICE DANCE COMPANY</p> <p>Lamondance is an emerging dance company in Lynn Valley that operates a pre-professional Training Academy and a unique Apprentice Dance Company, each with a distinct cohort of dancers at different stages of their training and careers. All dancers are exposed to high-level creation, improvisation, choreography and performance opportunities.</p> <p>Committee comments: There is considerable merit in a program that provides a mix of dance company training and high-level performance opportunities. The company continues to adjust to the unique operational challenges that have been created by the pandemic, including pivoting to the use of digital and media platforms.</p> <p>Note: Lamondance was previously funded for three years through a funding stream for <i>Special Projects, New Initiatives & Events in Development</i>. This is the second year of funding through Annual Programming Grants.</p>	HIGH	<p>2021, Projected \$ 179,665</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Reported \$ 97,274</p> <p>2019, Reported \$ 89,457</p>	<p>2021, Requested \$ 22,500</p> <p>Recommended \$ 9,500</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, Awarded \$ 9,000</p> <p>2019, Awarded \$ 5,500</p> <p>2018, Awarded \$ 4,500</p>

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Wild Bird Trust (WBT) – CULTURAL PROGRAMMING</p> <p>In recent years the WBT has re-defined its habitat-preservation activities through a lens of traditional Indigenous cultural practices. In 2021 the Nature House will host an exhibition honouring Tsleil-Waututh leader Chief Dan George, while the mudflats will provide inspiration and opportunity for two local Indigenous artists-in-residence as well as for the annual <i>Osprey Festival</i>.</p> <p>Committee comments: There is great merit in programming that empowers and presents the authentic work of local First Nations artists, craftspeople and story tellers in the context of reconciliation.</p> <p>Note: WBT previously received funding for the <i>Osprey Festival</i>. This is the first funding request to the Annual Programming funding stream.</p>	HIGH	2021, Projected \$ 86,250 HISTORY N/A	2021, Requested \$ 20,000 Recommended \$ 12,000 HISTORY N/A

Community Events Grants

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Korean Traditional Arts Society – INTERNATIONAL MUSICIANS & DANCERS JOIN</p> <p>KTAS is dedicated to promoting diverse forms of Korean traditional culture. The current proposal is for a community event that brings together music, drum and dance from a mix of cultural traditions.</p> <p>Committee comments: This outdoor event is proposed for Shipbuilders Square in June. Unfortunately, the application has not addressed several key considerations necessary to convince the Committee that the event can be safely and successfully produced at this time.</p> <p>Note: KTAS has been declined for funding in three of the past five years. Staff continues to provide support and coaching to the applicant.</p>	HIGH	2021, Projected \$ 11,300 HISTORY N/A	2021, Requested \$ 3,000 Recommended NIL HISTORY 2020, N/A 2019, Awarded \$ 1,250

Arts Festivals Grants

APPLICANT, Program, Project or Activity	Rank	Program Budget	Grant
<p>Blueshore Centre for the Performing Arts – NORTH SHORE JAZZ</p> <p>Since its inception in 2002 as a satellite of the Vancouver International Jazz Festival, North Shore Jazz has established its own market niche with a focus on blues, roots and world music, bringing high-profile local and international talent to North Shore venues as well as emerging acts from around the region and around the world.</p> <p>Committee comments: This is a well-established festival that in a normal year draws substantial audiences to North Shore venues and provides free programming for local residents. The applicant has demonstrated the capacity to deliver either a scaled-down, safe event or to pivot to digital programming.</p> <p>Note: North Shore Jazz has been funded since the 2000s.</p>	MEDIUM	<p>2021, Projected \$ 54,000</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, N/A</p> <hr/> <p>2019, Reported \$ 72,740</p>	<p>2021, Requested \$ 14,000</p> <p>Recommended \$ 7,000</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, N/A Grant awarded but returned</p> <hr/> <p>2019, Awarded \$ 9,500</p> <hr/> <p>2018, Awarded \$ 7,000</p> <hr/> <p>2017, Awarded \$ 14,000</p>
<p>Blueridge Chamber Music Society – BLUERIDGE CHAMBER MUSIC FESTIVAL</p> <p>Since its inception just over 10 years ago <i>BLUERIDGE CHAMBER MUSIC FESTIVAL</i> has garnered increasing media attention and critical acclaim around the region. In 2020 the Festival took a year off to consider its strategic directions moving forward.</p> <p>Committee comments: The Festival offers both excellence and innovation in programming. Continued strong support is required to develop organizational capacity and to help the festival grow. In 2021 the applicant has demonstrated the capacity to deliver either a scaled-down, safe event or to pivot to digital programming.</p> <p>Note: The Festival Series has been funded since 2014.</p>	IGH	<p>2021, Projected \$ 111,591</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, N/A</p> <hr/> <p>2019, Reported \$ 56,350</p> <hr/> <p>2018, Reported \$ 37,995</p>	<p>2021, Requested \$ 20,000</p> <p>Recommended \$ 14,500</p> <hr/> <p>HISTORY</p> <hr/> <p>2020, N/A</p> <hr/> <p>2019, Awarded \$ 13,500</p> <hr/> <p>2018, Awarded \$ 10,000</p>

Commission Meeting Date:

January 21, 2021

Subject: Lions Gate Community Recreation Centre

RECOMMENDATION:

THAT the Commission recommend to City and District of North Vancouver Councils that the Lions Gate Community Recreation Centre be deemed a Core Facility and that the cost-sharing formula for the overall North Vancouver Recreation & Culture operating budget be applied to this centre upon opening.

BACKGROUND:

A new Community Recreation Centre is scheduled to be completed and open in early fall 2021; the Lions Gate Community Recreation Centre will be a District-owned centre in the Lower Capilano area, operated by the North Vancouver Recreation & Culture Commission (NVRC). Further detail regarding this centre is as follows:

- Address: 1733, Lions Gate Lane
- Size: Approximately 30,900 sq. ft.
- Amenities:
 - Gymnasium
 - Community living room
 - Art space
 - Community kitchen
 - 3 Multi-purpose spaces
 - Small meeting room
 - Boardroom
 - Express library space
 - A few offices for NVRC and community organizations
 - Capilano Community Services Society offices and space for the Red Cross Equipment Loan program
- Planned recreation and culture services:
 - Visual arts and dance programs
 - Fitness, yoga and other active programs
 - Sport and recreation programs
 - Summer camps, birthday parties, etc.
 - Events in the plaza
 - Meetings and community events
 - Cooking classes and community use of community kitchen
 - Gymnasium, multipurpose and community kitchen rentals

DISCUSSION:

The North Vancouver Recreation & Culture Commission Establishing Bylaw (CNV Bylaw No. 8380) states that agreement from both municipalities is needed to add a recreation facility to the list of Core Facilities. Core Facilities are cost-shared by the City and District in accordance with the agreed-upon cost-sharing formula. The basis for determining if a facility will be deemed a Core Facility is:

- a) That the proposed Facility meets the standard of construction generally applicable to other Core Facilities;
- b) That the anticipated operating costs of the Facility are appropriate; and
- c) That the proposed Facility will serve the needs of residents of both the District and the City.

In determining if the Lions Gate Community Recreation Centre fits the criteria for a Core Facility, the three considerations above have been examined:

- a) Standard of construction: The construction of the centre is part of a development which has gone through the District building permitting process and has been planned in accordance with the needs identified by the North Vancouver Recreation & Culture Commission, the Capilano Community Services Society and the District of North Vancouver.
- b) Appropriate operating costs: The anticipated operating costs of the Facility are based on the same assumptions as are used for other like facilities. The 2021 net operating costs are estimated to be \$226,000 for start-up and four months of initial operation; and the 2022 net costs for a full year of operation are estimated to be approximately \$460,000.
- c) Serve residents of both the City and District: The Lions Gate facility, located just west of Capilano Road and north of Marine Drive, is not far from the west boundary of the City and District and will be the only public community recreation centre within approximately four kilometers (the nearest being Delbrook Community Recreation Centre). It is anticipated that many City residents living in the Marine-Hamilton neighbourhood will participate in programs and services at this new centre.

The last facility that was added to the list of Core Facilities was John Braithwaite Community Centre (JBCC) in 2004, a City-owned facility located in Lower Lonsdale. This centre is approximately 34,750 sq. ft. and also includes space for a community organization, North Shore Neighbourhood House. It is the most similar North Vancouver public community centre to the Lions Gate Community Recreation Centre though includes a fitness centre, and currently a portion of the revenue realized through NVRC programs and services at JBCC goes to North Shore Neighbourhood House to support their programming. For comparison purposes, the net operating costs of JBCC are approximately \$732,400 in a typical year.

The Establishing Bylaw also has language related to the process to be used for the first two years of operation of new Core Facilities. Item 31 states:

"For each new Core Facility, the District Share and City Share in each of the first two years of operation of the Facility will be determined on the basis of use estimated prepared by the Director of Recreation and Culture, after which the actual user statistics for the Facility will be used to modify, if necessary, the District Share and City Share determinations..."

Projecting the percentage of usage by residents of the two municipalities is challenging at any time, though particularly difficult due to the uncertainty regarding the pandemic and restrictions on public recreation and culture services. Given its location and the fact that there is no other public centre nearby, it is NVRC staff's projection that the Lions Gate Community Recreation Centre will be used by District and City residents.

BUDGET IMPLICATIONS:

If it is agreed that Lions Gate Community Recreation Centre is a Core Recreation Facility, it would be appropriate to use the same cost-sharing formula as applies to the overall NVRC operating budget, currently 66.06% District and 33.94% City.

CONCURRENCE & COMMUNICATION PLAN:

The Commission's recommendation will be forward to the municipalities for consideration.

POLICY/AUTHORITY:

The City and District Establishing Bylaws regarding the North Vancouver Recreation & Culture Commission state that agreement from both municipalities is needed to add a recreation facility to the list of Core Facilities. In order to facilitate this, a recommendation from the Commission will be helpful.

CONCLUSION:

Staff believe that the new Lions Gate Community Recreation Centre meets the criteria for a Core Facility and that the municipal cost-sharing formula should apply to this facility upon opening. The Commission's decision and recommendation will be presented to both Councils who have ultimate authority on this matter.



Heather A. Turner
Director of Recreation & Culture