



**Meeting of the North Vancouver Recreation & Culture Commission**

**Thursday, January 30, 2020, 5:30 pm**

**Oak Room – Delbrook Community Recreation Centre  
851 West Queens Road, North Vancouver**

**MEETING MINUTES**

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**Attendees:** Commissioner David Porter  
Commissioner Holly Back  
Commissioner Angela Girard  
Commissioner Colleen Gray-Hewett  
Commissioner Brian Lynch  
Commissioner Lisa Muri  
Commissioner Franci Stratton  
Commissioner Bernice Timmer

**Staff:** Heather Turner, Director of Recreation & Culture  
Jennifer Wilson, Manager, Recreation & Culture Services  
Karen Bickford, Section Manager, Finance  
John Rice, Cultural Services Officer  
Veronica Labrosse, Executive Assistant

**Regrets:** Commissioner Cheryl Leia  
Commissioner Megan Curren  
Commissioner Cyndi Gerlach

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**I. Call to Order**

Director Turner called the meeting to order at 5:30 pm.

**II. Election of Officers for 2020**

a) Chair

Director Turner asked for nominations. Commissioner Muri nominated Commissioner Porter and he accepted. Commissioner Back seconded the nomination. Director Turner asked if there were any other nominations and none were received. Commissioner Porter was thereby appointed as Commission Chair.

b) Vice-Chair

Director Turner asked for nominations. Commissioner Back nominated Commissioner Stratton and she accepted. Commissioner Muri seconded the nomination. Director Turner asked if there were any other nominations and none were received. Commissioner Stratton was thereby appointed as Commission Vice-Chair.

**III. Approval of the Agenda**

**Moved** by Commissioner Stratton; **seconded** by Commissioner Muri

**THAT** the meeting agenda be adopted as circulated.

**Carried**

**IV. Adoption of the Minutes of the Last Meeting**

**Moved** by Commissioner Timmer; **seconded** by Commissioner Girard

**THAT** the minutes of the meeting of November 14, 2019 be adopted.

**Carried**

**V. Director's Report**

Director Turner highlighted items in the report. Following a question from Councillor Girard on the Parkgate Partnership Committee, Director Turner provided background information on the Parkgate Community Services Society and the creation of the committee.

**VI. Items for Information**

**a) 2020 Committee Appointments**

Chair Porter reviewed the committee appointments. Director Turner asked the Commissioners to forward their interest in being appointed to a committee to Chair Porter and herself via email within a week's time. The appointments will be finalized prior to the next Commission Meeting.

**b) North Vancouver Recreation & Culture's Role in Health and Wellness**

Director Turner spoke to the extended scope of the report since it was an opportunity to share additional information on the Commission's role in health and wellness beyond initiatives with the health authority.

A discussion was held on presenting this information to both Councils. Councillors Muri and Curren suggested presenting this information at a District Council Meeting under their committee reports. Councillors Back and Girard suggested drafting an Information Report for City Council. Additionally, Councillor Girard suggested that Director Turner reach out to the RCMP

Superintendent due to his interest in health and wellness, and Councillor Back suggested that Heather meet with him to discuss the Commission's role.

## **VII. Items for Discussion/Decision**

### **a) Proposed Schedule of 2020 Meetings, Conference and Events**

Chair Porter reviewed the proposed schedule and advised that the Executive Assistant will be canvassing Commissioners on their availability for a March or April Commission Meeting. He also encouraged Commissioner attendance at the BCRPA Symposium in Victoria.

### **b) Appointment to the Arts & Culture Grants Review Committee**

John Rice, Cultural Services Officer, spoke to the report.

**Moved** by Commissioner Timmer; **seconded** by Commissioner Muri

**THAT** the Commission appoint Glen Miller to the Arts & Culture Grants Review Committee effective immediately.

**Carried**

### **c) 2020 Arts & Culture Grants**

John Rice, Cultural Services Officer, spoke to the report.

**Moved** by Commissioner Stratton; **seconded** by Commissioner Gray-Hewett

**THAT** the Commission approve Arts & Culture grants in the amount of \$75,000, including \$54,500 in Programming & Project Assistance Grants and \$20,500 in Celebrations & Events Grants as outlined in this report;

**AND THAT** the Commission approve a Community Public Art grant in the amount of \$5,300 from the District of North Vancouver's public art fund to support a project at Carisbrooke Elementary School.

**Carried**

### **d) Designation of the Freedom of Information and Protection of Privacy Head**

**Moved** by Commissioner Muri; **seconded** by Commissioner Girard

**THAT** the Commission approve the designation of Karen Bickford, Finance Section Manager, as the Freedom of Information and Protection of Privacy Head for the North Vancouver Recreation & Culture Commission.

**Carried**

**VIII. Other Business**

**a) Strategic Planning: process and timing**

Director Turner informed the Commission that the City and District of North Vancouver’s strategic plans have been completed and approved by each Council. The next step for the Commission will be for the Policy & Planning Committee to meet to discuss timing and process for renewing the Strategic Plan. The process will then be presented to the Commission at their next meeting.

**IX. Adjournment**

**Moved** by Commissioner Muri; **seconded** by Commissioner Gray-Hewett

**THAT** the meeting be adjourned at 6:38 pm.

**Carried**

**Approved:**

**Recorded by:**

\_\_\_\_\_  
David Porter, Chair

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Veronica Labrosse, Executive Assistant

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Date