



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, January 31, 2019, 7:00 pm

**Oak Room – Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver**

MEETING MINUTES

Attendees: Commissioner David Porter
Commissioner Cheryl Leia
Commissioner Holly Back
Commissioner Angela Girard
Commissioner Cyndi Gerlach
Commissioner Lisa Muri
Commissioner Megan Curren
Commissioner Colleen Gray-Hewett
Commissioner Brian Lynch
Commissioner Bernice Timmer

Staff: Heather Turner, Director of Recreation & Culture
Jennifer Wilson, Manager, Recreation & Culture Services
Cathy Matheson, Manager, Support Services
Gary Houg, Manager, Maintenance & Engineering Services
Christine Walker, Coordinator – Centralized Services
John Rice, Cultural Services Officer
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Franci Stratton

I. Call to Order

Director Turner called the meeting to order at 7:05 pm.

II. Election of Officers for 2019

a) Chair

Director Turner asked for nominations. Commissioner Muri nominated Commissioner Porter and he accepted. Commissioner Timmer seconded the nomination. Director Turner asked if there were any other nominations and none were received. Commissioner Porter was thereby appointed as Commission Chair.

b) Vice-Chair

Director Turner asked for nominations. Commissioner Muri nominated Commissioner Leia and she accepted. Commissioner Timmer seconded the nomination. Director Turner asked if there were any other nominations and none were received. Commissioner Leia was thereby appointed as Commission Vice-Chair.

The meeting was turned over to Chair Porter, who welcomed all Commissioners and asked for roundtable introductions which followed.

III. Approval of the Agenda

Moved by Commissioner Timmer; **seconded** by Commissioner Lynch

THAT the meeting agenda be adopted as circulated.

Carried

IV. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Leia; **seconded** by Commissioner Back

THAT the minutes of the meeting of October 25, 2018 be adopted.

Carried

V. Director's Report

Director Turner reviewed items in the report and asked John Rice, Cultural Services Officer, to speak to community-engaged arts.

Following a question from Commissioner Gerlach on working with First Nations, Jennifer Wilson, Manager of Recreation & Culture Services, spoke to the NVRC's current collaborative process and staff knowledge of protocol.

VI. Items for Information

a) Community Recreation & Culture Needs Assessment, Staff Presentation

Director Turner provided background on the assessment for the new Commissioners, and invited J. Wilson to present information.

J. Wilson answered questions from Commissioners. Chair Porter thanked J. Wilson for her presentation and asked if copies can be circulated to the Commission? J. Wilson replied that a summary can be provided at a later stage.

J. Wilson acknowledged the support of Cathy Matheson's (Manager of Support Services) staff.

b) 2019 Committee Appointments

Chair Porter confirmed Commissioner Stratton's appointment to the Policy & Planning Committee.

VII. Items for Discussion/Decision

a) 2019 Commission Meeting Dates for Approval

Director Turner asked that Commissioners advise the Executive Assistant if they have any schedule conflicts. The Commissioners asked for alternate dates for the June and October meetings. The possibility of combining the Finance Committee of the Whole and November Commission Meetings was raised. The Executive Assistant will follow up.

b) 2019 Arts & Culture Grants

Director Turner reviewed the grant process and indicated that J. Rice was present to answer any questions. She added that in future, the Arts & Culture Grants Review Committee Chair would be invited to be in attendance as well.

J. Rice answered questions from Commissioners and provided information on adjudication, outreach/communication and grant workshops to come. Commissioner Timmer suggested there may be a volunteer opportunity to provide grant writing services to smaller organisations.

Moved by Commissioner Timmer; **seconded** by Commissioner Muri

THAT the Commission approve Arts & Culture grants in the amount of \$72,250, including \$54,000 in Programming & Project Assistance Grants and \$18,250 in Celebrations & Events Grants as outlined in this report.

Carried

c) 2018 Fitness, Health & Wellness Review Summary, Staff Presentation

Moved by Commissioner Curren; **seconded** by Commissioner Girard

THAT the Commission receive this "2018 Fitness, Health & Wellness Review Summary" report;

AND THAT staff report back to the Commission periodically on initiatives and actions to improve Fitness, Health & Wellness services.

J. Wilson presented information and answered questions from Commissioners. A discussion on youth participation was held. Christine Walker, Coordinator – Centralized Services, provided information on the fitness centre orientation for 13-14 year-olds. In addition, C. Walker provided information on other opportunities the Active Living Supervisor is exploring to engage youth, as well

as discussions being held as a result of the Fitness, Health & Wellness Review and the Community Needs Assessment.

Commissioner Gerlach commented on gender-specific language in programming. She asked about barriers to access identified in both presentations and Chair Porter reaffirmed that there is supporting data from the Community Needs Assessment survey.

VIII. Committee and Liaison Reports

a) School District #44

Commissioner Gerlach spoke of the Handsworth secondary school redevelopment.

IX. Other Business

- Following a comment by Commissioner Girard, a discussion on underutilized spaces for the purpose of morning and after school care was held. Director Turner provided information on NVRC's mandate, which does not include licensed childcare. She added that NVRC staff are part of an interagency group on early & middle childhood matters. Further discussions with City, District and School Board staff on underutilized spaces will be considered.
- Following a question from Commissioner Back re: scheduling of the Commission Meetings, Director Turner indicated that a survey can be conducted on the preferred days and times of the week.

X. Adjournment

Moved by Commissioner Timmer; **seconded** by Commissioner Muri

THAT the meeting be adjourned at 9:10 pm.

Carried

Approved:



David Porter, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

June 6, 2019

Date