



North Vancouver Recreation & Culture Commission

**Meeting of the North Vancouver Recreation & Culture Commission**

**Thursday, June 16, 2016, 5:00 pm**

**Oak Room - Delbrook Community Recreation Centre  
600 West Queens Road, North Vancouver**

**MEETING MINUTES**

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Attendees: Commissioner Doug Green  
Commissioner James Heth  
Commissioner Allison Rzen  
Commissioner Rod Clark  
Commissioner Mathew Bond  
Commissioner Darren Woodworth  
Commissioner Cheryl Leia  
Commissioner Lisa Muri  
Commissioner Franci Stratton  
Commissioner David Porter

Staff: Heather Turner, Director of Recreation & Culture  
Leslie June, Manager, Recreation & Culture Services  
Cathy Matheson, Manager, Marketing & Administration Services  
Gary Houg, Manager, Maintenance & Engineering Services  
Karen Bickford, Financial Controller  
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Holly Back

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**I. Call to Order**

Chair Green called the meeting to order at 5:04 pm.

**II. Approval of the Agenda**

**Moved** by Commissioner Stratton; **seconded** by Commissioner Bond

**THAT** the meeting agenda be adopted as circulated.

**Carried**

### **III. Adoption of Minutes of Last Meeting**

**Moved** by Commissioner Porter; **seconded** by Commissioner Stratton

**THAT** the minutes of the meeting of May 19, 2016, be adopted.

**Carried**

### **IV. Director's Report**

Director Turner reviewed her report. As referenced in the report, Director Turner invited Cathy Matheson to present participation data. Cathy presented the information and answered questions from Commissioners. Director Turner then spoke to the 2016 financial forecast and added that several meetings and workshops have been held to engage supervisory staff in discussing options. Staff will be meeting next week regarding the 2017 budget process. Director Turner thanked the Leadership Team, Karen Bickford (Financial Controller) and the Coordinators for their work.

Director Turner answered questions from Commissioners. Following a question from Commissioner Rzen, Director Turner stated that the results from the fitness service review will be brought to the Commission.

Chair Green asked that an update on this matter be presented to the Commission at their meeting in September.

Referencing the last point in the report, Commissioner Rzen asked Director Turner to share the content relating to the NVRC in the CNV and DNV annual reports and financial plans.

### **V. Items for Information**

- a) Recreation Facility Planning Updates

Gary Houg reviewed his report and answered questions from Commissioners.

### **VI. Items for Discussion/Decision**

- a) 2017 Priorities/Service Plan

Director Turner reminded the Commissioners that the City and District bylaws state that the Commission approves an annual Service Plan. This enables the Leadership Team to operationalize the Strategic Plan which in turns helps staff develop their work plans. Chair Green asked that discussion be opened.

- Commissioner Rzen suggested, in view of the financial forecast presented earlier, that wording such as "continue to review services and participation trends being mindful of budgetary realities" be added.

- Commission Stratton asked about cultural initiatives with the 2017 Service Plan. Director Turner answered that they are encompassed in the current plan though specific language can be added.
- Commissioner Stratton asked what the term “disability” encompasses. Leslie June stated that NVRC works with a broad view of disability.
- Commissioner Bond asked if outdoor recreation was an area of focus, and what the NVRC sees as their role in the parks and trails. Director Turner answered that the NVRC does not have a specific mandate for parks and trails, though there is openness with Parks staff in both municipalities to explore options. She added that NVRC offers outdoor programs and promotes outdoor activities. NVRC values outdoor recreation and that will be incorporated in the next Strategic Plan.

**Moved** by Commissioner Muri; **seconded** by Commissioner Leia

**THAT** the 2017 Priorities/Service Plan be approved.

**Carried**

## **VII. Committee and Liaison Reports**

### a) Parkgate Partnership Committee

Commissioner Rzen provided her report. The next meeting is scheduled for September 29, 2016.

### b) School District #44

Commissioner Stratton provided her report.

## **VIII. Other Business**

No other business was brought forward.

## **IX. Next Meeting**

The next Commission Meeting is scheduled for **Thursday, July 21, 2016, 7:00 pm, if needed.**

Otherwise, the next Commission Meeting is scheduled for **Thursday, September 15, 2016, 7:00 pm.**


## **X. Adjournment**

**Moved** by Commissioner Muri; **seconded** by Commissioner Stratton

**THAT** the meeting be adjourned at 6:25 pm.

**Carried**

**Approved:**

  
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Doug Green, Chair

**Recorded by:**

  
\_\_\_\_\_  
Veronica Labrosse, Executive Assistant

09/15/2016  
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Date