



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, June 22, 2017, 5:00 pm

**Oak Room – Delbrook Community Centre
851 West Queens Road, North Vancouver**

MEETING MINUTES

Attendees: Commissioner Doug Green
Commissioner James Heth
Commissioner Cheryl Leia
Commissioner Rod Clark
Commissioner Lisa Muri
Commissioner Allison Rzen
Commissioner Mathew Bond
Commissioner Holly Back
Commissioner David Porter
Commissioner Darren Woodworth
Commissioner Franci Stratton

Staff: Heather Turner, Director of Recreation & Culture
Cathy Matheson, Manager, Marketing & Administration Services
Jennifer Wilson, Manager, Recreation & Culture Services
Gary Houg, Manager, Maintenance & Engineering Services
Karen Bickford, Financial Controller
Veronica Labrosse, Executive Assistant

I. Call to Order

Chair Green called the meeting to order at 5:02 pm.

II. Approval of the Agenda

Moved by Commissioner Rzen; **seconded** by Commissioner Muri

THAT the meeting agenda be adopted as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Muri; **seconded** by Commission Clark

THAT the minutes of the meeting of May 18, 2017 be adopted.

Carried

IV. Delegation: North Vancouver Sports Council

Director Turner advised the Commissioners that she was informed that the delegation would not be attending the meeting due to scheduling conflicts. She referred to the Terms of Reference and presentation that were circulated to the Commissioners, and spoke to the historical relationship between the North Vancouver Sports Council and the Commission.

Director Turner added the Sports Council has been offered the opportunity to appear as a delegation at the September Commission Meeting.

V. Director's Report

Director Turner highlighted items in the report.

VI. Items for Information

a) 2016 Year-End Presentation

Director Turner introduced Karen Bickford, Financial Controller, who presented her report.

Director Turner and K. Bickford answered questions from Commissioners.

Chair Green and Director Turner thanked K. Bickford for her presentation.

VII. Items for Discussion/Decision

a) 2018 and 2019 Fees and Charges: Centennial Theatre, Filming and Parking

Chair Green stated that there was an amendment to the recommended motion to clarify the fees and charges presented for approval.

Director Turner asked Cathy Matheson to speak to the report. C. Matheson provided information on the amendments.

Following a question from Commissioner Stratton, Director Turner provided details on the Leisure Access Program.

Moved by Commissioner Leia; **seconded** by Commissioner Stratton

THAT the Commission approves Sections 6, 7 and 8 of the 2018 and 2019 Fees and Charges effective January 1, 2018 through December 31, 2019.

Carried

b) 2018 Priorities/Service Plan

Director Turner presented the report. She spoke of the annual process and the budget planning timeline.

Commissioner Rzen inquired about the Lions Gate Community Center and Director Turner stated that the completion date is now slated for the first quarter of 2019.

Commissioner Woodworth asked about identified recruitment challenges and how they are being addressed. Director Turner stated that other municipalities are experiencing similar challenges in recruiting lifeguards and swimming instructors, and spoke to current strategies.

Moved by Commissioner Stratton; **seconded** by Commissioner Leia

THAT the Commission approve the 2018 Priorities/Service Plan

Carried

c) Sport and Recreation Travel Grant Application

Director Turner presented the report.

Moved by Commissioner Porter; **seconded by** Commissioner Stratton

THAT the Commission approves a Sport and Recreation Travel grant in the amount of \$200 to Ryan Liu in support of his participation in the 2017 Pan Am Junior Badminton Championship.

Carried

VIII. Committee and Liaison Reports

a) School District #44 – Commissioner Franci Stratton

Commissioner Stratton provided her report.

IX. Other Business

a) Reminder: June 24 Delbrook Community Recreation Centre Opening Event

Chair Green reminded the Commissioners of the event and Commissioner attendance was reviewed.

X. Next Meeting

The next Commission Meeting will be held **Thursday, September 21, 2017 at 7:00 pm.**


XI. Adjournment

Moved by Commissioner Muri; **seconded** by Commissioner Clark

THAT the meeting be adjourned at 6:07 pm.


Carried

Approved:

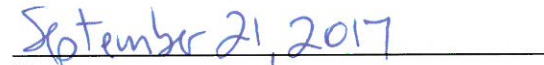


Doug Green, Chair

Recorded by:



Veronica Labrosse, Executive Assistant



Date