



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, June 6, 2019, 7:00 pm

Oak Room – Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver

MEETING MINUTES

Attendees: Commissioner David Porter
Commissioner Cheryl Leia
Commissioner Holly Back
Commissioner Angela Girard
Commissioner Cyndi Gerlach
Commissioner Lisa Muri
Commissioner Megan Curren
Commissioner Colleen Gray-Hewett
Commissioner Brian Lynch
Commissioner Bernice Timmer
Commissioner Franci Stratton

Staff: Heather Turner, Director of Recreation & Culture
Jennifer Wilson, Manager, Recreation & Culture Services
Cathy Matheson, Manager, Support Services
Gary Houg, Manager, Maintenance & Engineering Services
John Rice, Cultural Services Officer
Christine Walker, Coordinator – Centralized Services
Janet Wallace, Coordinator – City Area
Anne Rodgers, Communication Coordinator
Veronica Labrosse, Executive Assistant

I. Call to Order

Chair Porter called the meeting to order at 7:00 pm.

He welcomed Freydis Welland, Vice-Chair of the Arts & Culture Grants Review Committee.

II. Approval of the Agenda

Moved by Commissioner Girard; **seconded** by Commissioner Stratton

THAT the meeting agenda be adopted as circulated.

Carried

III. Adoption of the Minutes of the Last Meeting

Moved by Commissioner Lynch; **seconded** by Commissioner Leia

THAT the minutes of the meeting of January 31, 2019 be adopted.

Carried

IV. Director's Report

Director Turner highlighted items in the report and:

- Extended thanks to NVRC staff who led and supported the Perfect Mind implementation;
- Spoke to the North Shore Woman's Centre Partnership Active Living Program offered at the John Braithwaite Community Centre, and how NVRC addresses isolation through such collaborations; and
- Commended NVRC staff for the planning of the 2019 North Shore Arts Forum held at Delbrook.

Chair Porter spoke to the success of the North Shore Sport Awards held in March and the re-institution of the North Shore Sports Hall of Fame.

V. Items for Discussion/Decision

- a) Adoption of the March 15, 2019 Arts & Culture Grants Record of Resolution

Moved by Commissioner Girard; **seconded** by Commissioner Gerlach

THAT the Commission adopt the March 15, 2019 Arts & Culture Grants Record of Resolution.

Carried

- b) 2019 Arts & Culture Grants

Chair Porter informed the Commissioners that the last page of Attachment 1 had been revised after the agenda package was sent, and that they were each provided with a replacement page.

Commissioner Muri asked for clarification on the information regarding *Deep Cove Daze*. John Rice, Cultural Services Officer, spoke to the report, the adjudication process and communication of feedback to the applicants.

Following further questions from Commissioners, J. Rice provided information on the intentionality of the timing of the intakes, and steps being taken to improve and streamline the process. At the invitation of the Chair, F. Welland (Vice-Chair of the Arts & Culture Grants Review Committee) provided additional information regarding adjudication and rationales in considering the applications.

Commissioner Gerlach suggested that in future, the rationale for deeming an application ineligible and details of the request be included in the Committee's comments.

Moved by Commissioner Leia; **seconded** by Commissioner Lynch

THAT the Commission approve Arts & Culture grants in the amount of \$72,250, consisting of \$48,750 in Programming & Project Assistance Grants and \$23,750 for Celebrations & Events Grants as outlined in this report.

Carried

c) 2019 Arts & Culture Grants – Polygon Gallery Funding Request and Budget Consideration

Chair Porter stated he is recommending deferral of this item to allow staff to gather additional information from the organization. A discussion followed.

Moved by Commissioner Leia; **seconded** by Commissioner Back

THAT consideration of the funding request from Polygon Gallery be deferred to a future meeting.

Carried

d) 2020 and 2021 Fees and Charges

Director Turner spoke to the process of establishing fees and charges, and asked Christine Walker, Coordinator – Centralized Services, to speak to the report. C. Walker answered questions from Commissioners.

Moved by Commissioner Timmer; **seconded** Commissioner Leia

THAT the Commission approve the 2020 Fees and Charges effective January 1, 2020 and the 2021 Fees and Charges effective January 1, 2021.

Carried

e) Authority for Commission Policies

Chair Porter asked Commissioner Timmer (Policy & Planning Committee Chair) to speak to the review process and rationale for delegation. Commissioner Timmer spoke to the May 27, 2019 Policy & Planning Committee meeting when this was considered, provided rationale for delegation of authority for certain policies to the Director and reiterated that all delegated authority can be reclaimed by the Commission in the future if desired.

Chair Porter, Director Turner and Commissioner Timmer responded to questions by Commissioners and provided clarification.

Commissioner Timmer added that this is a sound approach for public administration since delegated authority is a normalized practise.

Moved by Commissioner Curren; **seconded** by Councillor Girard

THAT the Commission approve, as recommended by the Policy & Planning Committee, the delegation of authority to the Director of Recreation & Culture to act and revise the policies listed in the report.

Carried

f) Amendments to Finance Policy 202 – Financial Assistance Program

Director Turner advised that Janet Wallace, Coordinator – City Area, was present to answer questions. She added that when this was considered at the May 28, 2019 Policy & Planning Committee meeting, the Committee asked that further information be gathered for presentation to the Commission.

J. Wallace reviewed the main changes to the policy.

Following a question from Commissioner Curren, J. Wallace advised that at this time, the budget is sufficient for this type of support, and that NVRC also provides free and low-cost programs.

Moved by Commissioner Leia; **seconded** Commissioner Girard

THAT the Commission approve, as recommended by the Policy & Planning Committee, amendments to Finance Policy 202 – Financial Assistance Program as shown in Attachment 1.

Carried

g) Sport and Recreation Travel Grant

Moved by Commissioner Muri; **seconded** Commissioner Leia

THAT the Commission approve a Sport and Recreation Travel Grant in the amount of \$200 for Katie Wong, in support of her participation in the World Flying Disc Federation U24 Ultimate Championships.

Carried

VI. Items for Information

a) Community Story

Director Turner asked Cathy Matheson, Manager of Support Services, to introduce the presentation. C. Matheson provided information on the project and introduced Anne Rodgers, Communications Coordinator and project lead. A. Rodgers spoke to the purpose of this initiative and presented a video montage.

A. Rodgers added that the campaign is to demonstrate how NVRC supports residents, the community and promotes social connections. This is a vehicle for the community to understand the broader scope of NVRC's services (a goal in the Strategic Plan), and to encourage participation. She then spoke to the features of the campaign and stated that an email will be sent when the campaign is live. Sample pages from the draft PDF brochure were distributed.

Director Turned added that presentations to both Councils are forthcoming.

b) Five-Year Participation Trends: 2014-2018

C. Matheson answered questions from Commissioners.

VII. Committee and Liaison Reports

a) School District #44

Commissioner Gerlach provided her report.

VIII. Other Business

- Chair Ported spoke to his attendance at the 2019 BCRPA Symposium, and encouraged Commissioners to attend future symposia.
- Chair Porter suggested that a summer meeting may be called to start informing the new Strategic Plan, and that the invitation could be extended to other councillors.
- Director Turner asked Commissioners if they would be supportive of a rainbow crosswalk in front of the Delbrook Community Recreation Centre and the Commissioners were strongly supportive.

IX. Adjournment

Moved by Commissioner Leia; **seconded** by Commissioner Girard

THAT the meeting be adjourned at 8:58 pm.


Carried

Approved:



David Porter, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

June 26, 2019

Date