



## **Meeting of the North Vancouver Recreation & Culture Commission**

**Thursday, March 8, 2018, 7:00 pm**

**Oak Room – Delbrook Community Recreation Centre  
851 West Queens Road, North Vancouver**

### **MEETING MINUTES**

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**Attendees:** Commissioner David Porter  
Commissioner Cheryl Leia  
Commissioner Brian Lynch  
Commissioner Colleen Gray-Hewitt  
Commissioner Bernice Timmer  
Commissioner Rod Clark  
Commissioner Mathew Bond  
Commissioner Cyndi Gerlach  
Commissioner Holly Back  
Commissioner Lisa Muri

**Staff:** Heather Turner, Director of Recreation & Culture  
Jennifer Wilson, Manager, Recreation & Culture Services  
Cathy Matheson, Manager, Support Services  
Gary Houg, Manager, Maintenance & Engineering Services  
John Rice, Cultural Services Officer  
Veronica Labrosse, Executive Assistant

**Regrets:** Commissioner Darren Woodworth

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#### **I. Call to Order**

Director Turner called the meeting to order at 6:55 pm.

As there are three new District citizen appointees to the Commission, Director Turner asked that each Commissioner and staff member in attendance introduce themselves.

#### **II. Election of Officers for 2018**

a) Chair

Director Turner asked for nominations.

Commissioner Muri nominated Commissioner Porter and he accepted.  
Commissioner Clark seconded the nomination. Director Turner asked if there

were any other nominations and none were received. Commissioner Porter was thereby appointed as Commission Chair.

b) Vice-Chair

Director Turner asked for nominations.

Commissioner Muri nominated Commissioner Leia and she accepted. Commissioner Clark seconded the nomination. Director Turner asked if there were any other nominations and none were received. Commissioner Leia was thereby appointed as Commission Vice-Chair.

The meeting was turned over to Chair Porter.

**III. Approval of the Agenda**

**Moved** by Commissioner Muri; **seconded** by Commissioner Clark

**THAT** the meeting agenda be adopted as circulated.

**Carried**

**IV. Adoption of the Minutes of the Last Meeting**

**Moved** by Commissioner Bond; **seconded** by Commissioner Leia

**THAT** the minutes of the meeting of January 18, 2018 be adopted.

**Carried**

**V. Director's Report**

Director Turner highlighted a few items in her report.

On the topic of the 100 applications received for 2018 Parks and Open Spaces permits, Commissioner Muri asked in which areas the 9% increase was observed. Director Turner answered that staff can provide the data.

Following a question from Commissioner Gerlach on the 2018 Recreation & Culture Community Needs Assessment, Jennifer Wilson, Manager of Recreation & Culture Services, answered that the survey will be utilized to gather input on services, programs and facilities from users and non-users to understand barriers to participation.

Regarding the Harry Jerome Community Recreation Centre redevelopment project, Director Turner advised the Commissioners that a special meeting of the Commission will be called to provide them with an update; the Commissioners will be canvassed next week on their availabilities.

## **VI. Items for Information**

### **a) Overview of 2018 Priorities/Service Plan**

Director Turner stated that the "2018 Priorities/Service Plan" was part of the orientation manual and session with new Commissioners. A few items were highlighted.

Director Turned informed the Commissioners that the Strategic Plan is due to be refreshed likely sometime in 2019.

## **VII. Items for Discussion/Decision**

### **a) 2018 Arts and Culture Grants: Operating Assistance**

John Rice, Cultural Services Officer, spoke to items in the report and answered questions from the Commissioners.

**Moved** by Commissioner Leia; **seconded** by Commissioner Muri

**THAT** the Commission approve a one-year grant in the amount of \$30,000 to support the operations and programming activities of Lions Gate Sinfonia.

**Carried**

### **b) 2018 Commission Meeting Dates for Approval**

Director Turner advised the Commissioners that the May Commission Meeting date will be amended to May 24 and that as previously mentioned, there will be a special Commission Meeting convened in April.

Director Turner asked the Commissioners to advise the Executive Assistant at their earliest convenience if they are unable to attend a meeting.

Commissioner Gerlach advised that she is not available on May 24.

### **c) 2018 Committee Appointments**

Chair Porter asked the non-elected Commissioners to email Director Turner if they are interested in sitting on one of the committees.

Director Turner provided information on the committees and their meeting frequency.

On the topic of the North Shore Sport Awards, Commissioner Muri stated that she received a request from a resident regarding recognizing North Shore athletes who participate in the Olympics and BC Games. Chair Porter replied that the mayors can include recognition in their remarks.

Director Turner added that Commission staff could undertake consideration of appropriate recognition for Olympic athletes in future.

d) Commissioner Attendance at the 2018 BCRPA Symposium, April 30-May 2, 2018

Chair Porter spoke to the value in attending the symposium, adding that it is an opportunity to witness the leadership and influence of the Commission in the field.

Chair Porter asked that interested Commissioners email their interest in attending to Director Turner, and added that he would like to attend.

**VIII. Committee and Liaison Reports**

a) School District #44

Commissioner Gerlach provided her report.

She wondered if Commissioners would be interested in having a dinner meeting with the School Board. This will be discussed further with the Commission Chair and Director Turner.

**IX. Other Business**

None.

**X. Next Meeting**

The next Commission Meeting will be held Thursday, May 24, 2018 at 7:00 pm.

**XI. Adjournment**

**Moved** by Commissioner Muri; **seconded** by Commissioner Leia

**THAT** the meeting be adjourned at 7:47 pm.

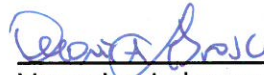
**Carried**

**Approved:**



David Porter, Chair

**Recorded by:**



Veronica Labrosse, Executive Assistant

May 24, 2018  
Date