



North Vancouver Recreation & Culture Commission

**Meeting of the North Vancouver Recreation & Culture Commission**

**Thursday, May 19, 2016, 7:00 pm**

**Oak Room - Delbrook Community Recreation Centre  
600 West Queens Road, North Vancouver**

**MEETING MINUTES**

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Attendees: Commissioner Doug Green  
Commissioner Allison Rzen  
Commissioner Rod Clark  
Commissioner Mathew Bond  
Commissioner James Heth  
Commissioner Darren Woodworth  
Commissioner Cheryl Leia

Staff: Heather Turner, Director of Recreation & Culture  
Leslie June, Manager, Recreation & Culture Services  
Cathy Matheson, Manager, Marketing & Administration Services  
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Holly Back  
Commissioner Lisa Muri  
Commissioner Franci Stratton  
Commissioner David Porter

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**I. Call to Order**

Chair Green called the meeting to order at 7:19 pm.

**II. Approval of the Agenda**

**Moved** by Commissioner Woodworth; **seconded** by Commissioner Rzen

**THAT** the meeting agenda be adopted with the amendment that item V d) be considered firstly after the Director's Report.

**Carried**

### **III. Adoption of Minutes of Last Meeting**

**Moved** by Commissioner Woodworth; **seconded** by Commissioner Rzen

**THAT** the minutes of the meeting of April 21, 2016, be adopted as amended.

**Carried**

### **IV. Director's Report**

Director Turner reviewed the report and answered questions from the Commissioners.

### **V. Items for Discussion/Decision**

#### **a) Arts & Culture Grants Recommendations: Second Intake, 2016**

Commissioner Rzen introduced the Arts & Culture Grants Review Committee Chair, Betsy Agar. Betsy spoke to the report and the adjudication process. She encouraged the Commissioners to read through the project descriptions attached to the report and to attend the events.

Commissioner Leia suggested that the dates of the funded events be provided along with the report and Director Turner answered that in future they can be included.

**Moved** by Commissioner Clark; **seconded** by Commissioner Rzen

- (1) **THAT** Arts & Culture grants totaling \$207,250 be awarded to support the operations, programming, projects or events of twenty-two organizations as recommended by the Arts & Culture Grants Review Committee;
- (2) **THAT** a Community Public Arts Assistance grant in the amount of \$3,200 be awarded to Westview Elementary School PAC as recommended by the Arts & Culture Grants Review Committee;
- (3) **AND THAT** \$22,500 in grants be awarded to support three civic events as outlined in this report.

**Carried**

#### **b) North Shore Neighbourhood House Agreement**

**Moved** by Commissioner Rzen; **seconded** by Commissioner Woodworth

**THAT** the existing agreement between the North Vancouver Recreation & Culture Commission and the North Shore Neighbourhood House for the provision of recreation services on the east side of Lower Lonsdale be extended to December 30, 2016.

**Carried**

c) Policy Amendments and Approvals

Commissioner Heth reviewed the rationale for the new policy and amendments.

**Moved** by Commissioner Bond; **seconded** by Commissioner Woodworth

**THAT** the Commission approve the following policy amendments and new policy as amended and recommended by the Policy and Planning Committee:

- Amendments to Administration Policy 104: Conference & Business Travel – Commissioners
- Amendments to Administration Policy 105: Conference & Business Travel – Staff
- New Administration Policy 119: Document Management System

**Carried**

d) North Vancouver Tennis Centre Fees and Charges

Commissioner Woodworth commented that in a future report, it would be useful to be presented with comparative information from other facilities relating to rate increases. Cathy Matheson replied this will be done in future.

**Moved** by Commissioner Heth; **seconded** by Commissioner Leia

**THAT** the Commission approve the 2017 North Vancouver Tennis Centre Fees and Charges effective January 1, 2017 through December 31, 2017.

**Carried**

e) Sport and Recreation Travel Grant Applications

**Moved** by Commissioner Rzen; **seconded** by Commissioner Leia

**THAT** the Commission recommends that North Vancouver District Council supports the achievements of District of North Vancouver resident Katie Wong by awarding a Sport and Recreation Travel Grant of \$200.

**THAT** the Commission recommends that North Vancouver City Council supports the achievements of City of North Vancouver residents Ty Barbieri and Aidan Wiebe by awarding Sport and Recreation Travel Grants of \$200.

**Carried**

## **VI. Committee and Liaison Reports**

a) Policy & Planning Committee

Commissioner Heth stated that there was nothing further to report.

b) Parkgate Partnership Committee

No meeting was held since the last Commission Meeting; no report.

The next meeting is scheduled for June 8, 2016.

c) School District #44

Commissioner Stratton was absent; no report.

**VII. Other Business**

a) Commissioner Attendee Feedback on the 2016 BCRPA Symposium.

Chair Green provided highlights from his experience.

b) Commission Meeting Agendas

Following a request from Commissioner Clark to have the agenda package emailed to him instead of couriered, Director Turner asked the Executive Assistant to canvass the Commissioners prior to the next Commission Meeting as to their preference.

c) Pro Walk/Pro Bike/Pro Place Conference

Commissioner Bond will be attending the conference in Vancouver September 12-15, 2016 and Director Turner asked that he bring back relevant information to the Commission staff and Commissioners as appropriate.

**VIII. Next Meeting**

The next Commission Meeting is scheduled for Thursday, June 16 at 5:00 pm to be followed by a Commission BBQ.

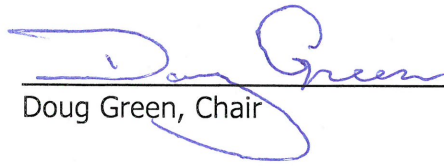
**IX. Adjournment**

**Moved** by Commissioner Woodworth; **seconded** by Commissioner Rzen


**THAT** the meeting be adjourned at 8:07 pm.

**Carried**

**Approved:**

  
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Doug Green, Chair

**Recorded by:**

  
\_\_\_\_\_  
Veronica Labrosse, Executive Assistant

06/16/2016  
\_\_\_\_\_  
Date