



Meeting of the North Vancouver Recreation & Culture Commission

Thursday, May 24, 2018, 7:00 pm

Oak Room – Delbrook Community Recreation Centre
851 West Queens Road, North Vancouver

MEETING MINUTES

Attendees: Commissioner David Porter
Commissioner Brian Lynch
Commissioner Colleen Gray-Hewitt
Commissioner Bernice Timmer
Commissioner Rod Clark
Commissioner Mathew Bond
Commissioner Darren Woodworth

Staff: Heather Turner, Director of Recreation & Culture
Jennifer Wilson, Manager, Recreation & Culture Services
Gary Houg, Manager, Maintenance & Engineering Services
John Rice, Cultural Services Officer
Veronica Labrosse, Executive Assistant

Regrets: Commissioner Lisa Muri
Commissioner Holly Back
Commissioner Cheryl Leia
Commissioner Cyndi Gerlach

I. Call to Order

Chair Porter called the meeting to order at 6:57 pm.

II. Approval of the Agenda

Moved by Commissioner Clark; **seconded** by Commissioner Lynch

THAT the meeting agenda be adopted as circulated.

Carried

III. Adoption of the Minutes of the Last Meetings

Moved by Commissioner Gray-Hewitt; **seconded** by Commissioner Lynch

THAT the minutes of the meeting of March 8, 2018 be adopted.

Carried

Moved by Commissioner Woodworth; **seconded** by Commissioner Timmer

THAT the minutes of the meeting of April 5, 2018 be adopted.

Carried

IV. Director's Report

Director Turner highlighted a few items in her report. In reference to the Customer Experience program, she would like to offer Commissioners the opportunity to attend one of the training modules, likely sometime in the fall, since this would be complementary to their role as advocates for the Commission in the community.

Director Turner provided information on the fire at Memorial Community Recreation Centre on May 17, following up on the email she sent to the Commissioners, and asked Gary Houg, Manager of Maintenance and Engineering Services, to provide additional information on the restoration process.

V. Items for Information

a) Presentation: Community Recreation & Culture Needs Assessment

Jennifer Wilson, Manager of Recreation & Culture Services, made a presentation and answered questions from the Commissioners.

Commissioner Bond asked how does NVRC guide services (based on needs, wants and priorities) for a population that does not yet exist. J. Wilson answered that NVRC is ensuring the facilities are designed with flexibility to accommodate changing needs. She added that smaller needs assessments will be conducted in future, and that staff and service partners are observant of trends in the fields of recreation and culture.

Chair Porter asked about the expected response rate. Staff answered that they are hoping for 5,000 surveys returned out of 11,000 sent, and that there incentives for participation (e.g. draws).

VI. Items for Discussion/Decision

a) 2018 Arts and Culture Grants: Main Intake

John Rice, Cultural Services Officer, provided a quick summary of the report. J. Rice thanked the Arts & Culture Grants Review Committee which reviewed a significant number of applications. Director Turner added that the increase in requests and their diversity are in part due to policy changes last year.

Commissioner Clark commented that he would like to see regular funding increases to the grants budget. Director Turner replied that this will be considered in annual budget planning.

Moved by Commissioner Lynch; **seconded** by Commissioner Woodworth

THAT the Commission approve Arts & Culture grants as outlined in this report:

- (1) \$38,500 to support the annual programming of five arts groups (Programming & Project Assistance);
- (2) \$7,500 to support the new initiatives or special, one-time only projects of three arts groups (Programming & Project Assistance);
- (3) \$20,750 to support five community events (Celebrations & Events Grants); and
- (4) \$56,000 to support the production and promotion of three large-scale cultural celebrations and three major arts festivals (Celebrations & Events Grants).

Carried

b) Sport & Recreation Travel Grant Application

Director Turner stated that evaluation criteria will be included in the next report.

Moved by Commissioner Woodworth; **seconded** by Commissioner Lynch

THAT the Commission approve a Sport and Recreation Travel Grant in the amount of \$200 for Ryan Liu, in support of his participation in the Pan American Junior Badminton Championships.

Carried

VII. Committee and Liaison Reports

a) School District #44

No report.

VIII. Other Business

Chair Porter provide a debrief of the North Shore Sport Awards wrap-up event, and added that the Committee has been working on re-creating the North Shore Sport Hall of Fame.

IX. Next Meeting

The next Commission Meeting was scheduled for Thursday, June 21, 2018 at 7:00 pm, though Chair Porter, Commissioner Clark and Commissioner Bond stated that they will be away on that date. Director Turner indicated that the Executive Assistant will canvass the Commissioners for an alternate meeting date.

X. Adjournment

Moved by Commissioner Timmer; **seconded** by Commissioner Woodworth

THAT the meeting be adjourned at 8:05 pm.

Carried

Approved:



David Porter, Chair

Recorded by:



Veronica Labrosse, Executive Assistant

September 20, 2018

Date