



POLICY MANUAL

Policy No. 403

Section:	Operations
Title	Rental of Facilities for Social Functions and Special Events

REASON FOR POLICY

To establish the North Vancouver Recreation and Culture Commission's (NVRC's) conditions for the rental of facilities for social functions and special events.

POLICY

1. All social functions and special events, with the exception of "family events" must be sponsored and operated by bona fide organizations.
2. All events held in NVRC facilities shall be consistent with the organization's Mission to build healthy individuals, families and communities.
3. Any activity deemed illegal under the Criminal Code of Canada shall not be allowed in NVRC facilities.
4. Professional combat sports events (including but not limited to boxing, wrestling, mixed martial arts, and ultimate fighting) shall not be allowed in community recreation facilities.
5. At the discretion of the Director of Recreation & Culture or designate, amateur combat sports events which are sanctioned by a recognized national sporting organization may be allowed in NVRC facilities. In granting approval, consideration will be given to the activity, nature and size of the event, controls and regulations, and consistency with the Commission's Mission.
6. All licensed functions and events must conform to Liquor Control and Licensing Branch regulations.
7. At the discretion of the Recreation Coordinator, damage deposits may be increased beyond the amount normally charged.
8. Rentals by for-profit organizations shall not be permitted where the prime purpose is to sell products to the public, except by consent of the Director of Recreation & Culture or designate.
9. With the exception of Centennial Theatre, NVRC facilities shall not be rented for rock shows without the approval of the Director of Recreation & Culture or designate.

DEFINITIONS

For the purposes of this policy, the following definitions shall apply:

Bona fide organization means a registered business entity or a club or society, which may be registered as such under the Societies Act, but also includes a genuine and authentic group or organization which may not be registered as such but has organized.

Social function means a function involving a large social component, e.g. service club luncheons, regularly scheduled dances, etc.

Special event means a function taking place on an irregular basis involving a large social component, e.g. parties, dances, casino nights, musical concerts, etc.

Family event means a function of a family or personal nature, e.g. weddings, christenings, birthdays and family gatherings.

Professional combat sports events are those where prize money is awarded and athletes engage in the event as a means of livelihood rather than as a pastime.

Amateur combat sports events are those where athletes do not accept money and participate in the events for pleasure rather than as a profession.

National Sporting Organization (NSO) refers to national governing bodies of any specific sport which are recognized by Sport Canada.

AUTHORITY TO ACT

Authority to act is delegated to the Director of Recreation & Culture.

Original Approval Date:	July 12, 2001	Approved by:	Commission
Amended:	June 12, 2008	Approved by:	Commission
Amended:	June 17, 2010	Approved by:	Commission