



## **MEETING OF THE NORTH VANCOUVER RECREATION & CULTURE COMMISSION**

**Tuesday, November 19, 2024 at 4:30 pm**

**Via Teams**

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### **MEETING AGENDA**

#### **I. Call to Order - Indigenous Acknowledgement**

- "On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and we appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land."

**II. Approval of the Agenda** Attachment

**III. Adoption of the Minutes of the Last Meeting** Attachment

**IV. 2025 Arts & Culture Grants - Early Intake** Attachments

**V. 2025 Provisional Operating Budget Submission** Attachments

**VI. Capital Plan 2025 and Capital Financial Model 2025-2034** Attachments

**VII. Director's Update** Attachment

#### **VIII. Other Business**

#### **IX. Next Meeting**

The next meeting is scheduled for Tuesday, December 10, 2024 at 4:30 pm via Teams.

#### **X. Adjournment**



## Meeting of the North Vancouver Recreation & Culture Commission

Thursday, October 24, 2024 at 5:00 pm

Oak Room, Delbrook Community Recreation Centre  
851 West Queens Road, North Vancouver  
(and via Teams)

### MEETING MINUTES

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Commissioners in attendance: Councillor Lisa Muri, DNV (Chair)  
Mayor Linda Buchanan, CNV (Vice-Chair)  
Councillor Angela Girard, CNV  
Dr. Leanne McCarthy, CNV CAO  
David Stuart, DNV CAO  
Heather Turner, Director of Recreation & Culture

Regrets: Mayor Mike Little (DNV)

Staff: Mike Hunter, Deputy Director  
Christine Walker, Manager of Recreation Services  
Veronica Labrosse, Executive Assistant

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#### I. Call to Order – Indigenous Acknowledgment

Chair Muri called the meeting to order at 5:00 pm and provided the following Indigenous Acknowledgement:

- "On behalf of the Commissioners and those present, I express my gratitude to the Squamish Nation and Tsleil-Waututh Nation, and we appreciate the opportunity to learn, live and share experiences on these traditional and unceded territories. North Vancouver Recreation & Culture is committed to building relationships with First Nation communities and this acknowledgement is one small step in honoring their culture, history and stewardship of the land."

#### II. Approval of the Agenda

**Moved** by Commissioner Buchanan; **seconded** by Commissioner Stuart

**THAT** the meeting agenda be approved as circulated.

**Carried**

### **III. Adoption of the Minutes of the Last Meeting**

**Moved** by Commissioner Buchanan; **seconded** by Commissioner Stuart

**THAT** the minutes of the September 10, 2024 meeting be adopted.

**Carried**

### **IV. Release of the October 24, 2024 Closed Meeting Decision**

**Moved** by Commissioner Stuart; **seconded** by Commissioner Girard

**THAT** the Commission appoint Delores Altin and Jill Johnson to the North Vancouver Recreation & Culture Commission's Arts & Culture Grants Review Committee;

**AND THAT** this decision be released to the public.

**Carried**

### **V. September 19, 2024 Record of Resolution**

**Moved** by Commissioner Stuart; **seconded** by Commissioner Girard

**THAT** the September 19, 2024 Record of Resolution be received.

**Carried**

### **VI. 2025 Fees and Charges**

**Moved** by Commissioner Muri; **seconded** by Commissioner Buchanan

**THAT** the Commission approve the 2025 Fees and Charges (Attachment 1).

**Carried**

Vice-Chair Buchanan requested the Commissioners receive a comparative chart of fees and charges from other municipalities.

Following a question from Vice-Chair Buchanan on the utilization rate and role of Centennial Theatre, Commissioner Turner advised that this can be brought back to the Commission at a future meeting.

### **VII. Amendments to Policy 407: Orderly Conduct**

The Chair asked Commissioner Turner to speak to the report and discussion followed.

Commissioner McCarthy asked if a legal review had been conducted and Commissioner Turner advised this will be done. She added that the Commission may consider the authority to act and revise the policy be delegated to the

Director. The Commissioners agreed this could be recommended when the policy amendments are brought back to the Commission.

**Moved** by Commissioner Stuart; **seconded** by Commissioner Buchanan

**THAT** the amendments be approved in principle;

**AND THAT** staff seek a legal review before the amendments are brought back to the Commission;

**AND THAT** the Commission consider providing authority to the Director to act and revise Policy 407: Orderly Conduct.

**Carried**

#### **VIII. Adjournment**

**Moved** by Commissioner Buchanan; **seconded** by Commissioner Stuart

**THAT** the meeting be adjourned to resume the Closed Meeting.

**Carried**

The meeting was adjourned at 5:45 pm.

**Approved:**

**Recorded by:**

\_\_\_\_\_  
Lisa Muri, Chair

\_\_\_\_\_  
Veronica Labrosse, Executive Assistant

\_\_\_\_\_  
Date

**Commission Meeting Date:**

**November 19, 2024**

**Author: Karen Pighin, Cultural Services Supervisor**

**Subject: 2025 Arts & Culture Grants - Early Intake**

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**RECOMMENDATION:**

**THAT** the Commission approve Arts & Culture grants in the amount of \$124,650 as set out below:

• TheaTERRA Productions Society:	\$NIL
• Dance//Novella Arts Society:	\$4,000
• Ruby Slippers Theatre:	\$3,500
• Time Will Tell Arts Society:	\$3,500
• Vancouver Inter-Cultural Orchestra Society:	\$2,500
• Griffin Art Projects Society:	\$15,000
• Lamondance Arts Society:	\$18,000
• Vancouver Chamber Music Society:	\$7,500
• The Gordon and Marion Smith Foundation for Young Artists:	\$15,000
• Lions Gate Sinfonia Society:	\$7,500
• The Blueridge Community Association:	\$2,500
• Hong Kong House Cultural Society:	\$8,000
• Vancouver International Mountain Film Festival Society:	\$8,000
• The Blueshore Financial Centre for the Performing Arts:	\$11,000
• North Shore Celtic Ensemble:	\$3,650
• Lions Gate Hospital Foundation:	\$15,000

**ATTACHMENTS:**

- 1) Summary of Arts and Culture Grant Program streams and categories
- 2) Summary of Grant Requests and Recommendations
- 3) City of North Vancouver Arts and Culture Grants Policy
- 4) District of North Vancouver Arts and Culture Grants Policy

**BACKGROUND:**

This report outlines funding recommendations from the Arts & Culture Grants Review Committee (ACGRC) in response to the 2025 Early Intake for Program and Project Assistance, Celebrations & Events Grants and Community Public Art Grants.

These grants are a key mechanism by which the municipalities invest in the local arts and cultural sector, and help support the local creative sector, arts programming, events and services. Applications are received twice per year.

In accordance with the municipal Arts and Culture Grants Policies (Attachments 3 and 4), the ACGRC is appointed by the Commission to provide an independent assessment of funding requests. The Committee consists of North Vancouver residents with experience and expertise in various areas of arts and culture, and the non-profit sector. The Arts and Culture Grant Program includes four grant streams, outlined in Attachment 1.

### **DISCUSSION:**

The recommendations in this report are based on program-specific funding and evaluation criteria in accordance with the Arts and Culture Grants Policy. They reflect the assessed merit, impacts and benefits of the proposed activities, and consider the capacity of the applicant organizations to deliver them.

A summary of the requests and recommendations is appended to this report as Attachment 2.

### **FINANCIAL IMPLICATIONS:**

The provisional 2025 Arts & Culture grants budget is \$962,953, a 2% increase from 2024. The grant recommendation in this report of \$109,650 is within budget.

Community Public Art Grants are funded separately through District of North Vancouver (DNV) and City of North Vancouver (CNV) project accounts; the application received during this intake is funded through the CNV. The CNV's annual Community Public Art budget is \$15,000 therefore, the recommended \$15,000 grant is within budget.

The total amount recommended in this report is \$124,650.

### **CONCURRENCE AND COMMUNICATION PLAN:**

The Arts and Culture Grants Program and funding requirements are communicated through the North Vancouver Recreation & Culture Commission (NVRC) website, arts newsletter and social media channels as well as at the bi-monthly North Shore Arts and Culture roundtable. Staff host seasonal workshops and individual meetings with prospective applicants on the grant application process. The ACGRC adjudicates applications and makes recommendations to the Commission.

Upon Commission approval, applicants are notified within five business days, provided with a Notice of Award and required to submit a signed Grant Acceptance Form. Awards approved by the Commission in November will be issued in January 2025.

Applicants have the option of appealing the decision. All grant recipients must comply with the terms and conditions of the grant program and use the awarded funds as outlined in their application. The CNV and DNV Councils are informed annually of the organizations, services and initiatives funded through the Arts and Culture Grants Program.

**POLICY/AUTHORITY:**

The authority to allocate funding in accordance with the Arts and Culture Grants Policy is delegated to NVRC.

**CONCLUSION:**

The recommended grants in this report are consistent with NVRC's Strategic Plan, and align with the goals and objectives of the Official Community Plans for both the CNV and DNV. They support artistic leadership, encourage the advancement of artistic and cultural practices, and foster a creative and engaged community.

This funding impacts a wide range of important community outcomes such as inclusion, diversity and reconciliation, and combating social isolation.



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Mike Hunter  
Deputy Director

## Summary of Arts and Culture Grant Program streams and categories

### The Arts and Culture Grants Program includes four grant streams:

- Operating Assistance grants (awarded Q1);
- Programming and Project Assistance (awarded Q2 and Q4);
- Celebrations & Events Grants (awarded Q2 and Q4); and,
- Community Public Art Grants (awarded Q2 and Q4).

**Operating Assistance grants** may be approved for up to three years to provide stable funding for the organizations receiving the funds. The purpose of the grants are to:

- a) identify, support the work of groups and organizations that play a leadership role in the arts in North Vancouver; and,
- b) provide a reliable baseline of support at the local level that enables groups to leverage funding from other levels of government.

The purpose of **Programming and Project Assistance and Celebrations & Events Grants** is to support the work of groups and organizations that play a role in shaping the unique identity of North Vancouver and enable the offering of quality arts and culture experiences that bring the community together.

**Programming and Project Assistance grants** are available in three categories:

- a) New Initiatives grants invest in pilot projects and new initiatives, as well as programs and activities that support emerging arts and cultural practices or that target the underserved;
- b) Program and Project grants provide support for the activities of smaller, community-based arts, cultural and heritage groups; and
- c) Annual Programming grants invest in innovative, high-quality programming across a broad spectrum of artistic and creative practices.

**Celebrations & Events Grants** support a range of events that enrich quality of life or foster community connections by bringing people together in a celebratory and creative environment. Grants are available in the following categories:

- a) Community Events Grants are single-day events at a local, neighbourhood scale that foster community connections and contribute to residents' sense of belonging, identity and place;
- b) Major Celebration Grants are signature single and multi-day events at a regional scale that mix culturally relevant arts programming with a significant program of other activities and entertainments; and
- c) Arts Festival Grants are usually multi-venue events that present a coordinated program of innovative and entertaining arts programming.

Major Celebration Grants and Arts Festival Grants may be approved for up to three years to provide stable funding for the organizations receiving the funds.

**Community Public Art Grants** support community groups seeking to work with artists and to engage the creative potential of local populations in the design or development of small to medium-sized, permanent or temporary public art projects.



## 2025 Arts & Culture Grants - Early Intake: Summary of Grant Requests and Recommendations

### PROGRAMMING AND PROJECT ASSISTANCE GRANTS

#### New Initiatives Grants

##### **1. THEATERRA PRODUCTIONS SOCIETY - NEW**

The Society, a new Vancouver non-profit organization, is focused on enviro-educational live theatre shows. The proposal is an inaugural show, *Drop by Drop*, designed for elementary school children using comedy, music and relatable characters to engage audiences on the topic of complex natural and human-made infrastructures that comprise our water system.

**Committee comments:** Although the concept of the performance has merit, a developed artistic plan and supporting documents showing a connection with North Vancouver schools or School District is desired.

Requested: \$6,500  
Budget: \$33,000  
**Recommended: NIL**

*Previous year award: n/a*  
*Previous amount awarded: n/a*

#### Program and Project Grants

##### **2. DANCE//NOVELLA ARTS SOCIETY**

The Vancouver-based dance theatre production company goes beyond dance and uses theatre to explore diverse stories and cross-cultural partnerships. Dance//Novella plans to hire 10 early-career dancers, including five from North Vancouver, for the creation of a new contemporary work to be performed at the Polygon Gallery.

**Committee comments:** The Committee recognizes the level of professional dance, and appreciates the creation of new technical work and dancer development.

Requested: \$6,500  
Budget: \$19,100  
**Recommended: \$4,000**

*Previous year award: 2024*  
*Previous amount awarded: \$3,500*

##### **3. RUBY SLIPPERS THEATRE**

The Theatre gives voice to under-represented artists and provides opportunities to female-identifying and gender non-conforming playwrights and directors who also identify as Indigenous, Black or Persons of Colour. The World Premiere of local Filipino-Canadian playwright Abi Padilla's, *Grandma. Gangsta. Guerrilla.*, is planned for the Presentation House Theatre in 2025.

This story of grandchildren revisiting the wild and raucous lived experience of their grandmother after she escapes her care home to reunite with distant family, reflects on the immigration story, what it means to maintain family ties in a Western society and the treatment of elder populations.

**Committee comments:** The Committee noted a clear artistic vision and a theme that will resonate with many audience members, and applauds the organization's commitment to Inclusion, Diversity, Equity and Accessibility (IDEA).

Requested: \$6,500  
Budget: \$119,300  
**Recommended: \$3,500**

*Previous year award: 2024*

*Previous amount awarded: \$2,500*

#### **4. TIME WILL TELL ARTS SOCIETY - NEW**

The Society is dedicated to promoting artistic expression from culturally diverse traditional, neo-traditional and original sources with a focus on South Asian and African arts. They are producing an inter-cultural concert at Presentation House Theatre that unites Persian/Iranian musicians and Indian classical musicians, including many from North Vancouver and Vancouver, to foster cultural bridge-building through the universal language of music.

**Committee comments:** The Committee commends the organization for the creation of an inter-cultural experience that includes 50% of artists from North Vancouver.

Requested: \$5,910  
Budget: \$19,700  
**Recommended: \$3,500**

*Previous year award: n/a*

*Previous amount awarded: n/a*

#### **5. VANCOUVER INTER-CULTURAL ORCHESTRA SOCIETY (VICO)**

Founded in 2001, VICO is devoted to new inter-cultural music and is the only professional ensemble of its kind in Canada. The development and performance of new work and free community concerts are critical for emerging and professional composers due to the diversity of the instruments. Performances take place in North Vancouver and other municipalities.

**Committee comments:** The Committee recognizes the artistic vision and the provision of opportunities for working with diverse instruments, and that this unique opportunity requires performance development support.

Requested: \$3,500  
Budget: \$18,350  
**Recommended: \$2,500**

*Previous year award: 2024*  
*Previous amount awarded: \$2,500*

### **Annual Programming Grants**

#### **6. GRIFFIN ART PROJECTS SOCIETY (GAP)**

Established in 2015, GAP is a visual and media arts organization supporting both local and international artists through a range of gallery-based exhibitions, arts education programs and artist residency opportunities. All programs are free to the public.

**Committee comments:** The Committee appreciates the strong artistic vision and the international calibre of artists exhibiting. It shares the hope that the artist residency program will be reinstated, and that the organization furthers the development of emerging and local artists.

Requested:               \$16,500  
Budget:                   \$446,215  
**Recommended:       \$15,000**

*Previous year award: 2024*  
*Previous amount awarded: \$16,500*

#### **7. LAMONDANCE ARTS SOCIETY**

The Society is a dance company that operates a pre-professional training academy and a unique apprentice dance company, each with a distinct cohort of dancers at various stages of their training and careers. Dancers benefit from the high-level creation, improvisation, choreography and performance opportunities.

**Committee comments:** The Committee applauds the improvements this organization has made to audience engagement, diversity, marketing and fundraising. It appreciates that this organization supports skill development and also creates paths to employment.

Requested:               \$18,000  
Budget:                   \$299,116  
**Recommended:       \$18,000**

*Previous year award: 2024*  
*Previous amount awarded: \$14,000*

#### **8. VANCOUVER CHAMBER MUSIC SOCIETY**

The Society fosters performance opportunities for emerging professional musicians and internationally acclaimed Canadian artists. They produce a concert series across the Lower Mainland including a matinee series at Highlands United Church in Edgemont Village.

**Committee comments:** The Committee recognizes that this matinee series is focused on seniors though encourages the organization to include an artistic vision and consider expanding the audience.

Requested: \$16,000  
Budget: \$70,200  
**Recommended: \$7,500**

*Previous year award: 2024*  
*Previous amount awarded: \$11,000*

## **9. THE GORDON AND MARION SMITH FOUNDATION FOR YOUNG ARTISTS**

The Foundation, established in 2002 as an independent fundraising arm of the Artists for Kids Trust, has a mandate to curate exhibitions and develop public programs in the Gordon Smith Gallery of Canadian Art. They also offer *Explore & Create* family art programs and a speaker series.

**Committee comments:** The Committee commends the organization for their robust programming and use of volunteers. The organization is encouraged to include descriptions on how IDEA is being actioned and provide budget notes.

Requested: \$17,000  
Budget: \$98,747  
**Recommended: \$15,000**

*Previous year award: 2024*  
*Previous amount awarded: \$16,000*

## **10. LIONS GATE SINFONIA SOCIETY**

The Society offers four classical music concerts per year, and offers a music education and youth outreach program that provides an orchestral experience and professional mentorship for young musicians on the North Shore. The works performed are by Canadian composers, as well as well-known classical masterworks. All performances are offered in West Vancouver.

**Committee comments:** The Committee appreciates the connection and partnership with community organizations to build their audience, and encourages the expansion of the music repertoire.

Requested: \$22,500  
Budget: \$77,750  
**Recommended: \$7,500**

*Previous year award: 2024*  
*Previous amount awarded: \$10,000*

## **CELEBRATIONS AND EVENTS ASSISTANCE GRANTS**

### **Community Events**

## **11. THE BLUERIDGE COMMUNITY ASSOCIATION**

The Association, a volunteer-run organization founded in 1993, works to enhance liveability for Blueridge and Seymour Heights residents. *Blueridge Good Neighbour Day* is an annual community event celebration with a street parade that culminates in a

family-friendly carnival at Blueridge Elementary School. The event, celebrating its 25<sup>th</sup> year, offers a great way for long-time residents and newcomers to connect, make friends, learn about local merchants and community resources, and have fun.

**Committee comments:** The Committee recognizes that this is a long-standing and much-loved community event that involves numerous volunteers and collaborations. The organization is applauded for the involvement of North Shore artists and examples of IDEA implementation.

Requested: \$2,500  
Budget: \$26,900  
**Recommended: \$2,500**

*Previous year award: 2020*

*Previous amount awarded: \$1,000 (returned due to event cancellation)*

### **Major Celebrations**

#### **12. HONG KONG HOUSE CULTURAL SOCIETY**

The Society supports and enhances Hong Kong culture by cultivating a community of Hong Kong diaspora and friends. The Society, run by volunteers, focuses on creating community-building events, provides resources and volunteer opportunities (e.g. community clean-ups). The free Vancouver Hong Kong Fair will be held for the second time in North Vancouver at The Shipyards. The bilingual (English/Cantonese) fair celebrates Hong Kong heritage and initiates cultural exchange.

**Committee comments:** The Committee commends the organization for their programming, collaboration and volunteer involvement.

Requested: \$12,500  
Budget: \$46,500  
**Recommended: \$8,000**

*Previous year award: 2024*

*Previous amount awarded: \$5,000*

#### **13. VANCOUVER INTERNATIONAL MOUNTAIN FILM FESTIVAL SOCIETY (VIMFF)**

The Society brings together a community of outdoor enthusiasts, filmmakers, musicians, photographers, environmental activists and local businesses. In addition to their annual Film Festival, VIMFF produces *Summer Fest*, a free, full-day event that invites the community to celebrate "Canadian Multiculturalism Day" through the lens of film and outdoor sport. The festival includes film-making workshops, live music and film screenings, and other interactive events such as community yoga classes, a group trail run and trail ride.

**Committee comments:** The Committee encourages the organization to provide a clearer artistic vision and notes a shift away from their multiculturalism theme throughout their programming.

Requested: \$12,500  
Budget: \$50,000  
**Recommended: \$8,000**

*Previous year award: 2024*  
*Previous amount awarded: \$11,500*

### **Arts Festivals**

#### **14. THE BLUESHORE FINANCIAL CENTRE FOR THE PERFORMING ARTS**

Since its inception in 2002 as a satellite of the Vancouver International Jazz Festival, the Blueshore Financial Centre for the Performing Arts/North Shore Jazz has focused on blues, roots and world music, bringing local and international talent, as well as a mix of established and emerging artists, to the North Shore. The festival includes paid and free concerts of diverse genres and cultures.

**Committee comments:** The Committee recognizes this is a long-standing music festival with professional curation, and would appreciate additional information about the youth involvement and artistic line-up in future applications.

Requested: \$16,000  
Budget: \$62,000  
**Recommended: \$11,000**

*Previous year award: 2024*  
*Previous amount awarded: \$11,000*

#### **15. NORTH SHORE CELTIC ENSEMBLE**

The Ensemble is the only North Shore youth music program specializing in folk and fiddle music offering performance and touring opportunities, as well as mentorship from professional musicians. They are offering a public Ceilidh at The Shipyards in 2025; the free music festival includes food trucks, a beer garden, artisan booths and social dances with live folk and fiddle music. The Ceilidh involves professional callers who guide people through dance steps, and create exciting, fun and inclusive arts experiences that bring the community together.

**Committee comments:** The Committee values the clear artistic vision, the mix of cultures and the involvement of youth in a highly active festival.

Requested: \$3,650  
Budget: \$12,260  
**Recommended: \$3,650**

*Previous year award: N/A*  
*Previous amount awarded: \$2,000 was awarded in 2023 as a New Initiative*

## COMMUNITY PUBLIC ART GRANTS

### 16. LIONS GATE HOSPITAL FOUNDATION (LGHF)

Vancouver Coastal Health (VCH) is committed to creating welcoming and culturally safe spaces for Indigenous communities. This initiative, coordinated through the LGHF, aims to foster culturally vibrant and inclusive spaces by having a nine-meter wide and five-meter tall mural on a wall along a pedestrian pathway, adjacent to the new Paul Meyers Tower on the Lions Gate Hospital campus. The selected local First Nations artist will engage Evergreen House senior residents, Lions Gate Hospital clients and staff to enrich the artistic concept. Once the artist's design is approved, the Vancouver Mural Festival will provide the materials and installation.

**Committee comments:** The North Vancouver Public Art Advisory Committee (NVPAAC) reviewed and supports the application for a mural in the local Coast Salish style, and has a keen interest in the community engagement aspect of this project. The NVPAAC recommends that prior to artwork installation, the applicant submit confirmed project details including the selected artist, information on the community engagement and the final design. The Arts & Culture Grant Review Committee recognizes the strong partnership with the Vancouver Mural Festival and VCH, and LGHF's commitment to reconciliation and decolonization; the Committee supports the project requirement requests of the NVPAAC.

Requested:               \$15,000  
Budget:                 \$15,000  
**Recommended:     \$15,000**

*Previous year award: n/a*  
*Previous amount awarded: n/a*

## City of North Vancouver COUNCIL POLICY



**Policy Name: ARTS AND CULTURE GRANTS**

**Policy Number: C104E**

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### **POLICY**

This policy is in accordance with the *Local Government Act* and outlines the purpose, eligibility and evaluation criteria for review and allocation of Arts and Culture grants.

### **REASON FOR POLICY**

This policy provides a framework for administration of a joint City of North Vancouver and District of North Vancouver Arts and Culture Grants Program.

### **AUTHORITY TO ACT**

City of North Vancouver Council delegates authority to allocate funding in accordance with this policy to the North Vancouver Recreation & Culture Commission. The Commission will inform Council annually of the organizations funded, the services supported, the amount of funding approved and any other information deemed appropriate.

The Commission will establish and appoint a Grants Review Committee, an advisory body comprised of impartial and qualified individuals with appropriate experience and expertise in the arts as well as cultural and community-based practices. The Grants Review Committee will review all applications and provide recommendations to the North Vancouver Recreation & Culture Commission.

Changes to the policy require Council approval.

### **PURPOSE OF GRANTS**

The City's Official Community Plan recognizes the value of arts and cultural organizations and activities in adding to the vibrancy of community life and celebrating North Vancouver's unique identity.

The City recognizes that financial investment in the arts and culture sectors through grants enables the production of quality arts and culture experiences, supports events and festivals and leverages additional funding from other sources.



## GRANT ELIGIBILITY AND EVALUATION CRITERIA

### 1.0 Operating Assistance

Operating Assistance funding will be provided to support the operations, services and initiatives of eligible organizations with an established record for delivering quality arts and cultural programs and services. Funding is subject to the applicant maintaining a proven record of accountability; demonstrating the need for financial support to sustain the service; and to the availability of grant funds.

#### 1.1 Eligibility

Organizations eligible to apply for Operating Assistance must:

- Be a registered not-for-profit or charitable organization whose primary purpose is to provide arts and cultural experiences in North Vancouver;
- Be located in North Vancouver, have a history of arts activity in North Vancouver for at least two (2) years prior to the application and conduct the majority of their work in North Vancouver; and
- Employ paid staff (full or part-time) through professional arts practices, exhibit sound and independent management structures, provide strong leadership, and offer either a year-round program or a full-season of arts programming.

#### 1.2 Criteria

Applications for Operating Assistance will be assessed using the following criteria:

- Demonstrated need for and intended outcomes of services
- Alignment with Official Community Plans of the City and District of North Vancouver
- Artistic merit
- Leadership within the arts community
- Level of service, including number of people served
- Quality of organizational management
- Evidence of financial need
- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

### 1.3 Multi-Year Funding

On the recommendation of the Grants Review Committee, the Commission may approve grant awards of up to three (3) years.

## 2.0 **Program and Project Assistance**

Program and Project Assistance funding will be provided to assist eligible arts and culture organizations in serving North Vancouver residents through approved programs or projects subject to availability of grant funds.

### 2.1. Eligibility

In order to be eligible to apply for a Program and Project Assistance grant, organizations must:

- Be a non-profit society or a recognized arts group in the community;
- Have as its primary purpose the provision of quality arts and cultural experiences;
- Have an established track record of delivering quality arts and cultural programs and services for a period of at least one (1) year prior to the application; and
- Conduct the programs or projects for which they are seeking support in North Vancouver, or must clearly demonstrate benefit of the proposed programs or projects to North Vancouver residents.

### 2.2 Criteria

Applications for Program and Project Assistance will be assessed using the following criteria:

- Demonstrated need for and intended outcomes of program/project
- Uniqueness of program (may complement but should not duplicate existing services)
- Artistic merit
- Creativity and innovation
- Alignment with Official Community Plans of the City and District of North Vancouver
- Level of service, including number of people served
- Ability to deliver the program or project
- Evidence of financial need

- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

Priority will be given to:

- Programs or projects that foster the development of emerging arts and cultural practices, and
- Programs or projects targeted at underserved sections of the population.

### 2.3 Term Restrictions

As a general rule, groups seeking a Program and Project Assistance grant will be eligible to apply on an annual basis for the same program or project for a maximum of five (5) years.

On the recommendation of the Grants Review Committee, the Commission shall have the right to extend or terminate a program or project grant.

## 3.0 **Community Public Art Grants**

Community Public Art Grants are available to arts organizations and eligible community groups seeking to collaborate with an artist or artists to engage the public in the creation of small to medium sized, permanent or temporary public art projects in North Vancouver.

### 3.1 Eligibility

Organizations eligible for Community Public Art Assistance include:

- Registered not for profit arts and culture organizations
- Charitable organizations
- Community service groups
- Community associations
- Business associations or business improvement associations
- Multi-cultural societies and ethno-cultural community groups
- Heritage associations and local historic societies
- Parent advisory councils
- Recognized community groups

### 3.2 Criteria

Applications for Community Public Art Assistance will be assessed using the following criteria:

- Proven experience of artist(s) with community art projects
- Quality of the proposed public art, including quality of materials and technical requirements
- Suitability of artistic practice to involve community participants
- Innovation and creativity
- Support from the broader community and/or target populations
- Demonstrated implementation plan, including budget and timeline

## 4.0 **Celebrations & Events Grants**

Celebrations & Events Grants support both small and large scale community events, cultural celebrations and arts festivals that foster community connectivity and contribute to North Vancouver residents' sense of belonging, identity and place.

### 4.1 Eligibility

Applicants for Celebrations & Events Grants must be based in North Vancouver and include:

- Registered not-for-profit arts and culture organizations
- Charitable organizations
- Community service organizations
- Community associations
- Business associations or business improvement associations
- Multi-cultural and ethno-cultural organizations
- Recognized community groups

#### 4.1.a Community Events Grants

Applicants for Community Events Grants must be based in North Vancouver, and the event must have an established history in North Vancouver at least one (1) year prior to the application.

#### 4.1.b Major Celebrations Grants

Applicants for Major Celebrations Grants must have produced the celebration or festival for which they are seeking support in North Vancouver for at least one (1) year prior to the application.

## 4.2 Criteria

### 4.2.a Community Events Grants

Applications for Community Events Grants will be assessed using the following criteria:

- Evidence of program mix
- Demonstrated need for event
- Demonstrated/projected outcomes
- Level of service, including number of people served
- Public accessibility
- Capacity to deliver the program or project
- Evidence of financial need for the grant
- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

### 4.2.b Major Celebrations Grants

Applications for Major Celebrations Grants will be assessed using the following criteria:

- Quality of work presented or performed
- Programming innovation
- Past/projected attendance
- Demonstrated/projected outcomes
- Cultural tourism impact
- Alignment with Official Community Plans of the District and City of North Vancouver
- Ability to deliver the program or project
- Evidence of financial need
- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)
- Public accessibility

## 4.3 Multi-Year Funding

Returning applicants seeking support for a Major Celebration Grant may be considered for multi-year funding.

## INELIGIBILITY

The Arts and Culture Grants Program does not fund:

- Municipal agencies, other branches of local government or activities that are directly supported by the municipality through other means;
- Individuals, businesses, commercial enterprises, political parties or political events;
- Schools and post-secondary educational institutions, including all activities that meet the curricular requirements of those bodies;\*

\* Arts education organizations may be eligible to receive grant support for community-based arts programming, as long as the programming for which funding is requested is not available for course credit with the School District, with a post-secondary institution or with a commercial school.

- Churches or religious organizations, events or activities;\*

\* Churches and other faith-based organizations may be eligible to receive grant support for a community event where:

- the applicant is one of a number of community partners delivering the event;
  - the event has no religious overtones and no religious materials are handed out; and
  - the event can be demonstrated to deliver on the goals and objectives of the grant program.
- Fundraising projects or programs;
  - Competitions or award ceremonies, parties, private or closed events;
  - An organization for the purpose of funding other organizations;
  - Endowment funds or capital costs (excluding public art);
  - Debt retirement or retroactive funding.

## ACKNOWLEDGEMENT OF SUPPORT

Grant recipients must publicly acknowledge assistance from the City of North Vancouver and District of North Vancouver on all promotional materials.

## ACCOUNTABILITY AND REPORTING

- All grant recipients must provide all required information by the stated deadline in order for an application to be considered;
- All grant recipients, including organizations in receipt of multi-year funding, will be required to submit an annual or post-program report. Annual and post-program reports must meet stated deadlines, be complete and will be utilized in review of future applications;
- In the event that the funds are not used as described in the application, the full amount of the financial assistance may be required to be returned.
- When applying for funding assistance, or upon request, the applicant must supply a financial statement for the most recent fiscal year. Where financial statements are not available, the applicant will supply operating statements and budget reports that have been verified as correct by two (2) signing officers from the organization.

Approval date:	November 16, 2015	Approved by:	Council
Revised:	October 16, 2017	Approved by:	Council



## The Corporation of the District of North Vancouver

### COUNCIL POLICY

Title	<b>ARTS AND CULTURE GRANTS</b>
Section	<b>Parks, Recreation And Culture</b>

#### POLICY

This policy is in accordance with the *Local Government Act* and outlines the purpose, eligibility and evaluation criteria for review and allocation of Arts and Culture grants.

#### REASON FOR POLICY

This policy provides a framework for administration of a joint District of North Vancouver and City of North Vancouver Arts and Culture Grants Program.

#### AUTHORITY TO ACT

District of North Vancouver Council delegates authority to allocate funding in accordance with this policy to the North Vancouver Recreation & Culture Commission. The Commission will inform Council annually of the organizations funded, the services supported, the amount of funding approved and any other information deemed appropriate.

The Commission will establish and appoint a Grants Review Committee, an advisory body comprised of impartial and qualified individuals with appropriate experience and expertise in the arts as well as cultural and community-based practices. The Grants Review Committee will review all applications and provide recommendations to the North Vancouver Recreation & Culture Commission.

Changes to the policy require Council approval.

#### PURPOSE OF GRANTS

The District's Official Community Plan recognizes the value of arts and cultural organizations and activities in adding to the vibrancy of community life and celebrating North Vancouver's unique identity.



The District recognizes that financial investment in the arts and culture sectors through grants enables the production of quality arts and culture experiences, supports events and festivals and leverages additional funding from other sources.

## **GRANT ELIGIBILITY AND EVALUATION CRITERIA**

### **1.0 Operating Assistance**

Operating Assistance funding will be provided to support the operations, services and initiatives of eligible organizations with an established record for delivering quality arts and cultural programs and services. Funding is subject to the applicant maintaining a proven record of accountability; demonstrating the need for financial support to sustain the service; and to the availability of grant funds.

#### **1.1 Eligibility**

Organizations eligible to apply for Operating Assistance must:

- Be a registered not-for-profit or charitable organization whose primary purpose is to provide arts and cultural experiences in North Vancouver;
- Be located in North Vancouver, have a history of arts activity in North Vancouver for at least two (2) years prior to the application and conduct the majority of their work in North Vancouver; and
- Employ paid staff (full or part-time) through professional arts practices, exhibit sound and independent management structures, provide strong leadership, and offer either a year-round program or a full-season of arts programming.

#### **1.2 Criteria**

Applications for Operating Assistance will be assessed using the following criteria:

- Demonstrated need for and intended outcomes of services
- Alignment with Official Community Plans of the District and City of North Vancouver
- Artistic merit
- Leadership within the arts community
- Level of service, including number of people served
- Quality of organizational management
- Evidence of financial need
- Evidence of funding from other sources
- Level of volunteer involvement

- Evidence of community partners and support (financial or in kind)

### 1.3 Multi-Year Funding

On the recommendation of the Grants Review Committee, the Commission may approve grant awards of up to three (3) years.

## 2.0 **Program and Project Assistance**

Program and Project Assistance funding will be provided to assist eligible arts and culture organizations in serving North Vancouver residents through approved programs or projects subject to availability of grant funds.

### 2.1. Eligibility

In order to be eligible to apply for a Program and Project Assistance grant, organizations must:

- Be a registered not-for-profit or charitable organization whose primary purpose is to provide arts and cultural experiences;
- Have an established track record of delivering quality arts and cultural programs and services for a period of at least one (1) year prior to the application; and
- Conduct the programs or projects for which they are seeking support in North Vancouver, or must clearly demonstrate benefit of the proposed programs or projects to North Vancouver residents.

### 2.2 Criteria

Applications for Program and Project Assistance will be assessed using the following criteria:

- Demonstrated need for and intended outcomes of program/project
- Uniqueness of program (may complement but should not duplicate existing services)
- Artistic merit
- Creativity and innovation
- Alignment with Official Community Plans of the District and City of North Vancouver
- Level of service, including number of people served
- Ability to deliver the program or project
- Evidence of financial need
- Evidence of funding from other sources

- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

Priority will be given to:

- Programs or projects that foster the development of emerging arts and cultural practices, and
- Programs or projects targeted at underserved sections of the population.

### 2.3 Term Restrictions

As a general rule, groups seeking a Program and Project Assistance grant will be eligible to apply on an annual basis for the same program or project for a maximum of five (5) years.

On the recommendation of the Grants Review Committee, the Commission shall have the right to extend or terminate a program or project grant.

## 3.0 **Community Public Art Assistance**

Community Public Art Assistance grants are available to arts organizations and eligible community groups seeking to collaborate with an artist, or artists to engage the public in the creation of small to medium sized, permanent or temporary public art projects in North Vancouver.

### 3.1 Eligibility

Organizations eligible for Community Public Art Assistance include:

- Registered not for profit arts and culture organizations
- Charitable organizations
- Community service groups
- Community associations
- Business associations or business improvement associations
- Multi-cultural societies and ethno-cultural community groups
- Heritage associations and local historic societies
- Parent advisory councils
- Recognized community groups

### 3.2 Criteria

Applications for Community Public Art Assistance will be assessed using the following criteria:

- Proven experience of artist(s) with community art projects
- Quality of the proposed public art, including quality of materials and technical requirements
- Suitability of artistic practice to involve community participants
- Innovation and creativity
- Support from the broader community and/or target populations
- Demonstrated implementation plan, including budget and timeline

## 4.0 **Celebrations & Events Assistance**

Celebrations & Events Assistance grants support both small and large scale community events that foster community connectivity and contribute to North Vancouver residents' sense of belonging, identity and place.

### 4.1 Major Celebrations

#### Eligibility

Applicants for Major Celebrations Assistance must be a registered not-for-profit organization that has an established history of celebration/festival programming in North Vancouver for a period of at least one (1) year prior to submitting the application.

#### Criteria

Applications for Major Celebrations Assistance will be assessed using the following criteria:

- Quality of work presented or performed
- Programming innovation
- Past/projected attendance
- Demonstrated/projected outcomes
- Cultural tourism impact
- Alignment with Official Community Plans of the District and City of North Vancouver
- Ability to deliver the program or project
- Evidence of financial need
- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

- Public accessibility

#### Multi-Year Funding

Returning applicants seeking support for a Major Celebration may be considered for multi-year funding.

### 4.2 Events Assistance

#### Eligibility

Applicants for Events Assistance grants must be based in North Vancouver and include:

- Registered not-for-profit arts and culture organizations
- Charitable organizations
- Community service organizations
- Community associations
- Business associations or business improvement associations
- Multi-cultural and ethno-cultural organizations
- Recognized community groups

#### Criteria

Applicants will be assessed based on the following criteria:

- Evidence of program mix
- Demonstrated need for event
- Demonstrated/projected outcomes
- Level of service, including number of people served
- Public accessibility
- Capacity to deliver the program or project
- Evidence of financial need for the grant
- Evidence of funding from other sources
- Level of volunteer involvement
- Evidence of community partners and support (financial or in kind)

## **INELIGIBILITY**

The Arts and Culture Grants Program does not fund:

- Municipal agencies, other branches of local government or activities that are directly supported by the municipality through other means;
- Individuals, businesses, commercial enterprises, political parties or political events;
- Schools, school boards, and post-secondary educational institutions, churches or religious organizations, events or activities;
- Fundraising projects or programs;
- Competitions or award ceremonies, parties, private or closed events;
- An organization for the purpose of funding other organizations;
- Endowment funds or capital costs (excluding public art);
- Debt retirement or retroactive funding.

## **ACKNOWLEDGEMENT OF SUPPORT**

Grant recipients must publicly acknowledge assistance from the District of North Vancouver and City of North Vancouver on all promotional materials.

## **ACCOUNTABILITY AND REPORTING**

- All grant recipients must provide all required information by the stated deadline in order for an application to be considered;
- All grant recipients, including organizations in receipt of multi-year funding, will be required to submit an annual or post-program report. Annual and post-program reports must meet stated deadlines, be complete and will be utilized in review of future applications;
- In the event that the funds are not used as described in the application, the full amount of the financial assistance may be required to be returned.
- When applying for funding assistance, or upon request, the applicant must supply a financial statement for the most recent fiscal year. Where financial statements are not available, the applicant will supply operating statements and budget reports that have been verified as correct by two (2) signing officers from the organization.

Policy approved on: November 16, 2015 (Regular Council Meeting)

Policy amended on:

**Committee Meeting Date:**

**November 19, 2024**

**Author: Pamela Rooke, Manager of Finance**

**Subject: 2025 Provisional Operating Budget Submission**

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**RECOMMENDATION:**

**THAT** the 2025 Provisional Operating Budget Submission as outlined in Appendix 1 be approved by the Commission and recommended to the City and District.

**APPENDICES:**

- 1) 2025 Provisional Operating Budget Submission
- 2) 2025 Revenue Summary
- 3) 2025 Expense Summary

**BACKGROUND:**

The bylaws regarding the North Vancouver Recreation & Culture Commission (NVRC) require that the Commission approve a provisional operating budget aligned with the Commission-approved priorities. The provisional budget is then recommended to the City and District to incorporate into their budget processes.

The municipalities, as outlined by Bylaw, fund an agreed-upon share of the total net operational budget in support of public recreation and culture services for individuals, families and the community. In order to identify the net budget, Commission staff have outlined the anticipated expenses and revenues for the following year's operations aligned with the NVRC Mandate and Strategic Plan.

**DISCUSSION:**

The Commission's operating budget reflects the expenses needed and revenues possible in delivering on the mandate which includes:

- Delivery and facilitation of accessible recreation and art opportunities
- Managing, operating and maintain core facilities
- Minimizing barriers to participation
- Fostering a thriving arts system
- Provision of grants to support arts, recreation and sport; and
- Providing leadership regarding facility and amenity needs, policies, plans, strategies, fees and strategic direction related to recreation, arts and sport.

The 2025 operating budget development process involved a review of participation, revenues, expenses, unavoidable cost increases and opportunities to reallocate funds. It included a projection of participation for 2025 based on 2024 data, a review of and adjustment to the fees and charges, and a detailed review of expenses. Staff worked in

concert with both City and District Finance staff to ensure the NVRC process was aligned with municipal directives and expectations.

The process resulted in a recommended budget that includes a net of \$21.542 million. This is comprised of revenues of \$16.721 million, expenses of \$38.263 million and a net increase over 2024 of \$126,000 (0.59%), achieved through an increase in revenues and a decrease in expenses.

#### Budget highlights

- Admission revenues have been gradually increasing over the past two years following the impact of the COVID-19 pandemic. These revenues are tracking higher than budgeted in 2024 and near or beyond pre-pandemic levels. This trend is projected to continue and the 2025 budget includes a \$966,678 (34.61%) increase in pass and admission revenue over the 2024 budget. These revenue projections reflect the 2025 Fees and Charges approved by the Commission at the October 24, 2024 meeting, a 15% increase for most passes and admissions effective January 2025.
- Program revenues in 2024 are tracking higher than budgeted and this trend is expected to continue. The 2025 budget includes a \$1,318,732 (15.6%) increase in program revenue.
- The Lynn Creek Community Recreation Centre is expected to open to the public early in 2025 at which time the Seylynn Community Recreation Centre will close. Net operating costs of \$911,094 have been included in the 2025 budget for the new facility, an increase of \$322,442 over what was budgeted for start-up and partial year operation in 2024.
- The budget includes a 2% increase to the Arts & Culture grants envelope to support arts organizations and address increasing costs for programs, projects and events.
- As the current CUPE 389 collective agreement expires December 31, 2024, salaries and benefits include an estimated wage increase aligned with the District's and City's. As with most departments and organizations, salaries and benefits are the largest component of the budget.

#### **BUDGET IMPLICATIONS:**

The 2025 Provisional Operating Budget Submission recommended by staff includes a net municipal contribution of \$21.542 million.

#### **CONCURRENCE & COMMUNICATION PLAN:**

Upon approval by the Commission, the draft provisional budget will be recommended to the two municipalities for consideration within their budget processes.

The Chief Financial Officers of the District of North Vancouver and the City of North Vancouver have been briefed on the draft provisional operating budget and will be updated regularly in 2025 regarding the financial status of NVRC operations.



**POLICY/AUTHORITY:**

City and District Councils have the ultimate authority for budget approval; the final budget of the Commission is as approved by Councils.

**CONCLUSION:**

The 2025 Provisional Operating Budget Submission reflects staff's best estimate of the revenues and expenditures needed to fulfill the mandate of the Commission.



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Heather A. Turner  
Director of Recreation & Culture

## 2025 Provisional Operating Budget Submission

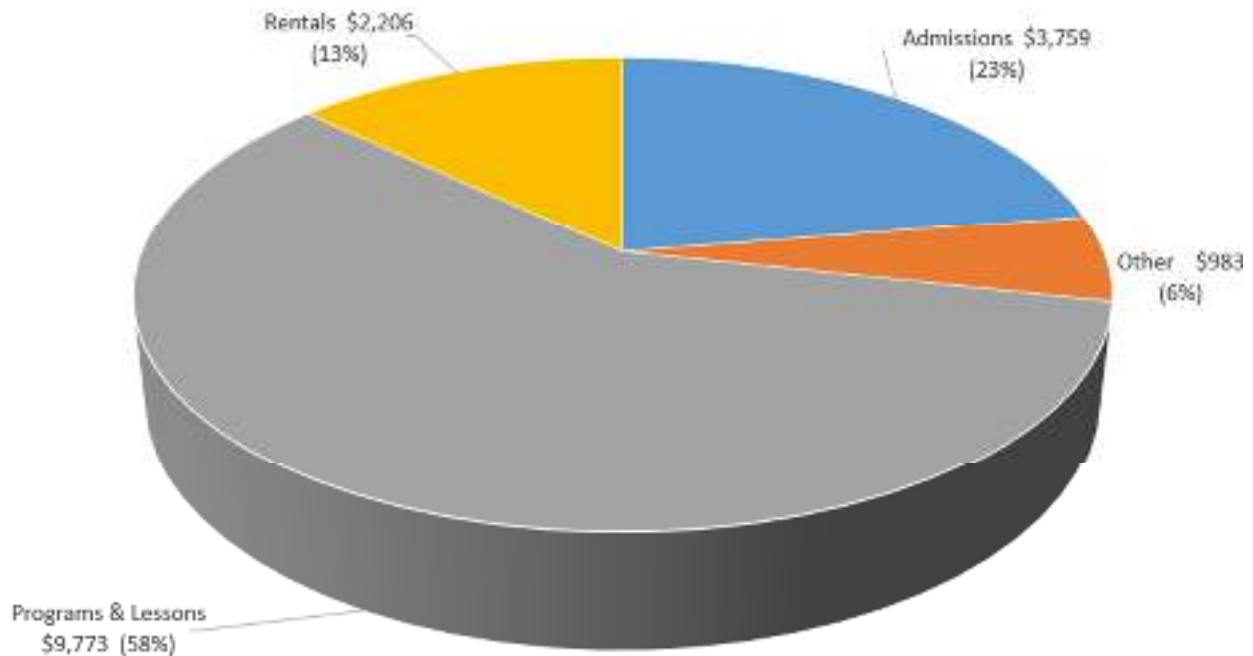
<b>NVRC 2025 Budget</b> (in 000's)	<b>2024 Approved Budget</b>	<b>2025 Provisional Budget</b>	<b>2024 vs 2023 Budget</b>	<b>% Change</b>
<b>Revenue</b>				
Admissions	2,792,675	3,759,353	966,678	34.61%
Other	701,104	983,050	281,946	40.21%
Programs and Lessons	8,454,249	9,772,981	1,318,732	15.60%
Rentals	2,267,579	2,205,350	(62,229)	-2.74%
<b>Total Revenue</b>	<b>14,215,607</b>	<b>16,720,734</b>	<b>2,505,127</b>	<b>17.62%</b>
<b>Expenses</b>				
Administrative & Service Costs	3,280,092	3,636,608	356,516	10.87%
Building & Grounds	2,671,777	2,872,637	200,860	7.52%
Equipment, Goods and Materials	1,846,726	1,967,817	121,091	6.56%
Other Contract Services	1,356,247	1,386,421	30,174	2.22%
Salaries & Benefits	26,476,746	28,399,195	1,922,449	7.26%
<b>Total Expenses</b>	<b>35,631,588</b>	<b>38,262,678</b>	<b>2,631,090</b>	<b>7.38%</b>
<b>Municipal Contribution</b>	<b>21,415,981</b>	<b>21,541,944</b>	<b>125,963</b>	<b>0.59%</b>

Revenue Increases/Inflation/Other Cost Adjustments	(785,131)	-3.67%
Lynn Creek	911,094	4.25%
	<b>125,963</b>	<b>0.59%</b>

Operating funding is split according to bylaw - 66.06% DNV and 33.94% CNV.  
(Cultural Service Grants split 50/50, Pinnacle Pool 100% City, Utilities split by facility owner).

<b>NVRC 2025 Provisional Budget</b>	<b>21,541,944</b>
District Share	14,199,605
City Share	7,342,339

## 2025 Revenue Summary



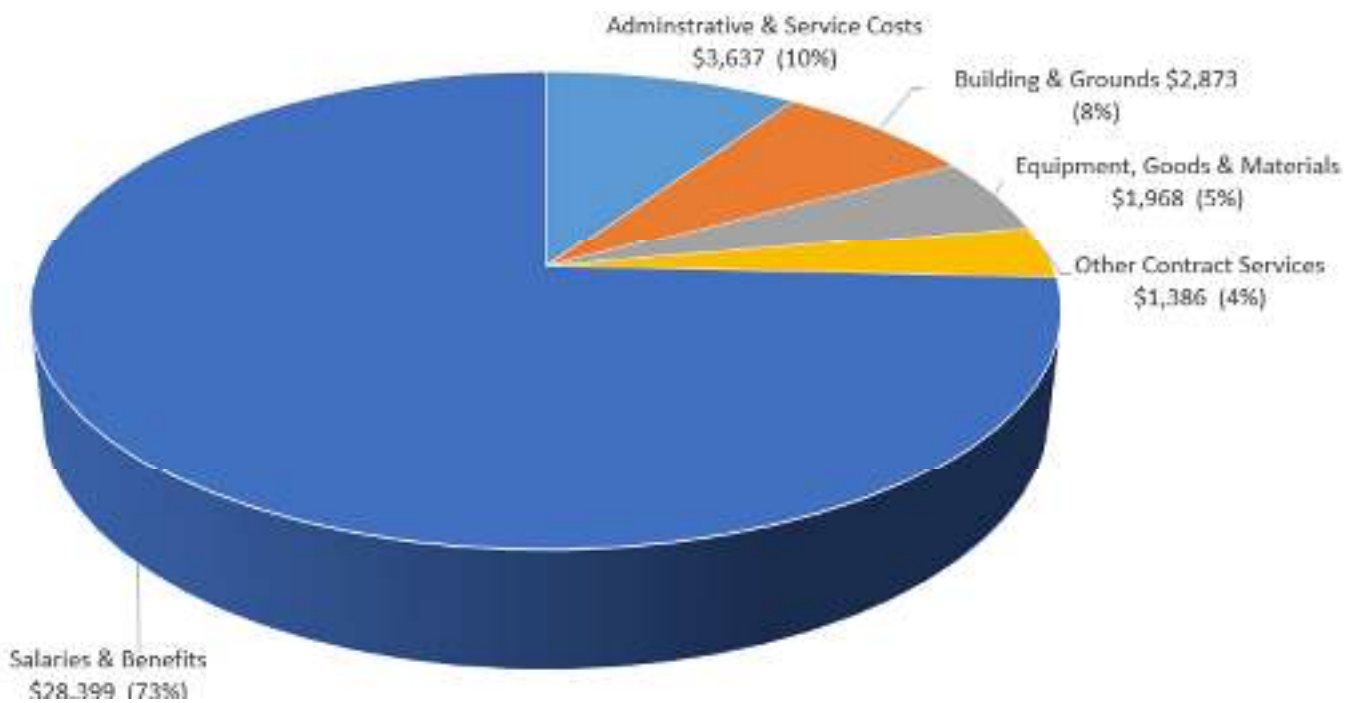
**Program revenue** - largest component at 58% of total revenue. Comprised of Sport (\$3.22M), Aquatics (\$2.15M), Social Recreation (\$1.55M), Registered Fitness (\$1.38M), Arts (\$1.1M) and Arena (334K).

**Admissions** – second largest component at 23% of total revenue. Comprised of Active Passes and single admissions.

**Rentals** – third largest component at 13% of total revenue. Largely comprised of rentals of Arenas (\$754K), Rooms (\$577K), Centennial Theatre (\$382K) and Pools (\$282K).

**Other Revenue** – smallest component at 6% of total revenue. Includes Investment Income (\$350K), Grants (\$157K), Centennial Theatre concession (\$142K) as well as retail sales (goggles, swim caps), locker and vending machine revenue.

## 2025 Expense Summary



**Salaries & Benefits** – largest component at 73% of total expenses. Comprised of regular full time (\$15.81M), auxiliary (\$9.75M) and casual (\$2.84M). Auxiliary and casual staffing levels are closely linked to programming revenues.

**Administrative & Service Costs** – 10% of total expenses. Largest components are Arts & Culture grants (\$1.09M), insurance (\$775K), credit card fees (\$552.3K), interest on Tennis Centre loan (\$306.3K) and the Financial Assistance Program (\$106.5K).

**Building & Grounds** – 8% of total expenses. Largely comprised of electric, gas, water and sewer utilities (\$1.81M), repairs & maintenance (\$536K) and supplies – paper products, pool chemicals, janitorial and lighting supplies (\$316.1K).

**Equipment, Goods and Materials** – 5% of total expenses. Largest components are program supplies and equipment (\$565.5K), software maintenance (\$535K), telecom (\$181.1), stationary & supplies (\$97.5K), staff training and development (\$184.8k) and fleet insurance and maintenance (\$49.9K).

**Other Contract Services** – 4% of total expenses. Main components are Independent Program Providers (\$311K), consultants on contract (\$131.2K) and the Canlan Ice Facility Rental Agreement (\$734.4K).

**Commission Meeting Date:**

**November 19, 2024**

**Author:** **Pamela Rooke, Manager of Finance**

**Subject:** **Capital Plan 2025 and Capital Financial Model 2025-2034**

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**RECOMMENDATIONS:**

**THAT** the NVRC-City Capital Plan 2025-2034 be approved by the Commission for recommendation to the City (Appendix A);

**AND THAT** the NVRC-District Capital Plan 2025-2034 be approved by the Commission for recommendation to the District (Appendix B).

**APPENDICES:**

A) NVRC-City Capital Financial Model 2025-2034

B) NVRC-District Capital Financial Model 2025-2034

**BACKGROUND:**

The Commission staff are required to prepare an annual capital plan and a 10-year capital financial model for both the City and the District. The North Vancouver Recreation & Culture Commission (NVRC) is responsible for the asset management, preventative maintenance, repair, improvement, renewal and replacement of community recreation and culture infrastructure required for carrying out its mandate and responsibilities. This includes the facilities themselves and the equipment required to deliver services, as well as any required studies. Typically, requests for new buildings or major enhancements are submitted by the owner municipality rather than the Commission.

Each year, staff prepare a list of capital projects to ensure necessary major repairs are carried out, improvements are made in performance and efficiencies, and to recommend the timely renewal or replacement of aging infrastructure. Requests for buildings at or near the end of their useful life are kept to the minimum required to keep them functioning and safe for the public and staff.

The responsibility for capital funding of assets lies with the municipality that owns the capital asset. For projects and infrastructure that are not facility-specific, such as maintenance vehicles, one-time projects and studies, and some Information Technology network components, costs are shared by the City and District in accordance with the cost-sharing formula.

The Commission has the responsibility of approving the capital budget requests that are recommended to the City and District.

## **DISCUSSION:**

Staff prepare and submit draft capital budgets to the respective Finance departments in late summer based upon the individual instructions and procedures of each municipality. City and District capital project lists have been separately prepared, reviewed and prioritized. Appendix A (City) and Appendix B (District) summarize the capital requests recommended for Commission approval.

### **City and District Recreation and Culture – Capital Financial Model 2025-2034**

The 10-year capital financial models for community recreation and culture have been reviewed and updated for the period 2025-2034. Buildings that have an estimated remaining life of 10 years or less are recommended for further detailed evaluation, renewal or replacement within that time period. The plan includes the most recent costing information for proposed building renewals or replacements, though excludes any costs for additional or alternative land if necessary.

There are three buildings that are in need of additional attention within the next few years: Centennial Theatre, Karen Magnussen Community Recreation Centre and Ron Andrews Community Recreation Centre. The 2025 City capital budget includes funds to replace the mansard cedar roof system at Centennial Theatre, which is at end of life. A report will be presented to the Commission and City Council in the first quarter of 2025 with the results of a recent condition assessment of the theatre seeking direction on the work identified in the report.

The Karen Magnussen and Ron Andrews Community Recreation Centres have had preliminary building evaluations completed which have provided general direction for targeted upgrades, renovations or replacement, with more detailed assessments and concept evaluation planned for 2025. That work will be informed by the results of the Recreation & Sport Facility and Amenity Assessment project.

The Capital Plans are in alignment with both municipalities' strategic goals for implementing their respective Community Energy and Emissions Plans, and Building a Liveable City. Over the next few years, there will be an increase in capital budget requests for upgrading facilities and equipment in order to reduce carbon emissions and be more energy efficient.

## **BUDGET IMPLICATIONS:**

The 2025 City Capital Budget Submission recommended by staff includes total capital requests of \$1,617,000. The 2025 District Capital Budget Submission recommended by staff includes total capital requests of \$2,878,000.

The 10-year plans outline what is anticipated at this time; to be updated each year.

## **CONCURRENCE & COMMUNICATION PLAN:**

The capital budget requests for City and District community recreation and culture infrastructure are presented to the Commission for approval. The Commission's decision will be communicated to the two municipalities.

**POLICY/AUTHORITY:**

The *North Vancouver Recreation and Culture Commission Delegation and Establishing Bylaws* require that the Commission recommend both annual and 10-year capital budgets for consideration by City of North Vancouver and District of North Vancouver Councils. The Councils have the ultimate authority for budget approval.

**CONCLUSION:**

It is necessary to invest sufficient capital funds (as described in Appendices A and B) in the community recreation buildings and equipment to ensure that NVRC can deliver a reasonable level of service quality in a safe and reliable manner.



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Heather A. Turner  
Director of Recreation & Culture

NVRC - CITY CAPITAL FINANCIAL MODEL 2025-2034						Appendix A
<b>MINOR CAPITAL PLAN SUMMARY</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Administration & Maintenance	90,000	100,000	110,000	110,000	110,000	810,000
Information Technology	131,000	31,000	71,000	66,000	81,000	310,000
Recreation & Culture	401,000	-	-	-	-	-
Harry Jerome Community Recreation Centre	50,000	150,000	150,000	-	150,000	200,000
Memorial Community Recreation Centre	15,000	-	-	-	-	-
John Braithwaite Community Centre	70,000	40,000	50,000	50,000	50,000	250,000
Centennial Theatre	580,000	-	40,000	-	-	-
Weight Room Equipment	195,000	90,000	90,000	100,000	100,000	540,000
Public Art	85,000	85,000	85,000	85,000	85,000	425,000
<b>TOTALS</b>	<b>1,617,000</b>	<b>496,000</b>	<b>596,000</b>	<b>411,000</b>	<b>576,000</b>	<b>2,535,000</b>



NVRC-CITY CAPITAL FINANCIAL MODEL 2025-2034					Appendix A	
<b>Administration &amp; Maintenance</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Emergency Capital Replacement Fund	40,000	40,000	50,000	50,000	50,000	320,000
Block fund for minor capital projects	50,000	60,000	60,000	60,000	60,000	340,000
Maintenance & Engineering vehicles	-	-	-	-	-	150,000
<b>Totals</b>	<b>90,000</b>	<b>100,000</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>	<b>810,000</b>
<b>Information Technology</b>						
Description	2025	2026	2027	2028	2029	2030-2034
NVRC Network Hardware Replacement (City share)	40,000	-	-	-	40,000	45,000
NVRC Website Replacement (City share)	66,000	-	-	-	-	-
Perfect Mind Development and Integration (City share)	-	10,000	-	10,000	-	20,000
NVRC Phone System Replacement (City share)	-	-	-	-	-	70,000
CNV Facility Audio/Visual Systems Replacement	10,000	-	-	-	20,000	25,000
Recreation Centre WIFI Replacement - CNV Facilities	-	-	-	35,000	-	45,000
JBCC Video Surveillance System Replacement	-	-	50,000	-	-	-
CNV Desktop Computer Hardware Refresh	15,000	21,000	21,000	21,000	21,000	105,000
<b>Totals</b>	<b>131,000</b>	<b>31,000</b>	<b>71,000</b>	<b>66,000</b>	<b>81,000</b>	<b>310,000</b>

NVRC-CITY CAPITAL FINANCIAL MODEL 2025-2034					Appendix A	
<b>Recreation &amp; Culture</b>						
Description	2025	2026	2027	2028	2029	2030-2034
NVRC Inclusion, Diversity, Equity & Accessibility (IDEA) (City Share)	51,000	-	-	-	-	-
Harry Jerome Community Recreation Centre Transition Plan	350,000	-	-	-	-	-
<b>Totals</b>	<b>401,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Harry Jerome Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Maintenance, Repair & Replacement	50,000	-	-	-	-	-
Allowance & Maintenance	-	150,000	150,000	-	-	-
Pool Maintenance Shutdown	-	-	-	-	150,000	200,000
<b>Totals</b>	<b>50,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>200,000</b>
<b>Memorial Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Maintenance, Repair & Replacement	15,000	-	-	-	-	-
<b>Totals</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

NVRC-CITY CAPITAL FINANCIAL MODEL 2025-2034				Appendix A		
<b>John Braithwaite Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Senior's Kitchen Renovation	70,000	-	-	-	-	-
Anchor Room & Discovery Room Flooring Replacement	-	40,000	-	-	-	-
Allowance for future years	-	-	50,000	50,000	50,000	250,000
<b>Totals</b>	<b>70,000</b>	<b>40,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>
<b>Centennial Theatre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Centennial Theatre Wood Shingles Replacement	500,000	-	-	-	-	-
Auditorium Sound & Lighting Console Components Replacement	80,000	-	40,000	-	-	-
<b>Totals</b>	<b>580,000</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Weight Room Equipment</b>						
Description	2025	2026	2027	2028	2029	2030-2034
HJ - Weight room equipment replacement program	150,000	45,000	45,000	50,000	50,000	270,000
JB - Weight room equipment replacement program	45,000	45,000	45,000	50,000	50,000	270,000
<b>Totals</b>	<b>195,000</b>	<b>90,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>540,000</b>

NVRC-CITY CAPITAL FINANCIAL MODEL 2025-2034					Appendix A	
<b>Public Art</b>						
<b>Description</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030-2034</b>
Public art civic program	85,000	85,000	85,000	85,000	85,000	425,000
<b>Totals</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>425,000</b>
<b>Totals</b>	<b>1,617,000</b>	<b>496,000</b>	<b>596,000</b>	<b>411,000</b>	<b>576,000</b>	<b>2,535,000</b>

NVRC - DISTRICT CAPITAL FINANCIAL MODEL 2025-2034						Appendix B
<b>MINOR CAPITAL PLAN SUMMARY</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Administration & Maintenance	300,000	350,000	310,000	270,000	270,000	1,850,000
Information Technology	262,000	217,000	100,000	170,000	-	1,175,000
Recreation & Culture	99,000	-	-	-	-	-
Delbrook Community Recreation Centre	665,000	165,000	250,000	-	600,000	2,847,000
North Vancouver Tennis Centre	60,000	300,000	350,000	425,000	-	880,000
Lions Gate Community Centre	12,000	15,000	-	-	-	680,000
Karen Magnussen Community Recreation Centre	380,000	1,308,000	1,825,000	398,000	700,000	6,394,000
Lynn Valley Community Recreation Centre	150,000	-	260,000	175,000	-	980,000
Ron Andrews Community Recreation Centre	455,000	-	160,000	-	-	380,000
Parkgate Community Centre	180,000	1,383,000	345,000	30,000	-	1,670,000
Lynn Creek Community Centre	50,000	40,000	-	-	-	630,000
Weight Room Equipment	165,000	185,000	185,000	185,000	185,000	1,025,000
Public Art	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTALS</b>	<b>2,878,000</b>	<b>4,063,000</b>	<b>3,885,000</b>	<b>1,753,000</b>	<b>1,855,000</b>	<b>19,011,000</b>

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034					Appendix B	
Administration & Maintenance						
Description	2025	2026	2027	2028	2029	2030-2034
Emergency capital replacement fund (District only)	150,000	150,000	150,000	150,000	150,000	900,000
Block fund for minor capital projects	100,000	120,000	120,000	120,000	120,000	750,000
Roof Assessment (Engineering study) - KM, TC	50,000	-	-	-	-	-
Electrical system upgrade (Engineering study) - KM, LV, TC	-	80,000	-	-	-	-
Ride-on Sweeper (TC courts & parkade)	-	-	40,000	-	-	-
Maintenance & Engineering vehicles (District share)	-	-	-	-	-	200,000
Totals	300,000	350,000	310,000	270,000	270,000	1,850,000
Information Technology						
Description	2025	2026	2027	2028	2029	2030-2034
NVRC Network Hardware Replacement (District share)	80,000	-	-	80,000	-	90,000
NVRC Website Replacement (District share)	132,000	-	-	-	-	120,000
Perfect Mind Development and Integration (District share)	-	20,000	-	20,000	-	40,000
VOIP Phone System Upgrade (District share)	-	-	-	-	-	140,000
Facility desktop hardware refresh	30,000	42,000	-	-	-	85,000
Facility AV equipment replacement	20,000	20,000	-	-	-	30,000
NVTC Video surveillance system	-	50,000	-	-	-	50,000
DB Video Surveillance System Replacement	-	85,000	-	-	-	90,000
Server hardware replacement	-	-	30,000	-	-	60,000
PG Video Surveillance System	-	-	70,000	-	-	-
NVRC Public WIFI upgrade	-	-	-	70,000	-	70,000
IT Security Software & Hardware Tools	-	-	-	-	-	40,000
KM Video Surveillance System Replacement	-	-	-	-	-	80,000
RA Video Surveillance System	-	-	-	-	-	60,000
LG Video Surveillance System	-	-	-	-	-	50,000
LC Video Surveillance System	-	-	-	-	-	50,000
Multifunction Printer, Scanner, Copier Replacement	-	-	-	-	-	120,000
Totals	262,000	217,000	100,000	170,000	-	1,175,000

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034				Appendix B		
<b>Recreation &amp; Culture</b>						
Description	2025	2026	2027	2028	2029	2030-2034
NVRC Inclusion, Diversity, Equity & Accessibility (IDEA) (District Share)	99,000	-	-	-	-	-
<b>Totals</b>	<b>99,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Delbrook Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Natatorium Roof Support System Assessment/Repair	100,000	-	-	-	-	-
Electrical substation maintenance	15,000	-	-	-	-	20,000
Whirlpool heat exchanger addition	200,000	-	-	-	-	-
Pool Lights Redesign and Upgrade	150,000	-	-	-	-	-
4-year Pool Maintenance Shutdown (4 - 5 weeks closure)	200,000	-	-	-	200,000	250,000
HRCs compressors replacement	-	120,000	-	-	-	-
Weight room area lighting improvements	-	25,000	-	-	-	-
Weight room platform area increase	-	20,000	-	-	-	-
Main Hydronic Circulation Pumps and Motors Replacement	-	-	100,000	-	-	-
Mechanical room piping replacement (corroded) & re-insulation	-	-	100,000	-	200,000	-
Youth Centre update	-	-	50,000	-	-	-
Changerooms Floor Tiles Replacement	-	-	-	-	200,000	-
Allowance for future years	-	-	-	-	-	2,577,000
<b>Totals</b>	<b>665,000</b>	<b>165,000</b>	<b>250,000</b>	<b>-</b>	<b>600,000</b>	<b>2,847,000</b>

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034				Appendix B		
<b>North Vancouver Tennis Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Renovate Male & Female Washrooms/Changerooms	60,000	-	-	-	-	-
Roof Repair/Replacement	-	200,000	-	-	-	-
Renovate back kitchen	-	20,000	-	-	-	-
Gutters and downspouts renewal	-	80,000	-	-	-	-
Electrical system upgrade	-	-	350,000	-	-	-
Windows replacement	-	-	-	250,000	-	-
3 ton rooftop heat pump replacement	-	-	-	125,000	-	-
Enclose Mezzanine with Glass Walls	-	-	-	50,000	-	-
Allowance for future years	-	-	-	-	-	880,000
<b>Totals</b>	<b>60,000</b>	<b>300,000</b>	<b>350,000</b>	<b>425,000</b>	<b>-</b>	<b>880,000</b>
<b>Lions Gate Community Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Parking lines repainting	12,000	-	-	-	-	-
Re-painting Lines on Gymnasium Floor	-	15,000	-	-	-	-
Allowance for future years	-	-	-	-	-	680,000
<b>Totals</b>	<b>12,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>680,000</b>



NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034				Appendix B		
<b>Karen Magnussen Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Main corridor, staff offices, fitness office and back office flooring	150,000	-	-	-	-	-
Room signage renewal (w/ visual impairment assistance)	30,000	-	-	-	-	-
Fitness centre RTU replacement	200,000	-	-	-	-	-
Arena equipment replacement (skates, sharpeners, helmets, rink dividers)		28,000	-	28,000	-	-
Arena chamber roof beams repainting	-	50,000	-	-	-	-
4-year pool maintenance shutdown (3 - 4 weeks closure)	-	180,000	-	-	-	200,000
Pool Tile Replacement	-	150,000	-	-	-	-
Gender Neutral Washroom in Natatorium	-	100,000	-	-	-	-
SF-1 and SF-2 replacement	-	800,000	-	-	-	-
Main door and frame replacement	-	-	400,000	-	-	-
Windows replacement assessment & engineering	-	-	25,000	-	-	-
Arena Siding Replacement and Painting	-	-	400,000	-	-	-
Electrical System Upgrade	-	-	500,000	-	-	-
SBS roof membrane replacement	-	-	500,000	-	-	-
Windows replacement	-	-	-	200,000	200,000	-
Arena changeroom renovation - new showers and tiles	-	-	-	150,000	-	-
Electrical substation 4-year major maintenance	-	-	-	20,000	-	20,000
Arena (metal) and pool changerooms roofing replacement	-	-	-	-	500,000	-
Main entrance vestibule addition	-	-	-	-	-	300,000
Allowance for future years	-	-	-	-	-	5,874,000
<b>Totals</b>	<b>380,000</b>	<b>1,308,000</b>	<b>1,825,000</b>	<b>398,000</b>	<b>700,000</b>	<b>6,394,000</b>

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034				Appendix B		
<b>Lynn Valley Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Sandpiper Room Improvements & Flooring Replacement	150,000	-	-	-	-	-
Electrical system upgrade	-	-	200,000	-	-	-
New Outdoor Playground Equipment	-	-	60,000	-	-	-
Washrooms and kitchen renovation	-	-	-	175,000	-	-
Kitchen renovation	-	-	-	-	-	80,000
Allowance for future years	-	-	-	-	-	900,000
<b>Totals</b>	<b>150,000</b>	<b>-</b>	<b>260,000</b>	<b>175,000</b>	<b>-</b>	<b>980,000</b>
<b>Ron Andrews Community Recreation Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Roof repair	30,000	-	30,000	-	-	30,000
Roof top unit 5 and 6 replacement (Squash & Takaya Rooms)	425,000	-	-	-	-	-
4 year pool maintenace shutdown (3 - 4 weeks closure)	-	-	100,000	-	-	100,000
DE Underground Filter Pit Cleanout	-	-	30,000	-	-	-
Allowance for future years	-	-	-	-	-	250,000
<b>Totals</b>	<b>455,000</b>	<b>-</b>	<b>160,000</b>	<b>-</b>	<b>-</b>	<b>380,000</b>

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034				Appendix B		
<b>Parkgate Community Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Sauna, steam room & boiler room piping update	150,000		-	-	-	-
Windows replacement	30,000	500,000	-	-	-	-
Roof replacement	-	750,000	-	-	-	-
Youth Centre Update	-	50,000	-	-	-	-
Locker Replacement	-	83,000	-	-	-	-
Main floor changerooms, washrooms, sauna and steam room renovation	-	-	300,000	-	-	-
Playground Upgrade	-	-	45,000	-	-	-
New Office Flooring	-	-	-	30,000	-	-
Allowance for future years	-	-	-	-	-	1,670,000
<b>Totals</b>	<b>180,000</b>	<b>1,383,000</b>	<b>345,000</b>	<b>30,000</b>	<b>-</b>	<b>1,670,000</b>
<b>Lynn Creek Community Centre</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Post-construction changes & improvements	50,000	40,000	-	-	-	
Allowance for future years	-	-	-	-	-	630,000
<b>Totals</b>	<b>50,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>630,000</b>

NVRC-DISTRICT CAPITAL FINANCIAL MODEL 2025-2034					Appendix B	
<b>Weight Room Equipment</b>						
Description	2025	2026	2027	2028	2029	2030-2034
DB - Weight room equipment replacement program	50,000	55,000	55,000	55,000	55,000	300,000
RA - Weight room equipment replacement program	40,000	45,000	45,000	45,000	45,000	250,000
PG - Weight room equipment replacement program	40,000	45,000	45,000	45,000	45,000	250,000
KM - Weight room equipment replacement program	35,000	40,000	40,000	40,000	40,000	225,000
<b>Totals</b>	<b>165,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>	<b>1,025,000</b>
<b>Public Art</b>						
Description	2025	2026	2027	2028	2029	2030-2034
Civic public art program	100,000	100,000	100,000	100,000	100,000	500,000
<b>Totals</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
<b>Totals</b>	<b>2,878,000</b>	<b>4,063,000</b>	<b>3,885,000</b>	<b>1,753,000</b>	<b>1,855,000</b>	<b>19,011,000</b>

**Commission Meeting Date:**

**November 19, 2024**

**Subject: Director's Update**

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The Strategic Plan Goals are to:

- Provide accessible programs and services to enhance the health and wellbeing of individuals and families
- Provide and facilitate a range of recreation and arts experiences that enrich the livability and vibrancy of the North Vancouver communities
- Collaborate with and complement other recreation and arts service providers
- Promote community connections and a strong sense of belonging
- Encourage all residents to recognize and appreciate the value of community recreation and arts
- Maximize the potential of a successful partnership between the City of North Vancouver and the District of North Vancouver

Below are highlights from October and November.

- a) Inclusion, Diversity, Equity and Accessibility (IDEA) update:
  - An employee survey focused on both IDEA and staff engagement is scheduled for November 2024.
  - On November 22, Cultural Services staff will be hosting a presentation from Len Pierre Consulting on Indigenous Cultural Safety (ICS); this session introduces the practice as an initiative for teams and organizations. The invitation was sent to North Shore arts organizations, and will be extended to NVRC staff (space dependent). This session includes key terminology for cultural safety, discussion on anti-Indigenous racism in colonial Canada, creating safe spaces for Indigenous artists and participants, and strategies for embedding ICS into organizations.
- b) Mickey McDougall Community Recreation Centre (CRC):
  - As of November 1, the centre is no longer operated by NVRC in order for the City to begin improvements for the facility to be the new home of Flicka Gymnastics. Programs, activities and rentals that could be accommodated have been relocated to other facilities.
- c) Community information meetings are being hosted in early December to update current pottery studio members, pottery program participants and interested individuals on the results of the pottery services review.

Planned changes in mid-2025 will provide a more fair system for individuals to access pottery programs and services, and increase the number of studio spaces available. The timing of the information meetings is to provide ample notice for the shift in July 2025.

d) Special events:

- By the end of 2024, the Events team will have delivered 58 activations at eight locations.
- In October, an online public survey was conducted to seek input to inform the 2025 events plan. The timing of this survey was coordinated with DNV's survey on the revitalization of Lynn Valley Village plaza. NVRC

e) New fitness initiatives:

- Lions Gate CRC has launched new fitness services including self-guided workouts and personal training with hopes to add small group training in the near future. This is a new model to support some fitness demands in facilities that do not have fitness centres.

f) Access Services:

- On October 3, the Access Services team partnered with Impact North Shore to deliver a yoga class at Harry Jerome CRC as part of their Immigrant Women's Health Series. The session was full with 20 participants. Impact North Shore shared the following feedback:
  - "Thank you so much for offering the yoga session to the Immigrant Women's Health group. From welcoming the participants to getting them familiar with the place... we are so grateful for the thoughts you put into making the newcomers feel a part of this community! And please convey our gratitude to the instructor. Not to mention her professionalism. Each of the participants truly enjoyed the class. The instructor was aware of the group's limited English language skills and spoke in a clear, slowed, and simple manner. This helped the group comprehend her instructions, at the same time it also boosted their confidence in using English language."

g) Creative City Network of Canada:

- In early October, the Creative City Network of Canada, Canada's national summit for the arts, was hosted by the City of Vancouver. As part of the summit activities, NVRC staff organized an afternoon study tour to North Vancouver's thriving cultural scene. Attendees from across Canada gathered at the Pipe Shop for a traditional Coast Salish welcome, a presentation on The Shipyards history and its transition to a cultural hub. This was followed by a series of walking tours focused on the area's public art, Polygon Gallery and MONOVA.

h) Resource fair for youth with diverse abilities:

- On October 4, NVRC participated in the annual *Moving to Adulthood* Resource Fair for Youth with Diverse Abilities (ages 14-26) hosted by Community Living BC, the Ministry of Children and Family Development, the North and West Vancouver School Districts, and organized by local service providers. The annual fair provides individuals and/or their family members with information

about local support institutes, inclusive resources and community connections available for youth as they make the transition from high school into adulthood.

- i) Community Service Partner Agreement renewal between Parkgate Society and NVRC
- There have been long-standing partnership agreements between NVRC and Parkgate Society with five-year terms; the current agreement expires December 31, 2024. Both parties have agreed that no changes are needed and the agreement will be renewed for another five years (January 1, 2025 to December 31, 2030).

The agreement serves as a guiding document for both parties to work collaboratively and there are no financial implications. Per provisions in Section 12 g), "Other Powers, Duties and Functions of Director" and Section 14 a) "Reporting Requirements of the Director" of the Delegation Bylaw, the Director has the authority to "enter in agreements or contracts with third parties", as well as the duty to report to the Commission on "all matters referred to" in the above-referenced Section 12 g).

- j) Lynn Creek Community Recreation Centre:
- The centre is near completion and is expected to be ready for occupancy before the end of the year. Programs and services will commence as soon as possible in 2025.



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Heather A. Turner  
Director of Recreation & Culture