



North Vancouver Recreation & Culture Commission

Meeting of the North Vancouver Recreation & Culture Commission

Thursday, January 29, 2015 - 7:00pm

Oak Room - Delbrook Community Recreation Centre
600 West Queens Road, North Vancouver

MEETING MINUTES

Attendees:	Commissioner Doug Green Commissioner Lynn Jest Commissioner Susan Skinner Commissioner David Porter Commissioner Lisa Muri	Commissioner James Heth Commissioner Rod Clark Commissioner Mathew Bond Commissioner Cheryl Leia
Regrets:	Commissioner Allison Rzen	Commissioner Holly Back
Staff:	Heather Turner, Director of Recreation & Culture Gary Houg, Manager, Maintenance & Engineering Services Cathy Matheson, Manager, Marketing & Administration Services Bernie Blake, Coordinator, Operations Karen Bickford, Financial Controller Wendy Sheppard, Executive Assistant	

I. Call to Order

Director Turner called the meeting to order at 6:40 pm.

II. Election of Officers for 2015

a) Chair

Director Turner called for nominations for the position of Commission Chair for 2015.

Nominated by Commissioner Heth; **seconded** by Commissioner Leia

Commissioner Green for the position of Chair of the Recreation and Culture Commission for the year 2015.

The Director called for additional nominations for the office of Chair. There being none, Commissioner Green was declared to the position by acclamation.

b) Vice-Chair

Director Turner called for nominations for the position of Vice Chair of the Commission for the year 2015.

Nominated by Chair Green; **seconded** by Commissioner Leia

Commissioner Heth for the position of Vice Chair of the Recreation and Culture Commission for 2015.

Director Turner called for additional nominations for the office of Vice Chair. There being none, Commissioner Heth was declared elected to the position by acclamation.

III. Chair

Commissioner Green assumed leadership of the meeting.

IV. Approval of the Agenda

Moved by Commissioner Muri; **seconded** by Commissioner Jest

THAT the meeting agenda be approved as circulated.

Carried

V. Adoption of Minutes of Last Meeting

a) Minutes of September 11, 2014

Moved by Commissioner Muri; **seconded** by Vice Chair Heth

THAT the minutes of the meeting of September 11, 2014, be adopted.

Carried

b) Resolution of November 27, 2014

Moved by Commissioner Clark; **seconded** by Commissioner Muri

THAT the resolution of November 27, 2014, be adopted.

Carried

VI. Director's Report

Director Turner reviewed her report and asked that Commissioners advise her before February 16 if they want to attend the BCRPA Symposium. She also indicated that Commissioners would be receiving invitations to the annual North Shore Sport Awards event to be held on March 24.

Director Turner responded to Commissioners' questions and comments.

VII. Items for Information

- a) Recreation Facility Planning Updates

Gary Houg reviewed his report and provided some additional information regarding the New William Griffin Community Recreation Centre. He will continue to provide updates at future meetings.

Moved by Commissioner Jest; **seconded** by Commissioner Leia

THAT the Recreation Facility Planning Updates report be received for information.

Carried

- b) Pickleball Update

Director Turner reviewed the report which was prepared in response to a request from the Commission. She and Gary Houg responded to questions.

Moved by Commissioner Muri; **seconded** by Commissioner Clark

THAT the Pickleball update report be received for information.

Carried

- c) Community Amenity Space – 117 - 135 West 1st Street

Director Turner reviewed the report, and she and Commissioner Clark responded to questions and comments.

Moved by Commissioner Porter; **seconded** by Commissioner Jest

THAT the report regarding new Community Amenity Space at 117 – 135 West First Street be received for information.

Carried

VIII. Items for Discussion/Decision

- a) Carry-over of 2014 Operating Funds to 2015

Director Turner reviewed the report and outlined the two initiatives that were identified as warranting the carry-over of funds into 2015. She and Cathy Matheson responded to questions.

Moved by Commissioner Bond, **seconded** by Commissioner Porter

THAT the Commission approve that \$110,000 from 2014 unexpended operating funds be carried over to 2015 in order to accomplish 2014-2015 technology and administration initiatives; and that the request be forwarded to the District and City of North Vancouver for their approval.

Carried

- b) 2015 Commission Meeting Dates for Approval

Chair Green reviewed the list of proposed meeting dates for 2015. The list includes a tentative meeting is scheduled for July 16, if deemed necessary.

Moved by Commissioner Muri; **seconded** by Commissioner Bond

THAT the proposed 2015 Commission meeting dates be approved.

Carried

c) Committee Appointments

Chair Green reviewed the proposed Committee and Liaison Appointments for 2015.

Moved by Commissioner Clark; **seconded** by Commissioner Skinner

THAT the proposed Committee and Liaison Appointments for 2015 be approved.

Carried

IX. Committee and Liaison Reports

Verbal updates for the following will be made only if there is something significant of which the Commission should be made aware.

- a) Policy & Planning Committee (no report)
- b) Parkgate Partnership Committee (no report)
- c) City of North Vancouver Parks & Environment Advisory Committee (no report)
- d) School District #44

Commissioner Skinner reported on highlights from the last School Board Meeting.

X. Other Business

There was no other business.

XI. Next Meeting

The next Commission meeting is scheduled for **Thursday, March 26, 2015, at 7:00pm.**

XII. Adjournment

Moved by Commissioner Muri; **seconded** by Commissioner Jest

THAT the meeting be adjourned at 7:15 pm in order to convene a meeting of the Finance Committee of the Whole.

Approved:

Recorded by:

Doug Green, Chair

Wendy Sheppard, Executive Assistant

Date