



North Vancouver Recreation & Culture Commission

Meeting of the North Vancouver Recreation & Culture Commission

Thursday, March 26, 2015 - 7:00pm

**Oak Room - Delbrook Community Recreation Centre
600 West Queens Road, North Vancouver**

MEETING MINUTES

Attendees: Commissioner Doug Green
Commissioner Lynn Jest
Commissioner Susan Skinner
Commissioner David Porter
Commissioner Lisa Muri
Commissioner Holly Back
Commissioner James Heth
Commissioner Rod Clark
Commissioner Mathew Bond
Commissioner Cheryl Leia
Commissioner Allison Rzen

Staff: Heather Turner, Director of Recreation & Culture
Cathy Matheson, Manager, Marketing & Administration Services
Leslie June, Manager, Recreation & Culture Services
Veronica Labrosse, Executive Assistant

I. Call to Order

Chair Green called the meeting to order at 7:00pm.

II. Approval of the Agenda

Moved by Commissioner Rzen; **seconded** by Commissioner Leia.

THAT the meeting agenda be approved as circulated.

Carried

III. Adoption of Minutes of Last Meeting

Moved by Commissioner Muri; **seconded** by Commissioner Porter.

THAT the minutes of the meeting of January 29, 2015, be adopted.

Carried

IV. Director's Report

Director Turner reviewed the report.

She highlighted the public event "Unwrapping Bubble Wrapped Kids: The Power of Play", scheduled for May 4th at Centennial Theatre.

Following a question by Commissioner Muri, Director Turner stated that invitations have been sent at large as well as to targeted groups and PACs.

Director Turner stated that she will email the event flyer to Commissioners in order for them to forward it to people of interest and to help promote the presentation.

Regarding the item on the North Shore Multicultural Society, Commissioner Rzen asked how the NVRC is tracking the results of initiatives. Ms. June stated that information on program evaluation will be brought back to the Commission.

Director Turner informed the Commissioners that she will be President-elect on the BCRPA Board of Directors as of the upcoming AGM in March.

VI. Items for Information

a) Recreation Facility Planning Updates

Director Turner reviewed the report in Gary Houg's absence. The new William Griffin Community Recreation Centre project is still on time and on budget.

b) Public Curling – Notice from North Shore Winter Club

Director Turner stated that this notice was anticipated.

Moved by Commissioner Rzen; **seconded** by Commissioner Skinner

THAT the report be received for information and forwarded to City and District Councils.

Carried

VII. Items for Discussion/Decision

a) Suggested Commissioners' role regarding items on the Service Plan

Director Turner reviewed the handout and responded to questions on several items.

Cathy Matheson mentioned that she will be setting up a FOIPPA meeting for the Commissioners.

Director Turner stated that staff will update on the 2015 55+ Games at future Commission Meetings. Commissioner Jest mentioned that May 21st at 10:00am, there will be a torch lighting ceremony at the Shipbuilders Square. Director Turner added that there will be opportunities for Commissioner attendance at public events, which will be communicated to them.

Director Turner stated that the agreement between the NVRC and the North Shore Neighborhood House ends in May/June of this year; therefore this will be discussed at the May Commission Meeting.

b) Pilot Project: Reduced Rental Rate for Centennial Theatre

Director Turner reviewed the information and responded to questions. An evaluation will be conducted after September 2016 and the results shared with the Commission. Ms. Johnson will present information on the current usage at Centennial Theatre and new initiatives at the next Commission meeting.

c) Sports and Recreation Travel Grant Applications

Director Turner reviewed the report.

Moved by Commissioner Porter; **seconded** by Commissioner Skinner

THAT the Commission recommends that the North Vancouver District Council supports the achievements of District of North Vancouver residents Anna Goodwin, Eliza Jane Kitchen, Katie Weaver, Jenna Sim, Kayden Sim and Brent Chapman by awarding Sport and Recreation Travel Grants of \$200 each; and

THAT the Commission recommends that the North Vancouver City Council supports the achievements of City of North Vancouver resident Emily Weekes, by awarding a Sport and Recreation Travel Grants of \$100.

Carried

VIII. Committee and Liaison Reports

a) Policy & Planning Committee

Director Turner reviewed the report.

Moved by Commissioner Rzen; **seconded** by Commissioner Jest

THAT the Commission approve the policy amendments to Policy 113: Child Protection.

Carried

Moved by Commissioner Jest; **seconded** by Commissioner Leia

THAT the Commission approve the policy amendments to Policy 205: Liability for Insurance for Renters.

Carried

Moved by Commissioner Skinner; **seconded** by Commissioner Back

THAT the Commission approve the policy amendments to Policy 406: Health and Safety.

Carried

Director Turner then clarified the amendments to Policy 407: Orderly Conduct. Leslie June provided information to the Commission on how incident reports are tracked. Director Turner expressed her thanks to the Policy & Planning Committee members for their input at the last meeting.

Moved by Commissioner Skinner; **seconded** by Commissioner Porter

THAT the Commission approve the policy amendments to Policy 407: Orderly Conduct.

Carried

b) Parkgate Partnership Committee

Chair Green commented that both parties are eager to meet soon to move the process along.

c) City of North Vancouver Parks & Environment Advisory Committee

Commissioner Jest stated that the March meeting was cancelled; the next meeting will be in April.

d) School District #44

Commissioner Skinner reported on highlights from the last School Board Meeting.

- A two year localized school calendar was approved.
- The Board Chair resigned on Tuesday; the new Board Chair is Cindy Gerlach.
- Provided an update on future use of properties relating to the Land, Learning and Livability program.

Chair Green provided feedback on the School District trustee reception held the week before Spring Break.

IX. Other Business

North Shore Sports Awards

Commissioner Green thanked Commissioners Leia, Jest and Back, who attended the event, and commented that it was an excellent evening. Commissioner Jest added that it was very inspiring.

Director Turner congratulated Commission staff for the organization of the event, in particular Darcie Montgomery and Jody Shaw, who did an outstanding job.

X. Next Meeting

The next Commission meeting is scheduled for **Thursday, May 14, 2015 at 7:00pm.**

XI. Adjournment

Moved by Commissioner Leia; **seconded** by Commissioner Jest

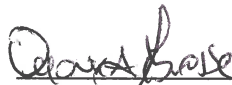
THAT the meeting be adjourned at 8:30pm.

Approved:

Recorded by:



Doug Green, Chair



Veronica Labrosse, Executive Assistant

May 14, 2015

Date