2018 Grant Application Form

Community Public Art (CPA) grants are available to arts organizations and eligible community groups seeking to collaborate with an artist or artists on a project that engages community members in the design or creation of an artwork, often small to medium sized, permanent or temporary public art projects in North Vancouver. Please read the Arts & Culture Grants: Program Guidelines, including the eligibility and evaluation criteria for Community Public Art Grants, before completing this application:

<https://www.nvrc.ca/arts-culture/grants/community-public-art>

APPLICATION DEADLINES: **Tuesday October 17, 2017 at 4:30pm**

**Tuesday February 27, 2018 at 4:30 pm**

Where will the artwork be installed? *(select one)* ⬜ City of North Vancouver

⬜ District of North Vancouver

Applicant Group:

Society Nr *(if applicable)*:

Address:

Website:

Contact Person:

TITLE:

PHONE:

EMAIL:

GRANT REQUEST: PROJECT BUDGET:

PROJECT PROPOSAL

Project Title:

Project Description:

*(Attach drawings or visual support materials if possible)*

Who are the anticipated community participants?

Where will the art making and community involvement take place?

What are the anticipated project start and completion dates?

Where is the proposed final location for the art work?

Do you have permission to use the proposed site? Who has provided the permission?

ARTIST INVOLVEMENT

Artist’s Name:

Street Address:

Website (if applicable):

PHONE:

EMAIL:

Explain the artist’s experience relevant to this project and their ability to facilitate this project.

Include a statement from the artist that explains their vision and role in the project.

*Please include the artist’s resume*

*Please include photos of the artist’s previous artwork*

PROJECT BUDGET

|  |  |  |
| --- | --- | --- |
| **ANTICIPATED EXPENDITURES** | **CASH** | **DONATED / IN-KIND** |
| Artist Fee |  |  |
| Project Administration |  |  |
| Equipment |  |  |
| Materials and Supplies |  |  |
| Installation |  |  |
| Space Rental |  |  |
| Project Documentation |  |  |
| Other (specify) |  |  |
| Other (specify) |  |  |
| TOTAL EXPENDITURES |  |  |
|  |  |  |
| **ANTICIPATED REVENUES** |  |  |
| NVRC Community Public Art Grant |  |  |
| Other Government Grants (specify) |  |  |
| Foundation Grants |  |  |
| Sponsorships |  |  |
| Donations |  |  |
| Foundation Grants |  |  |
| Other (specify) |  |  |
| Other (specify) |  |  |
| TOTAL REVENUES |  |  |

MAINTENANCE & DURABILITY CONSIDERATIONS

What materials and finishes will be used to create the artwork?

Comment on the durability of the materials in relation to the placement of the piece *(indoor vs. outdoor, permanent artwork vs. temporary installation).*

What is the anticipated lifespan for the artwork?

What are the long-term maintenance needs for your proposed permanent public artwork?

What are the proposed final dimensions of the artwork?

Who will be responsible for installation?

Upon completion, who will own the artwork?

Who will be responsible for the annual maintenance of the artwork?

FINAL DOCUMENTATION

Upon completion of community public art projects, organizations are required to provide the Public Art Officer with the following information:

* *a completed Schedule C (provided upon project approval)*
* *10–15 high-resolution images of the community participation process*
* *10–15 high-resolution images of final community public art project*

Final documentation is required 12 months after receipt of project funds. If the project has been delayed the organization must submit a written status report to the Public Art Officer indicating the reason for the project delay and adjusted project timelines.

SUBMISSIONS & ENQUIRIES

APPLICATION DEADLINES: *Tuesday October 17, 2017 by 4:30pm*

*Tuesday February 27, 2018 by 4:30 pm*

Deliver completed grant application package to the attention of:

*John Rice, Cultural Services Officer (Grants)  
Delbrook Community Recreation Centre  
851 West Queens Road   
North Vancouver, BC V7N 4E3*

For enquiries about the Community Public Art Program, please contact:

*Lori Phillips, Public Art Officer  
P: 604 983-6348  
E:* [*phillipsl@nvrc.ca*](mailto:phillipsl@nvrc.ca)

Examples of Community Public Art projects and more information about the program can be found at: [*https://www.nvrc.ca/arts-culture/public-art/civic-public-art-program*](https://www.nvrc.ca/arts-culture/public-art/civic-public-art-program)

For enquiries about the Arts & Culture Grants Programs, please contact:

*John Rice, Cultural Services Officer (Grants)*

*P: 604 983-6466  
E:* [*ricej@nvrc.ca*](mailto:ricej@nvrc.ca)

The *Program Guidelines* for Arts & Culture Grants, including the eligibility and evaluation criteria for Community Public Art Grants can be found at: *https://www.nvrc.ca/arts-culture/grants/community-public-art*

DECLARATION & SIGNATURES

This application must be signed by **TWO** current Officers of the applicant society / group.

|  |  |  |
| --- | --- | --- |
| ***Signature of Person filing the application*** *(identified as Contact Person on Page 1)* |  | ***Signature of Board Chair*** *(or, another designated board member)* |
|  |  |  |
| *Please type the following information:* |  |  |
| Name: |  | Name: |
| Title: |  | Title: |
| Date: |  | Date: |

*We, the above-signed, certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the organization we represent.*

APPLICATION CHECKLIST

*Provide the following info on CD or memory stick.*

⬜ Completed APPLICATION FORM signed by **TWO** current officers of the Society.

⬜ Artist(s) resume, website, examples of previous work and other attachments as requested.

⬜ Photographs of proposed location for community public art project/installation.

⬜ List of CURRENT Board of Directors and/or Project Committee.

⬜ Copy of SOCIETY CERTIFICATION, *if applicable*

⬜ FINANCIAL STATEMENTS for last completed fiscal year

⬜ OPERATIONAL BUDGET REPORT, *where Financial Statements are not available*