



Application for Alcohol Service - Community Park Event

Preliminary Application:

A **Community and Trail Event Application** in a District of North Vancouver Park must be approved prior to submitting an **Application for Alcohol Service at Community Park Event** and may only be considered if received 90 days prior to the proposed event.

If not previously completed, please click [here](#) for a **Community & Trail Event Application**. Ensure that you have indicated on this application if Alcohol Service is proposed (this is not considered the application for alcohol, it is a notice/preliminary requests). Event Applications must be submitted by **January 31st of the event year** to be considered.

Where your **Community and Trail Event Application** has been **approved** (event concept, date, time, location), please submit this **Application for Alcohol Service in Community Park Event** to events@nvrc.ca a minimum of 90 days prior to the event.

Event Organization:

Name of Host Organization: _____

Approved Community Event (name): _____

Applicant's Name (Licensee): _____ Contact Number: _____

Address: _____

Unit/Street

Province

Postal Code

Email Address: _____

Event Summary:

Approved Event Park Location: _____

Approve Date of Event: _____ Approved Time of Event: _____

Anticipated Event Capacity: _____

Indicate your event category:

Charity / Fundraiser Private Community - open to the public

Other (details required) _____

Does your event provide benefit to a charitable organization? YES NO

Application for Alcohol Service - Community Park Event continued.

Proceeds from the event will be used for: _____

How is an alcohol service integral to your event? (provide details)

Will there be alcohol sales?

YES NO

If alcohol sales, who is selling?

Community group Business Other Organization

Please provide details: _____

Please provide any further event information: _____

Please indicate what type of alcohol service area you planning:

Beverage Garden Hours of Operation: _____ Capacity: _____

Whole Site Licensing Capacity Hours of Operation: _____ Capacity: _____

I/We under to abide by the existing statues, bylaws, and policies pertaining to Special Occasion Licensing and the consumption of alcoholic beverages.

Applicant's Name (please print)

Title (where applicable)

Applicant's Signature

Date

Thank you for completing your Preliminary Request. This information will be reviewed by RCMP, District of North Vancouver Fire Services, Bylaw Department and Parks Manager, or designate.

Where approved, a Conditions letter (including requirements to obtain a BC Liquor Control Branch Special Event Permit and Fire Service Occupancy Load) will be provided.

Completed requirements noted in the **Conditions Letter** must be received in the NVRC Events office **30 days prior to the proposed event.**

Provided all Conditions are met, a confirmed **Community Events Rental Permit with Alcohol Service** will be provided to the Event Organizer 14 days prior to the event. **Please note that any delay in providing required Conditions may delay receipt of permit.**

Payment of Alcohol Permit Administration Fee is payable upon receipt of Final Permit.