



Orientation Policy and Receipt Form

I, _____ confirm that I have completed an orientation and received materials explaining North Vancouver Recreation & Culture's policies and procedures. I am aware of legal requirements and, by my signature, acknowledge having received the policies and procedures outlined below:

- Health and Safety Policy
- Child Protection Policy and Procedures
- Supervision of Children Policy and Procedures
- Child Protection Code of Conduct
- Conflict of Interest Policy
- Substance Abuse Policy
- Violence -Free Workplace Policy
- Freedom of Information and Protection of Privacy Policy
- Orderly Conduct Policy
- Positive Workplace Environment Policy

I also confirm that I have been asked to read these policies and to contact the Human Resources department for clarification if I do not understand any of the policies.

Employee Signature: _____ **Date:** _____