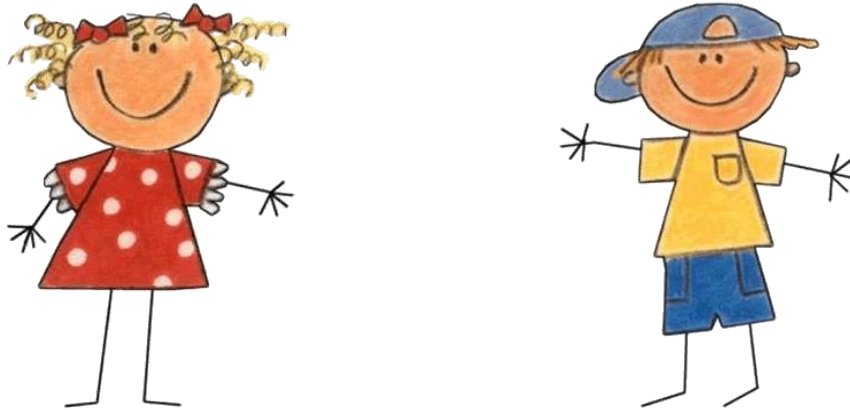


NVRC Licensed Preschools New Student Registration Information & Tips



For information & inquiries, please contact:

Delbrook Preschool

Sylvia Martinz, Recreation Programmer II
604-983-6326, sylvia.martinz@nvrc.ca

Lonsdale Preschool

Leah Pires, Recreation Programmer II
604-983-6417, leah.pires@nvrc.ca

Sandpiper Preschool

Jackie Hamm, Recreation Programmer II
604-983-6553, jackie.hamm@nvrc.ca

Registration for NEW Students

Registration for the
2026/2027 school year opens:

February 14th at 9am

How To Prepare for Online Registration

Have an Account with NVRC

Your family must have an NVRC account to complete online registration. It is very important that your child's name, birth date, address and contact information are correctly set up in our data base. It is also important that the main contact email address on your account is up to date, as we will use this email address for important preschool communications. If you need to set up an account or update your information, you can do this via our website, at any of our facilities, or by contacting our registration call centre at 604-987-7529.

Credits and Balances Owing on Accounts

Please remove all balances owing on your account. This will simplify the registration process. Any outstanding balances must be paid in order to register for preschool.

Credit Card

To pay, you will need to provide a credit card number. Your online registration is not complete until the payment is processed. Pre-paid credit cards will not work if you choose to pay by scheduled payments. Please note, we cannot accept debit online (including Debit Mastercard or Debit Visa). Your online registration is not complete until the payment is processed.

Payment and Fees

You will be charged a \$30 administration fee at the time of registration. This fee is non-refundable.

Registration fees may be paid in full or by scheduled monthly payments. If you choose scheduled monthly payments, the first charge will occur on September 1st, 2026 with subsequent payments charged on the first of the month until the final payment on June 1st 2027.

Monthly fees are based on the number of sessions offered throughout the school year which is prorated to determine a fixed, equal monthly payment amount. This means you will not see a reduced fee during months with breaks or statutory holidays.

Registration is accepted throughout the year, with the first day of class being the start of the upcoming month.

Online registration closes on August 31st, however registration is accepted throughout the year by phone or in person. To register after August 31st, please contact:

Lonsdale Preschool 604-983-6404 / Delbrook Preschool 604-983-6532 / Sandpiper Preschool 604-983-6552

Refund and Withdrawal Policy

Withdrawal from NVRC's Preschools requires written notice to be submitted before the first day of the final month your child will attend preschool. For example, if your child's last day of preschool is in January (withdrawing for February), NVRC must receive written notice by Thursday, December 31st.

Payment for the final month of attendance is collected in full; prorated refunds are not provided.

When the last day of the month falls on a weekend or holiday, notice must be submitted by the last business day of that month.

If the required notice is not received by the monthly deadline, payment for the following month will be due in full, regardless of attendance.

It is the responsibility of the individual submitting the withdrawal notice to ensure that the written notification has been received and confirmed by the Recreation Programmer 2 who oversees the Licensed Preschool your child attends.

The withdrawal policy applies to students leaving one NVRC preschool and registering for another NVRC preschool location.

2026/2027 Withdrawal Schedule

Will not be attending in:	Withdrawal Notice Provide by:
September	Friday, July 31
October	Monday, August 31
November	Tuesday, September 29
December	No withdrawals in December
January	Monday, November 30
February	Thursday, December 31
March	No withdrawals in March
April	Friday, February 26
May	No withdrawals in May
June	No withdrawals in June

How to Register Online

Visit www.nvrc.ca and select “**View Programs, Visits & Schedules**” located on the top left of the page.



Under *Early Years: On My Own* select “**Licensed Preschool**”

Early Years: On My Own

- [Arts Dance \(0-6yrs\)](#)
- [Arts Music \(0-6yrs\)](#)
- [Arts Visual \(0-6yrs\)](#)
- [Camps Part Day \(0-6yrs\)](#)
- [Learn & Play \(0-6yrs\)](#)
- [Licensed Preschool](#)**
- [Martial Arts \(0-6yrs\)](#)

Explore the available NVRC Licensed Preschool options. **Note** – at this stage, if program location and times aren’t showing, you may need to adjust to the date range filter on the left hand side of the screen to be a date at the end of September.

Service [Reset](#)

Service [v](#)

Date Range [Reset](#)

1/15/26 [v](#) 9/30/26 [v](#)

Time Range [Reset](#)

hh:mm tt [v](#) - hh:mm tt [v](#)

Once you've decided on a program, select the “**Book Now**” icon and complete the steps that follow

Book Now

If the registration icon displays as “**Closed**”, this means that online registration is closed. *However, registration is open and ongoing* throughout the school year by contacting the numbers listed in the program descriptions or in the *Payments & Fees* section above.



At the payment stage, you can select paying in full, or to set up scheduled monthly payments.

Select Optional Event Extras (Required extras cannot be removed)



[Redacted Name]



Select a FEE to pay

<input checked="" type="radio"/> Course Fee	\$1,337.50	No Tax
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Select an Extra to purchase

<input checked="" type="checkbox"/> Lonsdale Licensed Preschool Administrative Fee	Qty 1	\$30.00	No Tax
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Total **\$1,367.50**



Select your preferred terms of payment

<input type="radio"/> Pay in full		
<input checked="" type="radio"/> Licensed Preschool 2022-2023 Scheduled Payments	Due now: \$30.00	Due later: \$1,337.50

To finalize the registration, enter your credit card information. The same card will be used for all future monthly payments.

You will receive a confirmation of registration once the payment is processed.

The 2026/2027 Preschool Handbook and enrollment forms will be emailed to you in mid-August, or, are can be printed from the NVRC webpage. For those registering during the school year, you will be provided the Handbook and forms when you contact us to register.